

**TOWN COUNCIL**  
**Minutes of the Meeting held 22<sup>nd</sup> February 2017**

**611 PRESENT:** Cllr A H Greenwood, Mayor.

Cllrs J Batty, S Booth, M Carrigan, J Grieve, A Hollis, M Holmstedt, P Marrington, D Skelton, D Tattersall, D Tremayne and D Wardell.

Apologies were submitted from Cllr M Hatfield

Consideration was given to the Minutes of the Town Council held on the 18<sup>th</sup> January 2017 and in addition the previous Town Council held on the 7<sup>th</sup> December 2016.

**Amendment to Town Council minutes 7<sup>th</sup> December 2016**

**Min 460**

that receipts totalling £3,002.52 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 381-452) totalling £33,210.82 be approved.

To be deleted in its entirety and replaced by:

that receipts totalling £870.04 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 138-168) totalling £33,210.82 be approved.

**Amendment to Town Council minutes 18<sup>th</sup> January 2017**

**Min 539**

that receipts totalling £6,275.27 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 471-530) totalling £18,074.89 be approved.

To be deleted in its entirety and replaced by:

that receipts totalling £10.96 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 169-199) totalling £18,074.89 be approved.

**The Minutes of the meeting held on the 18<sup>th</sup> January 2017 should also have included the following sentence:**

Four cheques were presented for signature in the sum of £2806.60

**612** It was moved by T Greenwood  
Seconded by Cllr D Tattersall

**RESOLVED:** that the Minutes of the Council Meeting held 18<sup>th</sup> January 2017 with the above amendments and the amendments to the Minutes of the 7<sup>th</sup> December 2016 be approved as a correct record and be signed by the Chair.

**613** It was moved by Cllr T Greenwood

Seconded by Cllr D Tattersall

**RESOLVED:** that the Minutes of the Extraordinary Town Council Meeting held 8<sup>th</sup> February 2017 be approved as a correct record and be signed by the Chair.

**614** Consideration was given to the motion to exclude the public and press for any agenda items.

It was moved by Cllr P Marrington  
Seconded by Cllr D Skelton

**RESOLVED:** that the public and press be allowed to stay in the meeting for all agenda items.

**615** Consideration was given to the Minutes of the Development Committee held on 25<sup>th</sup> January 2017.

It was moved by Cllr S Booth  
Seconded by Cllr A Hollis

**RESOLVED:** that the Minutes of the Development Committee meeting held 25<sup>th</sup> January 2017 be approved and adopted.

**616** Consideration was given to the Minutes of the General Purposes Committee held on 1<sup>st</sup> February 2017.

It was moved by Cllr D Tattersall  
Seconded by Cllr D Wardell

**RESOLVED:** that the Minutes of the General Purposes Committee held on 1<sup>st</sup> February 2017 be approved and adopted.

**617** Consideration was given to the Minutes of the Amenities Committee held 8<sup>th</sup> February 2017.

It was moved by Cllr D Tremayne  
Seconded by Cllr D Skelton

**RESOLVED:** that the Minutes of the Amenities Committee meeting held 8<sup>th</sup> February 2017 be approved and adopted.

**618** Consideration was given to the Minutes of the Development Committee held 15<sup>th</sup> February 2017.

**Minute 562 (b) from Development Committee of 25<sup>th</sup> January 2017**

A Member referred to an update given at the Development Committee held 15<sup>th</sup> February 2017 regarding a resolution taken at the Development Committee meeting held 25<sup>th</sup> January 2017. The Member had advised the Committee that Calderdale Council had now acknowledged and accepted that a sign should be erected. Previously, it had been reported that a resident had asked Highways to erect a sign stating “No through road to Oldroyd and Lumbutts”.

It was moved by Cllr C Potter  
Seconded by Cllr A Hollis

**RESOLVED:** that, with the inclusion of the above, the Minutes of the Development Committee meeting held 15<sup>th</sup> February 2017 be approved and adopted.

**619** It was moved by Cllr D Tattersall  
Seconded by Cllr T Greenwood

**RESOLVED:** that receipts totalling £9269.79 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 200-228) totalling £22,690.87 be approved.

