

TOWN COUNCIL
Minutes of the Meeting held 6th December 2017

538 PRESENT: Cllr C Potter, Town Mayor.

Cllrs J Batty, R Brandwood, A H Greenwood, J Grieve, M Hatfield, A Hollis, M Holmstedt, P Marrington, B Paramor, D Tattersall, J Taylor and D Tremayne.

Apologies were submitted from Cllrs S Booth, D Skelton, L Stephenson and D Wardell.

539 **CONSIDERATION WAS GIVEN TO THE MINUTES OF THE TOWN COUNCIL MEETING HELD 25TH OCTOBER 2017**

It was moved by Cllr J Grieve

Seconded by Cllr A Hollis

RESOLVED: that the Minutes of the Town Council Meeting held 25th October 2017 be approved as a correct record and be signed by the Chair.

540 **CONSIDERATION WAS GIVEN TO THE MOTION TO EXCLUDE THE PUBLIC AND PRESS FOR ANY AGENDA ITEMS**

It was moved by Cllr D Tattersall

Seconded by Cllr D Tremayne

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items.

Mayoral and other communications

541 **Network Rail**
LAND AT HORSFALL PICNIC AREA (SITE KNOWN AS LOBB MILL)

It was moved by Cllr M Hatfield

Seconded by Cllr D Tremayne

RESOLVED: i) that the correspondence be received.
ii) that the agreement be accepted.
iii) that Network Rail are made aware of the height restrictor barriers and that if these are removed that they need to be replaced.
iv) that the site is reinstated at the end of the works.

542 **Mairie De Cusset**
ERASMUS VISIT

It was moved by Cllr C Potter

Seconded by Cllr D Tattersall

RESOLVED: i) that the correspondence be received.
ii) that Cllr Marrington be thanked for all her time and hard work in relation to the project.
iii) that all Councillors involved in the project are thanked for their contribution.

543

CONSIDERATION WAS GIVEN TO THE MINUTES OF THE DEVELOPMENT COMMITTEE HELD ON 1ST NOVEMBER 2017

Minute 457

An amendment was moved by Cllr J Grieve
Seconded by Cllr P Marrington

That the pecuniary interest statement below the resolution should read:-
“Cllrs J Grieve, and J Battye declared a Pecuniary Interest in Planning Application 17/01107. Cllr Battye as Town Council representative of the Calder Valley Community Land, and Cllr Grieve as having connections with John Eastwood Homes.”

It was moved by Cllr M Hatfield
Seconded by Cllr P Marrington

RESOLVED: that with the above amendment the Minutes of the Development Committee meeting held 1st November 2017 be approved and adopted.

CONSIDERATION WAS GIVEN TO THE MINUTES OF THE GENERAL PURPOSES COMMITTEE HELD ON 8TH NOVEMBER 2017

544

Minute 487

An amendment was moved by Cllr M Hatfield
Seconded by A Hollis

That the words ‘legal advice and’ are removed from the resolution so that the resolution reads:-

“that costing are sought regarding the registration of the site by the Council as common land.”

545

Minute 489

An amendment was moved by Cllr D Tattersall
Seconded by A Hollis

That the word ‘Charitable’ is included before the word ‘Trust’ in the title of the resolution so that the title reads:-

“UPDATE FROM THE ABRAHAM ORMEROD CHARITABLE TRUST FUND SUB COMMITTEE”

It was moved by Cllr D Tattersall
Seconded by Cllr A Hollis

RESOLVED: that with the above amendments the Minutes of the General Purposes Committee meeting held on 8th November 2017 be approved and adopted.

546

CONSIDERATION WAS GIVEN TO THE MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON 15TH NOVEMBER 2017

It was moved by Cllr D Tremayne
Seconded by Cllr P Marrington

RESOLVED: that the Minutes of the Amenities Committee meeting held 15th November 2017 be approved and adopted.

547 CONSIDERATION WAS GIVEN TO THE MINUTES OF THE DEVELOPMENT COMMITTEE HELD ON 22ND NOVEMBER 2017

It was moved by Cllr M Hatfield
Seconded by Cllr P Marrington

RESOLVED: that the Minutes of the Development Committee meeting held 22nd November 2017 be approved and adopted.

548 RECEIPTS AND PAYMENTS

It was moved by Cllr D Tremayne
Seconded by Cllr A Hollis

RESOLVED: that receipts totalling £60.98 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 166-200) totalling £11,653.32 be approved.

549 TO CONSIDER A GRANT APPLICATION FROM TREESRESPONSIBILITY FOR £3,000 FOR A NATURAL FLOOD MANAGEMENT PROJECT.

It was moved by Cllr D Tremayne
Seconded by Cllr R Brandwood

RESOLVED: that a grant of £3,000 be awarded to the group to be paid for from the Environmental projects budgetary heading.

