

# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
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01706 318132

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www.todmorden-tc.gov.uk



19<sup>th</sup> January 2022

**YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 26<sup>th</sup> January 2022 at 7.30pm in the Council Chamber at Todmorden Town Hall.**

*C.R.Hill*  
C R Hill  
Town Clerk

## COVID PROTOCOLS

We would ask for your co-operation in the following:-

Whilst Government guidelines regarding indoor meetings have been relaxed caution still needs to be exercised especially when meeting new people. We would ask that anyone attending this meeting to please continue to wear a mask when entering the building and when circulating.

Please continue to respect social distancing of 2 metres wherever possible

Please enter the Town Hall via the side door stairs. Please sign the attendance register.

Please use the hand sanitiser provided.

If you use the meeting papers provided, please retain and dispose of these.

When the meeting has finished, please wear your mask when circulating again and leaving the premises.

All Agenda, minutes and meeting papers will be found on [www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk) which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 17<sup>th</sup> January 2022 ([townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)) tel 07923257879.

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## COUNCIL MEMBERS

P Taylor (Mayor)  
D Skelton  
P Ripley  
J Williams  
R Coleman - Taylor  
The Revd. G Kent

K White  
S Martin  
A Hollis  
L Levick  
M Carrigan  
L Thorpe

A Greenwood  
L Needham  
M Holmstedt  
M Taylor

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## AGENDA

### 1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

### 2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.

### **3. Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

### **4. Minutes – for decision**

To approve the minutes of the Town Council meeting held on 15<sup>th</sup> December 2022.

### **5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

### **6. Election of Town Councillor by Co-option – for Decision**

To receive written applications for the office of Town Councillor for Walsden Ward and to provide the opportunity for Applicants to speak to the Town Council about their desire to be a Town Councillor and for Town Council to Co-opt a candidate to fill the existing vacancy for Walsden Ward.

6a - Application from June Turner

6b - Application from Nikki Stocks

### **7. Committee Minutes – for Information**

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them en bloc.

7a Development Committee 8<sup>th</sup> December 2021 Approved

7b Development Committee 5<sup>th</sup> January 2022 Draft

**Note: All Council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.**

### **8. Earmarked Reserves and Year End adjustments**

To receive a report seeking confirmation of Earmarked Reserve adjustments and initial end of year budget adjustments.

## **9. Financial Position – for Information**

To receive a financial statement as of 17th January 2022.

- 9a Financial Summary
- 9b Balance Sheet
- 9c Commitment
- 9d Detail Expenditure

## **10. Council Tax Reduction Grant and Parish Grant**

To receive a verbal update on the amount of Council Tax Reduction Grant and Parish Grant to be received for 2022/23

## **11. Schedule of Payments - for Decision**

To receive and approve a schedule of 62 payments made between 18th November 2021 to 17th January 2022 totalling £43,718.47

## **12. Election of Town Councillor for Langfield Ward by Co-option – for Decision**

To receive confirmation that no by-election has been called for Langfield Ward and that a process of co-option has been implemented in accordance with existing policy.

## **13. Todmorden Town Deal Board – Request for In Principle Agreement for Todmorden Town Council to act as sponsor and project manager for Centre Vale Park related projects up to Business Case Stage.**

To receive a report outlining the initial stages of sponsor support and to seek approval from March 2022 to create a new “Project/Finance Manager Post”

## **14. Patmos Gardens – for Decision**

To receive a report confirming appointment of a contractor, to provide an outline timescale and to seek delegated authority of the Town Clerk in consultation with the Chair of Resources to make payments under the contract.

## **15. Town Hall Relocation - for Decision**

To receive a report recommending that the Town Council administrative function is relocated to Todmorden Town Hall.

## **16. Correspondence received – for Decision**

To receive any correspondence

- 16a. - Invitation from Bramsche to celebrate 925 years of the city.
- 16b - CMBC Budget Consultation – removal of Council Tax support Grant

## **17. Calendar of meetings – 2022-23 for Decision**

To receive and approve a schedule of proposed meetings for 2022-23.

## **18. Any items for discussion for a future agenda – for information**

## **19. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be the 23<sup>rd</sup> of February 2022 commencing at 7.30 p.m.