**620** To consider Motion brought on notice by Cllr P Marrington

“Todmorden Town Council accepts the invitation from the Town Council of Cusset to participate in their Erasmus+ project, and consequently that Todmorden Town Council registers with Erasmus in order to take part in the programme.”

A member explained that the invitation came directly to the Mayor of Todmorden from the Town Hall in Cusset and is a consequence of an on going Erasmus+ project which is being organised in Cusset by a team of around ten young people, who are also working with a similar group in Aiud, Romania (a town with whom Cusset already has a relationship). The young people have determined that the town they would like to visit in the UK is Todmorden, and are seeking the support of Todmorden Town Council in initiating a partnership with young people here.

The Erasmus+ project requires that the young people themselves organise their project and activities, which they do through minuted meetings in their own towns and then collaboratively through a closed Facebook page. This is facilitated in the first instance by interested adults, who then keep a watching brief over developments.

The support required from Todmorden Town Council would be that the Council formally agree to be a partner in the Erasmus+ project, which entails registering with Erasmus and acquiring a Personal Identification Code which can then be cited by the people in Cusset in their bid for Erasmus funds.

Furthermore there would be a need to gather together a group of Todmorden young people who would like to take part in the project, and associated supporting adults. It is then proposed that the Council would wish to maintain an overview over what is happening, even if the Council are not actively working on the project.

It was pointed out that it is possible, as the programme of activities that will take place in Todmorden evolves, that financial support may be requested through the Amenities Committee by existing Todmorden community groups who are playing a particular role in this project. Otherwise, the costs of travel, accommodation and subsistence for the visiting group will be met from the Erasmus+ budget, for which Cusset is making a bid.

A number of questions were asked concerning the practical arrangements, insurance implications, timescale, the age group of the young people and the concerns over a closed Facebook account.

The Member addressed these issues pointing out that the Facebook account would be open to Todmorden Town Council as a participating member.

It was moved by Cllr P Marrington  
Seconded by Cllr D Tremayne

**RESOLVED:** that Todmorden Town Council accepts the invitation from the Town Council of Cusset to participate in their Erasmus+ project, and consequently that Todmorden Town Council registers with Erasmus in order to take part in the programme.

## 621 PUBLIC QUESTION TIME

Mr Frank McManus requested the Town Council contact Calderdale MBC in relation to the Hearing Aid System/Loop at the Town Hall Court Room on occasion being out of order and at other times not working properly.

**In response a Member stated that she would raise this issue at the Town Hall Working Group and the Todmorden Development Board.**

Mr Frank McManus stated that the Christmas lights had been switched on too early and that they were not satisfactory as they should include fun scenery and depict religious tradition.

**In response a Member stated that the Christmas lights were switched on at the first weekend of Advent and that it was not possible to have a situation whereby everyone was happy but that the Christmas lights had generally been well received.**

Mr Douglas Wilson requested that the disabled access at Todmorden Train Station be addressed.

**In response it was stated the Council are very keen to support this issue and that this would be referred to the next meeting of the Development Committee.**

Mr C Jackson asked if, as part of the anniversary of the end of the First World War, the Council would be interested in reviving the Blue Plaque Scheme to honour Alderman Robert Jackson and William Holt and that there also be a blue plaque for Nora Caveney who was the first woman to be killed in action.

**In response it was stated that this would be put on to the next General Purposes Committee meeting agenda when the centenary of the end of WW1 would be discussed.**

Mr C Jackson asked if employment should be an agenda item as Sutcliffe Furniture, a significant employer in the town, were closing.

**In response it was agreed that this was an important issue and that this would be put on the next appropriate Committee meeting agenda.**

**DEVELOPMENT COMMITTEE**  
**Minutes of a meeting held Wednesday, 1<sup>st</sup> March 2017**

**622 PRESENT:** Cllr M Hatfield, Chair

Cllrs J Batty, S Booth, J Grieve, A. Hollis, C Potter and J Taylor.

Apologies were submitted from Cllr P Marrington, B Paramor.

**Cllr M Holmstedt, a non-Committee Member, attended the meeting and spoke in connection with Minute 632.**

**Cllr D Tattersall, a non-Committee Member, attended the meeting and spoke in connection with Minute 634.**

**623 The public and press were excluded from being present for the discussion that took place in relation to Agenda Item 12 (Minute 634) because of the confidential nature of the discussion.**

**624** That the minutes of the meetings held on 25<sup>th</sup> January, and 15<sup>th</sup> February 2017 be signed as a correct record.