550 TO CONSIDER THE ESTIMATES FOR THE STANDING COMMITTEES FOR THE FINANCIAL YEAR 2018/19 COMMENCING ON 1ST APRIL 2018, TAKING INTO ACCOUNT COMMITTEES RECOMMENDATIONS.

Detailed budgetary estimates and projected year-end spend was provided by the Clerk including the following:

General Purposes Committee Estimates

General Purposes estimates totalling £129,866.

Amenities Committee Estimates

Amenities Committee estimates totalling £91,500.

£15,000 for Play and Youth Facilities to be placed in ear-marked reserves.
£20,000 Flood Repair Fund to be placed in ear-marked reserves.

Development Committee Estimates

Development Committee estimates totalling £3,500.
£1000 from the Neighbourhood Plan budgetary heading to be rolled-over.

Additional ear-marked reserves

£10,000 for the proposed skatepark at Centre Vale Park.
£20,000 for the 2019/20 elections.

It was moved by Cllr D Tattersall
Seconded by Cllr A H Greenwood

RESOLVED: i) that the estimates provided by the Clerk and detailed as above be approved.
ii) that the Clerk be thanked for her work in relation to the estimates.

551 TO CONSIDER THE 2018 REVIEW – REVISED PROPOSALS FOR PARLIAMENTARY CONSTITUENCIES IN ENGLAND

It was moved by Cllr M Hatfield
Seconded by Cllr A H Greenwood

RESOLVED: i) that the correspondence be received.
ii) that individual Cllrs fill out the paperwork.

552 TO CONSIDER INCREASING THE PRECEPT BY £50,000 FOR ONE YEAR ONLY, IN ORDER TO MAKE A CONTRIBUTION TOWARDS THE HERITAGE LOTTERY ‘OUR HERITAGE’ TOWN HALL REFURBISHMENT BID

It was moved by Cllr D Tattersall
Seconded by Cllr A H Greenwood

RESOLVED: i) that the Town Council commit to making a contribution of £75,000 for the Heritage Lottery Todmorden Town Hall Refurbishment Project.
ii) that the funding be provided by a future increase in the precept, revision of the Council’s investment strategy or by management of internal budgets.

553 TO CONSIDER MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

"The Clerk is required to supply the draft minutes of all committee meetings to all Members as soon as possible after a committee meeting, with an ultimate deadline of 1700hrs on the Monday before the 1000hrs Thursday deadline for Town Council agenda items. Minutes delivered after this deadline, but before 1000hrs Thursday, must not be included on the agenda (i.e. they cannot be considered for adoption) and instead will be placed on the agenda for consideration at the following Town Council meeting."

It was moved by Cllr M Hatfield
Seconded by Cllr A H Greenwood

RESOLVED: i) that the prepared and checked minutes of the Standing Committees are circulated on the Thursday before the Town Council meeting agenda and papers go out.

- ii) that the second Development Committee minutes are circulated by 2pm on the Tuesday of the week that the Town Council meeting agenda and papers go out.
- iii) that minutes that have not been circulated by this deadline are not included on the Town Council agenda.
- iv) that the Town Clerk adjusts the Town Council agenda to allow for additional items relating to the Standing Committee minutes to be discussed prior to the receiving of the minutes agenda item.
- v) that the Standing Committees' minute resolutions state 'to be ratified at Town Council on XX/XX/XX'

554 TO CONSIDER MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

“To consider Town Council representation on the Todmorden Development Board.”

It was moved by Cllr M Hatfield
Seconded by Cllr J Battye

RESOLVED: that at the next Town Council meeting to elect a panel of three substitute Councillors to attend Calderdale MBC Todmorden Development Board meetings when the usual Members are unable to attend.

555 TO CONSIDER MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

To write to Calderdale MBC requesting that Ridge Road and Doghouse Lane are included on the gritting routes in Todmorden.

A Member reported hazardous icy road conditions at Ridge Road and Doghouse Lane. It was noted that both roads serve substantial housing developments. Discussion commenced on Calderdale Council's recent decision to change gritting routes throughout the Borough. Members were of the opinion that a formal letter of complaint should be sent to Calderdale Council seeking clarification that they have re-instated the routes that had been removed, and to further request that full consultation with the Town Council and residents of Todmorden takes place prior to any future changes to gritting routes in the area.

RESOLVED: that a formal letter of complaint be sent to Calderdale Council, as above.

556 CHEQUES FOR SIGNATURE

There were seven cheques presented for signature to the value of £3760.30

RESOLVED: that the cheques be signed in accordance with Council procedures.

557 PUBLIC QUESTION TIME

Barry Menear asked whether it was possible that the top people at Lidl, Germany, knew nothing about the problems being caused by their new Todmorden Lidl store and therefore would the Council consider writing a friendly letter, in German, to the top people explaining the problems and asking if they would be willing to help.

Cllr Hatfield agreed to place this item on the agenda of the next full meeting of the Development Committee scheduled for 3rd January 2018 for Members to consider.