**625 Visit of Andrew Haigh, Chair of Charitable Funds Committee, Calderdale & Huddersfield NHS Trust re: the sale and proceeds of the Abraham Ormerod Medical Centre.**

Mr Haigh attended the meeting at the request of the Committee. Following a brief introduction, Mr Haigh explained that the proceeds of the sale of the Abraham Ormerod Medical Centre were with the Charitable Trust Fund within the NHS Foundation Trust. He acknowledged, and confirmed, that the monies were strictly to be used only for the benefit of the people of Todmorden for healthcare purposes. He informed the Committee that the Trust Board is a Corporate Trustee, and that one Committee and one Sub-Committee oversee the use of the funds. He advised that over £100,000 of the monies had been used for the benefit of Todmorden flood victims, particularly those with mental health issues.

Councillors raised many questions, including whether any direct consultation had ever taken place with the people of Todmorden in relation to needs, and whether there was any Todmorden representation on the Committee/Sub-Committee overseeing the use of the funds. Members were keen to know whether the Charitable Trust were content for Todmorden Town Council to work up more proposals for future use of the monies, and whether there would be opportunity for two or three Town Council representatives on the Charitable Trust Committee/Sub-Committee. Members also raised questions in relation to where the monies were invested, and the risk profile employed on these investments.

Mr Haigh confirmed that no direct consultation had taken place, and advised that needs were assessed through Community Services in Todmorden. He informed the Committee that he

had no objection, in principle, to there being Todmorden representation on the Committee/Sub-Committee overseeing the use of the funds. He confirmed that he would welcome further ideas for use of the monies. He also provided Members with satisfactory information on the management of the monies.

- RESOLVED:** i) that Mr Haigh be thanked for his attendance at the meeting, and assurances that the monies were being well managed.
- ii) to look at how Todmorden Town Council can become more involved in spending the monies on projects beneficial to the people of Todmorden.
- iii) to set up a Working Group to oversee how monies could be used for projects beneficial to the people of Todmorden.
- iv) to await to hear back from Mr Haigh in relation to his future attendance at another Development Committee meeting in due course.

**626**

**DELEGATED MATTERS**  
**Plans and Decisions**

**RESOLVED:** that there were no new Planning Applications to be considered at the time of advertising the agenda.

**Conclusion of Delegated Matters**

**Correspondence**

**627**

**Calderdale MBC – Highways and Transportation**  
**DIVISION OF FOOTPATH TODMORDEN 6, SHORE FOLD FARM**

A letter was received advising of an application put forward to Calderdale Council proposing a small deviation of the above named footpath, together with an illustration showing the proposed diversion.

**RESOLVED:** that the correspondence be received.

**628**

**Canal and Rivers Trust**  
**ROCHDALE CANAL LOCK NO 19**

A letter was submitted in response to the Committee's enquiry in relation to an accumulation of litter located at Lock No 19. The letter advised that the litter had now been removed. The Committee were in praise of the Canal and Rivers Trust for their apparent work in making the Lock look tidier, however, it was noted that further litter had collected in the reeds under the Todmorden Wall area, and that this had been missed.

- RESOLVED:** i) that a letter be sent to the Canal and Rivers Trust thanking them for the work already done, but pointing out the area, as discussed above, is still in need of cleaning up.
- ii) that the letter be sent under Delegated Powers.

**629**

**The Post Office**  
**TODMORDEN SORTING/DELIVERY OFFICE - RESPONSE**

A correspondence was submitted in response to the Committee's enquiry regarding the impact the potential closure of the Todmorden Royal Mail Sorting Office may have on Todmorden Post Office. In the opinion of the Post Office, there would be no negative impact on the operation at Brooke Street; rather it was considered it would provide an additional revenue stream for the branch. The letter also advised that a check had been made with the Branch who confirmed that a survey had been carried out to ensure there was sufficient space to accommodate mail for collection by customers. In addition to the information provided in the correspondence, the Post Office offered to send a representative to a future meeting of the Development Committee.

**RESOLVED:** that a letter be sent requesting that a representative attend a future meeting of the Development Committee, as the Committee were of the opinion that not all issues had been addressed in the correspondence.

### **Conclusion of Correspondence**

#### **630 CORRESPONDENCE RECEIVED IN RESPECT OF PLANNING APPLICATIONS PREVIOUSLY CONSIDERED.**

None received.

#### **631 TO CONSIDER A QUOTE FROM INTEGREATPLUS IN RELATION TO A NEIGHBOURHOOD PLAN HALF DAY WORKSHOP**

A quote was submitted from IntegreatPlus for £1,275 (+VAT) in relation to a half-day workshop proposed for the Spring of 2017 focusing on specific issues emerging from the Neighbourhood Plan.

**RESOLVED:** that the Development Committee accept the quote and request that all remaining Development Committee monies currently totalling £1,257 be carried forward to the next financial year for the project.

#### **632 ROSE STREET / POLLINATION STREET WORKING PARTY FEEDBACK FROM FIRST MEETING, AND NOTES**

A Member produced the notes of the first meeting and these were previously circulated to Members. The Chair clarified that the Working Group had no authority to make decisions, and that the Group must report up to the Development Committee. Members noted that two meetings had already taken place, and that a third would take place on Monday, 6<sup>th</sup> March. It was noted that various external personnel would attend future meetings to advise on town centre accommodation/hotels, and offer advice on further options and funding. A non-Committee Member advised that the Straw Bales Company had previously received a grant for a feasibility study, and suggested that it would be worthwhile checking whether this work had already been done. A discussion then took place over the Group's remit.

**RESOLVED:** that the Working Group will report back to every Development Committee.

#### **633 TO CONSIDER WRITING TO LIDL UK SEEKING AN UPDATE ON THE DEVELOPMENT TIMESCALE OF THE HALIFAX ROAD SITE, FOR WHICH PLANNING PERMISSION HAD BEEN GRANTED.**

Members discussed that it would be useful to know timescales for the commencement and completion of the development in light of the successful planning application.

- RESOLVED:** i) that a letter be sent to Lidl to request the information, as above.  
ii) that the letter be sent under Delegated Powers as the matter related to a planning issue.

**634 TO CONSIDER WRITING TO ALDI UK SEEKING AN UPDATE ON THE DEVELOPMENT TIMESCALE FOR THE BURNLEY ROAD SITE, FOR WHICH PLANNING PERMISSION HAD BEEN GRANTED.**

An idea was mooted amongst Members to ask Aldi UK whether they would be prepared to sell the above site to Todmorden Town Council for non-retail purposes. Further discussion took place on Rose Street, Pollination Street and Bramcshe Square, and the remit of the Rose Street/Pollination Street Working Group. A non-Committee Member made the suggestion of speaking with Calderdale Council prior to contacting Aldi UK.

- RESOLVED:** i) to write a letter of enquiry to Aldi UK to request whether they would be prepared to sell the site to Todmorden Town Council for non-retail purposes.  
ii) to advise Aldi UK in that letter that Todmorden Town Council is currently preparing a Neighbourhood Plan.

**635 TO DISCUSS THE INSTALLATION OF DISABLED FACILITIES AT TODMORDEN RAILWAY STATION.**

Members discussed progress in relation to the above. The possibility of securing some funding from the Abraham Ormerod Trust monies to pay for a lift at the station was also raised.

- RESOLVED:** i) a letter be sent to Northern Rail in relation to the outstanding invitation to attend a future Development Committee.  
ii) a Member would provide further names and contacts to the Clerk's office.

**636 TO CONSIDER THE CURRENT EMPLOYMENT SITUATION IN THE TOWN.**

Members discussed the unfortunate closure of a local firm resulting in the loss of 51 jobs, and the situation in general in relation to employment in the Town.

- RESOLVED:** to invite representatives from Calderdale Business Support Team, the Business Enterprise Network, and the Local Enterprise Partnership to attend a future meeting of the Development Committee to talk to Members.

**637 FOOTPATHS AND OBSTRUCTIONS**

**a) FLY TIPPING ON FARM LAND ON BACUP ROAD**

A Member reported that a resident in the Stoodley Ward had complained about fly tipping on local farmland. The Member agreed to provide photographic evidence to the Clerk.