In subsequent discussion, he confirmed that there were a number of planning enforcement concerns previously raised with Calderdale Council.

Barry Meaner asked whether the Council would consider investigating water table levels in the Halifax Road area of Todmorden as it was reported that the water level is now higher than the floor levels of some cellars.

Cllr Hatfield agreed to place this item on the agenda of the next full meeting of the Development Committee scheduled for 3rd January 2018 in order for Members to consider writing to the Environment Agency.



DEVELOPMENT COMMITTEE

Minutes of a meeting held Wednesday, 13th December 2017

558 PRESENT:Cllr C Potter, Town Mayor, Acting for the Chair,
Cllrs J Batty, J Grieve, A Hollis, P Marrington and J Taylor.

Apologies were submitted from Cllrs S Booth, M Carrigan, M Hatfield, and L Stephenson.

559 The Minutes of the meetings held on 1st November, and 22nd November 2017 were signed by the Chair as a correct record.

**560 DELEGATED MATTERS
Plans and Decisions**

RESOLVED: that Planning Applications **17/01366/LBC, 17/01374/FUL and 17/10043/ADV** be recommended for **APPROVAL**.

561 RESOLVED: that Planning Application **17/20214/TPO** be recommended for **APPROVAL** subject to the recommendations of the Tree Officer, and the Ecology Officer.

562 RESOLVED: Planning Application **17/01079/FUL** be recommended for **APPROVAL** subject to the satisfaction of the Conservation Officer, the recommendations of the Highways Officer, and subject to the use of permeable surfaces.

AMENITIES COMMITTEE
Minutes of the meeting held 13th December 2017

563 PRESENT: Cllr C Potter (Town Mayor) Cllr D Tremayne, Chair.

A H Greenwood, Cllrs J Grieve, M Holmstedt, P Marrington, D Skelton, D Tattersall, J Taylor and D Wardell.

Apologies were submitted from Cllr M Hatfield.

564 RESOLVED: that the Minutes of the Amenities Committee meetings held on 15th November 2017 be approved as a correct record and signed by the Chair.

565 CONSIDERATION WAS GIVEN TO THE MOTION TO EXCLUDE THE PUBLIC AND PRESS FOR ANY AGENDA ITEMS

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items.

CORRESPONDENCE:

Calderdale MBC

**566 Safer Cleaner Greener
PATMOS GARDENS**

RESOLVED: that the correspondence be received.

General

**567 Local resident
CORNHOLME CHRISTMAS LIGHTS**

RESOLVED: i) that the correspondence be received.
ii) that the Clerk reply explaining the rationale for the positioning of the Christmas lights, stating that the Christmas lights are reviewed each year.
iii) subject to ratification at Town Council on 17.01.2018.

GRANT APPLICATIONS:

568 Incredible AquaGarden - £10,000.00 for Incredible Schools – Growing Minds

Aine Douglas from the Incredible AquaGarden attended the meeting to discuss the grant application and to provide a brief summary of the proposed activities as outlined in the paperwork.

Members asked a number of questions in relation to pupil numbers and workshop activities.

RESOLVED: i) that the Incredible AquaGarden be granted £5,000 from the Donations and Grants budgetary heading.
ii) subject to ratification at Town Council on 17.01.2018.

569 U3A Todmorden - £450.00 for 10 Year Anniversary History Project

Cllr Holmstedt declared a personal interest as the Cllr was a member of the organisation.

Cllr J Grieve declared a personal interest as the Cllr knew the Chair of the organisation.

RESOLVED: i) that U3A Todmorden be awarded £450 towards the Anniversary History project from the Donations and Grants budgetary heading.
ii) that the Town Council request two copies of the publication.
iii) subject to ratification at Town Council on 17.01.2018.

570 Cornholme and Portsmouth Old Library - £6,000.00 to support Cornholme Food Bank

Cllr Holmstedt declared a personal interest.

Rachel Jones attended the meeting to talk about the Cornholme and Portsmouth Old Library, Cornholme Food Bank, explaining that the service had been running since 2013 and that the need for it was growing each year.

Members asked a number of questions including the establishment of links with Todmorden Food Bank and additional support services for families in need.

RESOLVED: i) that Cornholme and Portsmouth Old Library, Cornholme Food Bank, be awarded £3000 from the Donations and Grants budgetary heading.
ii) that the Committee would be minded to provide further assistance if the organisation were to return in the new financial year.
iii) subject to ratification at Town Council on 17.01.2018.

TOWN HALL REFUND APPLICATIONS

571 Todmorden Amateur Swimming Club - £292.08 for presentation evening for gala – 27th January 2018 – 6.5 hours.

RESOLVED: i) that the above application be approved.
ii) subject to ratification at Town Council on 17.01.2018.

572 Todmorden Folk Festival - £475.64 Ceilidh – 4th May 2018 – 9.5 hours.

RESOLVED: i) that the above application be approved.
ii) subject to ratification at Town Council on 17.01.2018.