- RESOLVED:** i) that a letter be sent to Calderdale MBC.



ii) that the letter be sent under Delegated Powers upon receipt of photographic evidence.

**638 CHEQUES FOR SIGNATURE**

There were 10 cheques presented for signature to the value of £21,431.06. Concern was raised over an invoice from Calderdale Council for the installation of a zip wire, as the invoice appeared to refer to a park in Hebden Bridge. It was agreed that all cheques would be signed, with the exception of the cheque relating to the invoice, pending further investigation with Calderdale Council.

**RESOLVED:** that the cheques be signed in accordance with Council procedures, with the exception of the above-mentioned cheque.

\*\*\*\*\*

**GENERAL PURPOSES COMMITTEE**  
**Minutes of the meeting held 8<sup>th</sup> March 2017**

**639 PRESENT:** Cllr D Tattersall, Chair.

Cllrs J Battye, M Carrigan, A Greenwood, A Hollis, M Holmstedt, C Potter, D Skelton and D Wardell.

Apologies were submitted from Cllr D Tremayne.

**640 RESOLVED:** that the Minutes of the General Purposes Committee meeting held 1<sup>st</sup> February 2017 be approved as a correct record and signed by the Chair.

**641** Consideration was given to the motion to exclude the public and press for any agenda items.

**RESOLVED:** that the public and press be allowed to stay in the meeting for all agenda items, except for item 15 and 18.

**642 Mary Clear, Incredible Edible and Kirsten Fussing, Calderdale MBC, attended the meeting to speak about a Todmorden walkabout.**

Mary Clear gave a presentation to Members, highlighting various aspects of Todmorden that are unkempt and or dangerous. These included, amongst other issues; bins at the bus station, a Market vent and cigarette butts outside the betting shop.

Kirsten Fussing discussed the role Calderdale MBC currently plays in the town and noted that Neighbourhood Wardens had the power to issue fines for dropping litter and for dog fouling. Ms Fussing also noted that Wardens reported issues in the same way as any other resident. Ms Fussing mentioned that Safer, Cleaner, Greener are planning three or four intense clean up action days.

A Member asked if Calderdale could provide gloves and other materials for the clean up. Ms Fussing advised that gloves cannot be provided but black bags and litter pickers can be.

**RESOLVED:** i) that Mary Clear and Kirsten Fusing, be thanked for their attendance and contribution to the meeting.  
ii) that Mary Clear provide the Town Council with a list of issues for the Town Council to review.  
iii) That as some of these issues come under 'Planning' that Conservation Action be added to the next Development agenda.

**Correspondence:**

**643**            **Shazia Sheikh**  
**PARISH PRECEPT 2017/18.**

**RESOLVED:** that the correspondence be received.

**644**            **Electoral Services**  
**REVIEW OF PARLIAMENTARY CONSTITUENCIES IN ENGLAND.**

**RESOLVED:** that the correspondence be received.

**645**            **Tackling Flooding 2017**  
**REDUCING THE RISK AND IMPACT OF FLOODING CONFERENCE.**

**RESOLVED:** that the correspondence be received and that Cllr S Booth attend the conference.

**646**            **Darren Widdup**  
**GP MEETING (WW1 COMMEMORATION EVENTS IN THE TOWN).**

**RESOLVED:** i) that the correspondence be received.  
ii) that Mr Widdup be invited to the next meeting of the General Purposes Committee.

**647**            **Rural Action England**  
**MINUTES OF EXTRAORDINARY GENERAL MEETING.**

**RESOLVED:** that the correspondence be received.

**648**            **YLCA**  
**MEMBERSHIP FEES FOR 2017/18.**

**RESOLVED:** that this be deferred to the next meeting of the General Purposes Committee meeting as further details are required.

**649**            **Assim Bhatti**  
**NEW PHARMACY IN TODMORDEN.**

Members felt that an endorsement of the pharmacy by the Town Council would be improper as it is a for profit business. A Member noted however, that an additional pharmacy would increase competition and benefit the town.

**RESOLVED:** that the correspondence be received.

**650 Carol Longbottom  
CALDER VALLEY RISING SURVEY.**

**RESOLVED:** that the correspondence be received.

Conclusion of Correspondence

**651 BUDGET REVIEW**

**RESOLVED:** i) that the Budget review was submitted showing expenditure of £6,121 since the last review, with a total expenditure to date of £100,214 leaving a balance on annual estimates of £24,046 and £50,441 rolled over monies.  
ii) that a virement of £287 be made from the Staff Training budget heading to the Subscriptions budget heading.