573 LETTERS OF THANKS/GRANT FEEDBACK REPORT FORMS

Letter of thanks and Grant Feedback Report forms were received from the following organisations:

Incredible AquaGarden, Todmorden Art Group.

RESOLVED: that the correspondence be received.

Conclusion of Correspondence

574

BUDGET REVIEW

A Budget review was submitted showing expenditure of £48,723 from annual estimates this financial year, and committed funds of £45,884, leaving a balance on annual estimates of £50,093.

RESOLVED: that the Budget Review be received.

575

TO CONSIDER A LETTER DRAFTED BY CLLR D WARDELL CONCERNING THE CALDERDALE MBC - "NEW TREES FOR PARKS" SCHEME

RESOLVED: i) that the letter be received
ii) that the letter be sent by the Clerk.
iii) that the Member be thanked for his work.
iv) that the letter be sent under delegated powers due to the timescale.

576

TO CONSIDER MOTION MOVED ON NOTICE BY CLLR D WARDELL:

"The Council should set a limit on 'pass-through' funding where grants that the Council gives to an organisation are passed on to other organisations or individuals over which the Council has no control."

Concerns were raised in relation to the Town Council awarding grants to external organisations that then passed on the funding to other charitable organisations and the potential difficulties this raised.

RESOLVED: i) that the item be deferred to a future meeting.
ii) that the Clerk speak to the Carnival Committee about potential Town Council representation.
iii) subject to ratification at Town Council on 17.01.2018.

577

CHEQUES FOR SIGNATURE

There were sixteen cheques presented for signature totalling to the sum of £15,815.45

RESOLVED: that the cheques and supporting list be signed in accordance with Council procedures.

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DEVELOPMENT COMMITTEE
Minutes of a meeting held Wednesday, 3rd January 2018

578 **PRESENT:** Cllr C Potter, Town Mayor, Cllr M Hatfield, Chair,
Cllrs M Carrigan, J Grieve, and A Hollis.

Apologies were submitted from Cllrs J Battye, S Booth, P Marrington, B Paramor, and L Stephenson.

DELEGATED MATTERS

Plans and Decisions

579 RESOLVED: that Planning Applications **17/01377/LBC, and 17/01375/HSE** be recommended for **APPROVAL subject to** the satisfaction of the Conservation Officer, sympathetic materials and permeable surfaces being used, and completion of a satisfactory bat survey.

580 RESOLVED: Planning Application **17/01190/FUL – Land South of the Old Coach House, Dobroyd Road, Todmorden** - be recommended **REFUSAL** in that Members of the Council were of the opinion that it would be detrimental to build on this land because of flooding issues, and because of the access via a listed bridge over the canal. There was also much concern about future access to the railway by Network Rail.

Conclusion of Delegated Matters

Correspondence

**581 Calderdale MBC – Flood Risk Team
LIDL, TODMORDEN – UPDATE (RESPONSE)**

A correspondence was submitted in response to the Committee's enquiry advising that the pre and post development flood risk modelling showed an increase to a number of properties in the vicinity of the Lidl development. It was noted that the finds were in line with the approved Flood Risk Assessment. It confirmed that the development was in breach of conditions within the planning consent, and that a Planning Contravention Notice would be served on Lidl within a few weeks.

RESOLVED:i) that the correspondence be received.
ii) that a letter be sent to Calderdale to request that they do enforce the conditions that were attached at the time of granting consent before the store can open, and to proffer the full support of Todmorden Town Council on this issue.
iii) that the letter be sent under delegated powers because of the urgency of the matter.

**582 Calderdale MBC – Highways and Transportation
FORMAL CONSULTATION ON PROPOSED TRO IN TODMORDEN AND
WALSDEN – LIDL DEVELOPMENT, CASTLE HILL PRIMARY SCHOOL, AND
THE BUS TERMINAL.**

A Correspondence was received advising of the formal consultation on proposed TRO in Todmorden and Walsden. It advised that further to an informal consultation with regard to the Lidl development, it had been decided to progress the scheme to the formal consultation stage. Additionally, it was also agreed to extend the scheme to address two requests made through Calderdale Bus partnership.

RESOLVED:i) that a reply be sent to Calderdale accepting the proposals in relation to Castle Hill and the Bus Terminus.
ii) that the reply strongly objects to the Halifax Road proposal on the grounds that car parking spaces serving local businesses have been removed to create a right turn box, which is considered unnecessary, given that the other large supermarket in Todmorden does not have such a facility.

iii) that the reply be sent under delegated powers because of the deadline for the response.

583

**Calderdale MBC – Economy & Environment
TTRO HOLE BOTTOM ROAD, TODMORDEN**

A Notice was submitted in respect of the TTRO on Hole Bottom Road. The Order had been requested for permanent reinstatement works.

RESOLVED: that the correspondence be received.

584

**Calderdale MBC – Economy & Environment
AIR QUALITY MONITORING IN TODMORDEN – RESPONSE**

A correspondence was submitted in response to the Committee's further enquiry advising that it was unlikely that the Council would reinstate air quality monitoring in the Todmorden area, or in most other areas that are not currently subject to monitoring because of cost involved. It was noted that during previous monitoring in Todmorden, levels recorded did not warrant concern, however, Hebden Bridge in contrast was found to have high levels which were enough to warrant declaration of an air quality management area.

During discussion, a Member reported that she understood air quality monitoring kits were obtainable from the Friends of the Earth organisation, and agreed to do some investigative work.

RESOLVED:i) that the correspondence be received.

ii) that the Member look into obtaining an air quality monitoring kit further, as above.

iii) subject to ratification at Town Council on 17.01.2018.

585

**Calderdale MBC – Economy & Environment
TTRO – PUDSEY ROAD, TODMORDEN**

A correspondence was submitted advising of the Temporary Traffic Regulation Order (TTRO) placed on Pusdey Road. The Order was requested for examination of the railway bridge.

RESOLVED: that the correspondence be received.

586

**Post Office
CORNHOLME POST OFFICE - RELOCATION**

A letter was submitted to confirm that the Post Office would be proceeding with their proposal to move the Cornholme Post Office branch to 900 Burnley Road. The new Local Style Post Office would operate from an open plan till, located at the shop counter, to enable customers to use a wide range of Post Office products and services. The new location is approximately 950 metres from the current site.

RESOLVED:i) that a reply be sent thanking the Post Office for their correspondence, and conveying the sentiments of the Town Council that the good news is very welcomed.

ii) that the reply advises the Post Office of the change of Clerk.

iii) subject to ratification at Town Council on 17.01.2018.

587

**West Yorkshire Combined Authority (WYCA)
REQUEST FOR A SEAT/BENCH AT BUS STOP 450 24710 ROCHDALE ROAD,
WALSDEN**

A letter was submitted in response to the Committee's enquiry for a seat to be placed at the above location. It was noted that the provision of stand-alone seats or benches at bus stops fell outside the remit of the WYCA, and remained the responsibility of Calderdale Council. Members also noted that third parties could still install seats in suitable places subject to local authority approval.

RESOLVED: i) that a letter be sent to Calderdale to ask what type of seat/bench would be allowed for this location, should the Town Council pay for it.
ii) that, depending on the response, the matter be taken over by the Amenities Committee at a future date.
iii) subject to ratification at Town Council on 17.01.2018.

588

**Phillip Marshall – Resident
TREE WORKS IN CONSERVATION AREAS**

A correspondence was submitted in relation to tree works in Todmorden's Conservation area and procedures adopted by Calderdale Council.

RESOLVED: i) that a letter be sent to Calderdale to ask what procedure the Council adopts when a tree in a Conservation Area, that does not have a Tree Protection Order (TPO), is proposed for felling or pruning.
ii) that a response be sent to Mr Marshall to advise him of the action taken by the Town Council.
iii) subject to ratification at Town Council on 17.01.2018.

589

**Open Spaces Society
LOST COMMONS: THE RESCUE BEGINS**

A letter was submitted giving an update of the Lost Commons Appeal, and requesting notification of local commons in the area that may have previously been omitted from Registers. Further financial support was also sought to secure the registration of further commons.

The Committee were very keen to report local commons in the Todmorden area, upon verification from Calderdale Council, and to support the Appeal financially.

RESOLVED: i) that a letter be sent to Calderdale to check whether they had received a copy, and to request notification of the commons in the Todmorden area.
ii) that the letter be forwarded to the Amenities Committee to consider supporting the cause with a contribution of £100.00.
iii) subject to ratification at Town Council on 17.01.2018.

590

**Northern Railways
NORTHERN SERVICES TO TODMORDEN AND STEP FREE ACCESS**

A letter was submitted in relation to the above apologising for delay in replying to the Committee's original letter dated August 2017. It advised that level access would need to be undertaken by Network Rail as part of the "Access for All" programme, but noted that the recent meeting held at Todmorden Community College saw how to progress the claim for the next round of "Access of All" interventions.

- RESOLVED:**
- i) that a reply be sent to reporting that some progress had been made with Network Rail in relation to step free access at Todmorden station, and that a meeting had already occurred with London North West Region, with further meetings being planned.
 - ii) that the reply also seeks clarification in relation to the wording in paragraph 5 where it reads "...three Northern Connect Trains will call at **our** station, going to Chester, Liverpool and Manchester Airport". Clarification was sought as to whether the word "our" referred to Todmorden.
 - iii) that the letter points out the Town Council would most definitely wish to be kept informed when details of timetables become available.
 - iv) that the letter strongly objects to Hebden Bridge being treated more favourably than Todmorden.
 - v) subject to ratification at Town Council on 17.01.2018.

**591 Wendy Brandon - resident
KNOTTS ROAD**

A correspondence was received from a resident about the perilously icy conditions of Knotts Road that had caused great difficulty for locals whilst both driving and walking during the recent freezing weather conditions.