**652 TO CONSIDER A DRAFT LETTER TO IAN HUGHES, HEAD OF DEMOCRATIC & PARTNERSHIP SERVICES AT CALDERDALE MBC REGARDING CLARIFICATION OF SPEAKING RIGHTS AT MEETINGS.**

A Member noted that the advice of the YLCA had not been distributed to all Members of the Town Council and that this should be the case before any discussions took place.

**RESOLVED:** i) that the advice of the YLCA be distributed to all Members.  
ii) that this item is added to the agenda of the next meeting of the full Town Council for consideration.

**653 UPDATE AND IMPLICATIONS OF YORKSHIRE BANK CLOSING IN RELATION TO THE TOWN COUNCIL.**

The Clerk gave a report on the implications of the closure of Yorkshire Bank, in relation to the Town Council, the main issue being that of the change of signatories and the need to travel to Burnley to complete this. The Clerk advised that a number of banks had been contacted and discussions were ongoing.

**RESOLVED:** that the Clerk continue the investigation and report back to the Committee.

**654 TO CONSIDER THE RELOCATION OF JOHN FIELDEN STATUE FROM CENTRE VALE PARK TO THE TOWN CENTRE.**

A member gave a brief report regarding John Fielden and the reasons supporting a move of the statue from Centre Vale Park to the town centre. The report noted that the statue is not seen by enough people, in the current location, and that there are issues of security.

A discussion took place regarding the relocation of the John Fielden statue and the issue of potential damage caused by pollution and vandalism was raised. It was noted that a number of other towns have statues in prominent position.

A member noted that this issue had been raised previously, and at that time Calderdale MBC advised that the statue was too fragile to move. A member advised that more information is needed, including utilities under the pavement, a more accurate budget and the fragility of the statue.

**RESOLVED:** i) that more information is sought in relation to the fragility of the statue, services under the pavement, exact site for relocation, more accurate costings and ownership of the statue.  
ii) that the additional information is available for a future meeting of the General Purposes Committee.  
iii) that a representative of Friends of Centre Vale Park, be invited to attend the next meeting of the General Purposes Committee.

**655 UPDATE ON ELECTRONIC PAYMENT OF PAYE AND SALARIES.**

The Clerk gave a report to Members regarding the payment of PAYE and salaries electronically.

A Member commented that a general review of standing orders is required and would like the Clerk to investigate this further.

**RESOLVED:** i) that the Clerk seek advice on procedures for electronic payment.  
ii) that the Clerk look at a model Standing Order and report back to the Committee.

**656 UPDATE ON QUOTES FOR TOWN COUNCIL WEBSITE.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**657 TODMORDEN'S TOWN COUNCIL'S CORPORATE IMAGE REVIEW UPDATE.**

A Member gave an update on the Council's Corporate Image, and handed out proofs of three potential crests.

Members discussed the proofs and noted that Stoodley Pike was missing.

**RESOLVED:** That this item be added to the agenda of the next General Purposes Committee.

**658 WALSDEN CRICKET AND BOWLING CLUB – COST IMPLICATIONS FOR REGISTERING THE LAND WITH THE LAND REGISTRY.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**659 CITIZENSHIP AWARDS NOMINATION VOTE.**

In line with General Purposes Committee Minute 643 of 7<sup>th</sup> December 2016, consideration was given to the nominations received for the 'Citizenship Awards of Todmorden 2017.

Voting for the listed nominations took place and two of the nominees were selected to go forward as the Committee recommendation to full Town Council on 5<sup>th</sup> April 2017. Names would be released to Members.

**RESOLVED:** that the names of the two selected nominees be put forward as the Committee recommendation to full Town Council on 5<sup>th</sup> April 2017 for the public announcement.

**660** **TO CONSIDER MOTION MOVED ON NOTICE BY CLLR A H GREENWOOD.**

**“To seek from CMBC information as to potential accommodation for the ‘Strengthening Families’ course which currently operates in Calder College”.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**661** **REPORT FROM THE TOWN & PARISH COUNCIL LIAISON GROUP MEETING HELD ON 14/02/2017.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**662** **PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**663** **UPDATE ON PROGRESS OF YOUTH TOWN COUNCIL.**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**664** **TO CONSIDER MOTION MOVED ON NOTICE BY CLLR M HATFIELD:**

**“To disband the current staffing sub-committee at the end of the current Mayoral year (May 2017). To establish a Town Council Staffing Committee, whose membership can be drawn from the whole Town Council. The functions and responsibilities of the existing sub-committee to be taken over by the new Staffing Committee. There to be five members of the Staffing Committee, elected annually at the Mayor's Day Town Council meeting.”**

**RESOLVED:** that the Motion be taken to the next meeting of Todmorden Town Council for debate and consideration.

**665** **TO CONSIDER MOTION MOVED ON NOTICE BY CLLR C POTTER:**

**“that all correspondence and publicity items from Todmorden Town Council should have the Town Council approved logo, and all organisations which have support from Todmorden Town Council should display the approved logo on all their information material.”**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**666** **TO CONSIDER MOTION MOVED ON NOTICE BY CLLR C POTTER:**

**“to invite Darren Widdup to discuss remembering the First World War and the contributions from Todmorden citizens.”**

This item was discussed during Minute 646

**667 TO CONSIDER MOTION MOVED ON NOTICE BY CLLR C POTTER:**

**“that safe and secure storage accessed only by Todmorden Town Council must be provided before any proposed move of Todmorden Town Clerk to the Town Hall is finalised.”**

**RESOLVED:** that this item be deferred to the next meeting of the General Purposes Committee.

**668 CHEQUES FOR SIGNATURE**

There were twelve cheques presented for signature totalling to the sum of £6,507.92.

**RESOLVED:** that the cheques and supporting list be signed in accordance with Council procedures.

\*\*\*\*\*

**AMENITIES COMMITTEE**  
**Minutes of the meeting held 15<sup>th</sup> March 2017**

**Cllr AH Greenwood declared a pecuniary interest in relation to agenda items 679 and 680 as the Cllr is the Chair of both Charities.**

**Cllr M Holstedt declared a pecuniary interest in item 683 as the Cllr is a Friend of the Orchestra.**

**669 PRESENT:** Cllr D Tremayne, Chair.

Cllrs A H Greenwood, M Hatfield, M Holmstedt, B Paramor, D Skelton, D Tattersall, J Taylor, D Wardell.

Apologies were submitted from Cllr S Booth, J Grieve, P Marrington and D Skelton

**670 RESOLVED:** that the Minutes of the Amenities Committee meeting held 8<sup>th</sup> February 2017 be approved as a correct record and signed by the Chair.

**671** Consideration was given to the motion to exclude the public and press for any agenda items.

**RESOLVED:** That the public and press be allowed to stay in the meeting for all agenda items.

**672 SHEILA GREENWOOD, TODMORDEN IN BLOOM - PATMOS GARDENS MAINTENANCE AND OTHER TODMORDEN IN BLOOM ACTIVITIES.**

Shelia Greenwood provided an update on Todmorden in Bloom’s activities in the town including issues relating to the maintenance of Patmos Gardens. The organisation spends considerable time carrying out voluntary maintenance in relation to the space but this is unfortunately removing time from carrying out other planting and maintenance activities in the town.

Todmorden in Bloom's landscape contractor, Rick Wilson from Olive Landscapes, provided a brief overview of the maintenance required in order to maintain Patmos Gardens properly.

A discussion also took place regarding the current funding and watering of the 60 lamppost hanging baskets in the town.

- RESOLVED:**
- i) to ask Todmorden in Bloom to forward their correspondence with Calderdale MBC in relation to the purchase and watering of the 60 lamppost hanging baskets for the 2017 season.
  - ii) to request a job card from Calderdale for the last year stating what duties were carried out, on what dates and the site time allocation for the four sites named in the Calderdale contract.
  - iii) to request a written quote and overview from Olive Landscapes for the maintenance of Patmos Gardens.
  - iv) that Sheila Greenwood be thanked for her attendance.

673

**MARY CLEAR - BRIEF UPDATE ON THE PUSHING UP DAISIES PROJECT.**

Mary Clear provided a brief update on the project including the fact that the project won a national prize for best community initiative in 2016. Mary Clear stated that she would send out copies of the brochure for this year's activities, to the Town Council, when it is finalised and printed.