- RESOLVED:**
- i) that a letter be sent to Calderdale to seek clarification that Knotts Road had now been reinstated on the gritting route.
 - ii) that the letter notes should it be the case that this road had never been gritted, the Committee would like to suggest that a gritting bin is provided.
 - iii) subject to ratification at Town Council on 17.01.2018.

**592 Todmorden Accident Prevention Council (TAPC)
MINUTES OF THE MEETING HELD 12TH DECEMBER 2017**

A copy of the minutes of the recently held TAPC were submitted.

Members reviewed the submitted minutes.

RESOLVED: that the correspondence be received.

593 RURAL ACTION YORKSHIRE

A letter was submitted advising that the subscription to Rural Action Yorkshire was due for renewal by mid-January 2018. The cost of renewal to the Town Council was £35.00.

- RESOLVED:**
- i) that the Membership be renewed for the coming year (2018) at a cost of £35.00 and to be taken from the Subscriptions budgetary heading.
 - ii) subject to ratification at Town Council on 17.01.2018.

Conclusion of Correspondence

594 **CORRESPONDENCE RECEIVED IN RESPECT OF PLANNING APPLICATIONS PREVIOUSLY CONSIDERED.**

None received.

595 **REPORT BACK FROM MEETING WITH NETWORK RAIL ON STATION STEP FREE ACCESS.**

The Chair of the Network Rail meeting reported that it had been well attended, and very positive.

- RESOLVED:**
- i)** that the Chair of that meeting be thanked for the update to the Committee.
 - ii)** the Clerk to the Committee seeks dates for a follow up meeting to be held during the daytime, and at the Community College, as previously.
 - iii)** that a **Motion** be placed on the next Town Council agenda - 17th January 2018 – as follows:-
“To agree in principle that Todmorden Town Council will make a contribution to an appropriate step free access solution at Todmorden station.”
 - iv)** subject to ratification at Town Council on 17.01.2018.

596 **REPORT BACK FROM GADDINGS DAM PUBLIC MEETING**

Minutes of the summit held on 29th November 2017 were previously circulated to Members – these were noted.

- RESOLVED:**
- i)** that a letter be sent to Stephen Lee at Calderdale Council to request that he initiates the survey on Lumbutts Road, as discussed at the meeting, and to notify the Town Council when this would take place.
 - ii)** that the letter seeks clarification as to whether or not Members would be allowed to attend on the day of the survey.
 - iii)** that the Chair of the Development Committee, together with the Chair of the Summit, liaise with the Tourist Information Centre (TIC) in relation to updating the TIC information available.
 - iv)** that another named Member liaise with the Safer, Cleaner, Greener Team in relation to litter and recycling.
 - v)** subject to ratification at Town Council on 17.01.2018.

597 **CALDERDALE COUNCIL – FUNDING FOR CANAL TOWPATH BETWEEN HEBDEN BRIDGE AND TODMORDEN.**

A Member reported that that Calderdale Council has seemingly discontinued to fund the repair and improvement of the Canal towpath between Hebden Bridge and Todmorden.

- RESOLVED:**
- i)** that a list be made of the current items to be discussed, including the above, for Mark Thompson’s attendance at the Development Committee on 24th January 2018.
 - ii)** a copy of the list to be forwarded to Mr Thompson ahead of his attendance.
 - iii)** subject to ratification at Town Council on 17.01.2018.

598 NEIGHBOURHOOD PLAN – UPDATE

The Chair of the Neighbourhood Plan Sub Committee gave an update to the Members.

- RESOLVED:****i)** that the Chair be thanked for the update.
ii) that the Chair contact the Admin Assistant to arrange another date for a future meeting.
iii) subject to ratification at Town Council on 17.01.2018.

599 TO CONSIDER WRITING TO LIDL HEADQUARTERS, GERMANY, TO RAISE AWARENESS OF PROBLEMS EXPERIENCED BY THE COMMUNITY AS A RESULT OF THE NEW LIDL DEVELOPMENT IN TODMORDEN.

- RESOLVED:****i)** that a letter be drafted by the Member volunteering for the task, initially in English, and submitted to the Clerk's Office.
ii) that, once ratified at Town Council, the letter (English version) be taken back to the next available Development Committee.
iii) that the letter, be sent to Lidl Headquarters, Germany, from the Clerk's Office upon receipt of German translation from the Member volunteering the task.
iv) subject to ratification at Town Council on 17.01.2018.

600 TO CONSIDER WRITING TO THE ENVIRONMENT AGENCY IN RELATION TO THE RISING WATER TABLE IN TODMORDEN.

The Committee discussed this matter, and were in agreement that a letter should be sent to the Environment Agency requesting information on the water table level for Todmorden. The letter to advise that, in the opinion of many local people, this has risen considerably over the last couple of years, not only in the valley bottom where cellars flood frequently, but also in the hills where gardens, and land, are rarely free from flooding problems. Members were keen to enquire whether any research had been undertaken, and if not, whether there were any plans to do so.

- RESOLVED:****i)** that the letter be sent, as above.
ii) subject to ratification at Town Council on 17.01.2018.

601 MOTION PUT FORWARD BY CLLR J GRIEVE

“Incredible Farm – proposal to invite Incredible Farm and members of the surrounding community to a round table discussion to address concerns and issues following their move to Lumbutts and to promote mutual understanding, co-operation and fairness”.

- RESOLVED:****i)** to invite Incredible Farm, and relevant Calderdale Officers, together with interested members of the community to a round table discussion, as above.
ii) a date, time and venue to be agreed with the Chair of Development Committee.
iii) subject to ratification at Town Council on 17.01.2018.

602 MOTION PUT FORWARD BY CLLR J GRIEVE

“Todable: to help the formation of Disability Focus Group and find cheap and practical ways of making Todmorden Town Centre accessible”.

- RESOLVED:****i)** to set up a Focus Disability Group, for the reason stated, as above.

- ii) the Member who put forward the Motion contact the people who originally set up the Disability Focus Group, and to report back to the Chair of Development Committee.
- iii) subject to ratification at Town Council on 17.01.2018.

603 TO CONSIDER ROAD GRITTING ISSUES AROUND TODMORDEN.

- RESOLVED:**i) to write to Stephen Lee at Calderdale Council applauding Calderdale's decision to reinstate all previously gritted routes.
ii) to request that all gritting bins are kept topped up.
iii) to request that should Calderdale Council decide at any time in the future to alter gritting routes in Todmorden, to consult with Todmorden Town Council.
iv) subject to ratification at Town Council on 17.01.2018.

604 FOOTPATHS AND OBSTRUCTIONS

There were no new footpaths and obstructions reported.

605 CHEQUES FOR SIGNATURE

There were four cheques presented for signature to the value of £891.77

RESOLVED: that the cheques be signed in accordance with Council procedures.

GENERAL PURPOSES COMMITTEE
Minutes of the meeting held 10th January 2018

606 PRESENT: Cllr C Potter, Town Mayor, Cllr D Tattersall, Chair,
Cllrs A H Greenwood, A Hollis, M Holmstedt and D Skelton.

Apologies were submitted from: Cllrs J Battye, S Booth and D Tremayne.

607 RESOLVED: that the Minutes of the General Purposes Committee meeting held 8th November 2017 be approved as a correct record and signed by the Chair.

608 Consideration was given to the motion to exclude the public and press for any agenda items.

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items.

Correspondence:

609 Calderdale MBC

Safer Cleaner Greener Manager

COSTINGS – BARROW MAN, TODMORDEN

RESOLVED: that the correspondence be received.

**610 Finance Accountancy
KEY DATES FOR THE 2018/19 BUDGET PROCESS**

RESOLVED: that the correspondence be received.

**611 Registration and Licensing Services Manager
DRAFT STATEMENT OF GAMBLING PRINCIPLES**

RESOLVED: that the correspondence be received.

General

**612 Valuation Office Agency
NON-DOMESTIC RATES NORTH EAST**

RESOLVED: that the correspondence be received.

**613 Mrs Roberta Jordan
ORMEROD MEDAL FOUND IN MARKET**

RESOLVED: i) that the correspondence be received.

ii) that a letter is sent thanking Mrs Jordan, asking if she would be happy for the Town Council to write a press release about her letter and the medal.

iii) that the letter explains that there is no current member of the Ormerod family serving on the Town Council.

iv) that the Council proposes that the medal is placed in the silver casket that contains Mr W Ormerod's freedom of the borough scroll, which is shown to visitors to the Mayor's parlour and Town Hall.

v) subject to ratification at the Town Council on the 21.02.18.

**614 Smaller Authorities Audit Appointments
NOTIFICATION OF EXTERNAL AUDITOR APPOINTMENTS 2017-18 FINANCIAL
YEAR**

RESOLVED: that the correspondence be received.

**615 SLCC National Forum
SUPPORT IN RELATION TO DATA PROTECTION REQUIREMENTS**

The Clerk provided a verbal report in relation to the implications of the General Data Protection Regulation (GDPR).

A Member made it clear that the Clerk could not be the Data Protection Officer for the Town Council but that the Council would require one.

RESOLVED: i) that the correspondence be received.

ii) that a further update is provided at the next Committee meeting.

iii) subject to ratification at the Town Council on the 21.02.18.

**616 Todmorden Emergency Support Committee
FLOOD MONIES**

RESOLVED: that the correspondence be received.

**617 Network Rail
LAND ACCESS REQUIREMENT – LAND AT HORSFALL PICNIC AREA (LOB
MILL) – LICENCE**

It was noted that Network Rail did not in the end need use of the site.

RESOLVED: that the correspondence be received.

**618 YLCA
APPLICATION OF REFERENDUM PRINCIPLES IN THE NEXT THREE YEARS**

RESOLVED: that the correspondence be received and noted.

**619 YLCA
GENERAL DATA PROTECTION REGULATION (GDPR)**

RESOLVED: that the correspondence be received.

**620 Todmorden Orchestra
GEOFF LOVE'S TROMBONE**

RESOLVED: i) that the correspondence be received.

ii) that a reply is sent suggesting contact with the Calderdale MBC Town Hall Heritage Officer.

iii) that potentially the trombone could be displayed in the Town Hall heritage cabinet.

iv) that the trombone could be kept in the Town Council, Town Hall, safe when not on display.

v) subject to ratification at the Town Council on the 21.02.18.

Conclusion of correspondence.

621 BUDGET REVIEW AND BANK RECONCILIATION

A budget review was submitted showing Committee expenditure to date of £93,098 leaving a balance on annual estimates of £56,524.

A discussion took place in relation to the cost of postage.

RESOLVED: i) that the Clerk be thanked for her work and that the budget review and bank reconciliation be received.

ii) that the Clerk email Cllrs to establish their views in relation to sending out a reduced pack of papers, with the bulkier additional documents being emailed along with some paper copies being available at the appropriate meeting.

iii) subject to ratification at the Town Council on the 21.02.18.

622 TO CONSIDER FORMATION OF 2018/19 PRECEPT REQUEST TO CALDERDALE COUNCIL

The indicative precept information from Calderdale Council was circulated at the meeting. The Council Tax Base calculator figure being 4632.91 for 2018/19 with a Parish Grant of £11,691 and Council Tax Reduction grant of £23,441.

Consideration was given to the Precept on Calderdale MBC for the financial year 2018/2019 in the light of total requirements for the coming year as per ratified Committee estimates, rolled over monies and ear-marked reserves, together with the estimated balance as at 31st March 2018 and financial projections supplied by the Clerk/RFO to the end of March 2019.

It was agreed that the level of Council Tax should remain the same as last year, being £35.81 per household based on Band D, with a precept sum of £165,904.51. This would allow for a projected estimated reserve as at 31st March 2019 of £103,663.

RESOLVED: that a precept figure of £165,904.51 i.e. £35.81 based on Band D be recommended to Town Council for the year 2018/2019.

623 TO CONSIDER THE YLCA - TODMORDEN TOWN COUNCIL HEALTH CHECK

RESOLVED: i) that the correspondence be received.
ii) that the Clerk in consultation with the YLCA, in terms of priorities, produce an action plan.
iii) that the officers of the Council work on the action plan.
iv) that two or three items are brought to each General Purposes Committee for consideration.
v) subject to ratification at the Town Council on the 21.02.18.

624 ABRAHAM ORMEROD TRUST FUND SUB-COMMITTEE – MINUTES OF MEETING HELD ON TUESDAY 31ST OCTOBER 2017

It was reported that the next meeting would take place in six months time and that Members could recommend items to place on the agenda.

RESOLVED: that the minutes be received.

625 TO CONSIDER REFURBISHMENT AND ADDITIONS TO THE TOWN'S BLUE PLAQUES

RESOLVED: i) that Cllr A H Greenwood carries out an audit of the current Town Council blue plaques.
ii) that the Clerk check the legal position in relation to planning and appropriate consent regarding the placement of plaques on private property.
iii) that the Clerk research national blue plaque protocol.
iv) that the Clerk research options for replacement and/or refurbishment.
v) subject to ratification at the Town Council on the 21.02.18.

626 MOTION MOVED ON NOTICE BY CLLR D TATTERSALL:-

“Town council investment strategy”.

A Member reported that they had had a discussion with Mr. Andrew Haigh, the Chairman of the Calderdale and Huddersfield NHS Foundation Trust, in relation to the relative return on investment being achieved by the Huddersfield based Abraham Ormerod Charitable Trust compared to the Todmorden based Abraham Ormerod and Todmorden War Memorial (1914-1918) trust funds.

The Member went on to explain that it had been reported that the Huddersfield based Abraham Ormerod Charitable Trust fund was getting a significantly higher percentage return on its investments since the management of the funds had been assigned to a Churches, Charities and Local Authorities (CCLA Investment Management Limited) fund manager.

Mr. Haigh subsequently provided details of the funds Account Manager at Churches, Charities and Local Authorities (CCLA).

RESOLVED: i) that the Clerk investigate CCLA investment options.
ii) subject to ratification at the Town Council on the 21.02.18.

627 MOTION MOVED ON NOTICE BY CLLR J BATTYE:-

“To put a limit on how long external organisations who receive funding from the Town Council can use the Town Council’s logo.”

RESOLVED: that the Motion failed.

628 CHEQUES FOR SIGNATURE

There were 13 cheques presented for signature to the value of £5,967.44.

RESOLVED: that the cheques be signed in accordance with Council procedures.