- RESOLVED:** that Mary Clear be given a vote of thanks for her work in relation to this project.

**Correspondence:**

**Calderdale MBC**

674

**NONE RECEIVED**

**Additional Correspondence**

675

**Age UK Todmorden  
CONFIRMATION OF RECEIPT OF GRANT**

- RESOLVED:** that the correspondence be received.

676

**Daisy Lee, Handmade Parade  
LAMPLIGHTER FESTIVAL 2017**

- RESOLVED:** that Daisy Lee and Andrew Kim be contacted stating:

- i) that Saturday the 25<sup>th</sup> November would be a better day for the Lamplighter Festival, bearing in mind that the Town Council's Christmas Lights Switch On is likely to be on that day starting at 4pm.
- ii) that some of the matters referred to in the organisation's letter are dealt with by Calderdale MBC not Todmorden Town Council.

677

**National Plant Monitoring Scheme  
PROMOTION OF THE NPMS SCHEME**

**RESOLVED:** that the correspondence be received and that the Clerk digitally forward the information to Council Members.

**Grant Applications**

678

**Community Car Service**

A Grant application was submitted for £3,000 for core funding.

**RESOLVED:** that the application is declined and that the applicant be informed that they can re-apply in the future once a new organisation is in existence.

679

**Richard Naylor Charity**

A Grant application was submitted for £1,000 to fund day-to-day running costs and administration of the charity.

**Cllr AH Greenwood declared a pecuniary interest in relation to this item, being the Chair of the Charity.**

**Cllr AH Greenwood addressed the Committee, in his capacity as Chair of the Charity, giving details about the need and use of the grant and then left the room for the duration of the item.**

**RESOLVED:** that a grant for the full amount of £1,000 be awarded to the group. That £1000 be vired from Playgrounds and Youth Facilities to the Education budget sub-heading for this purpose.

680

**Heptonstall Exhibition Charity**

A Grant application was submitted for £1,000 to fund day-to-day running costs and administration of the charity.

**Cllr AH Greenwood declared a pecuniary interest in relation to this item, being the Chair of the Charity.**

Cllr AH Greenwood pointed out that there was an error in the grant application and that the grant was not for the running costs of the charity.

**Cllr AH Greenwood addressed the Committee, in his capacity as Chair of the Charity, giving details about the need and use of the grant and then left the room for the duration of the item.**

**RESOLVED:** that a grant for the full amount of £1,000 be awarded to the group. That £1000 be vired from Playgrounds and Youth Facilities to the Education budget sub-heading for this purpose.

681

**Todmorden Folk Festival**



A Grant application was submitted for £2,200 to support children's activities during the festival.

Ms Esther Ferry-Kennington addressed the Committee and gave details about the need for and use of the grant.

**RESOLVED:** that a grant for the full amount of £2,200 be awarded to the group. That £2,200 be vired from Playgrounds and Youth Facilities to the Tourism budget sub-heading for this purpose.

#### **REFUND OF TOWN HALL HIRE APPLICATIONS**

682 i) Age UK Todmorden – £71.13 - Coffee Morning, 11<sup>th</sup> February 2017

It was noted that this was a retrospective application.

**RESOLVED:** that the Clerk seeks further clarification regarding these circumstances.

683 ii) Todmorden Orchestra – £715.67 – Orchestral concert on 11<sup>th</sup> March 2017

**Cllr M Holstedt declared a pecuniary interest in item 683, as the Cllr is a Friend of the Orchestra, and left the room for the duration of this item.**

**RESOLVED:** that the above application be approved.

684 iii) Pushing Up Daisies – £521.23 – Meeting space on 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> May

**RESOLVED:** that the above application be approved.

685 iv) Friends of Overgate Todmorden - £71.13 – Coffee Morning on 18<sup>th</sup> March 2017

**RESOLVED:** that the above application be approved.

686 **LETTERS OF THANKS/GRANT FEEDBACK REPORT FORMS**

None Received

#### **Conclusion of Correspondence**

687 **BUDGET REVIEW**

The Budget review was submitted showing expenditure of £8694 from annual estimates and £2800 from rolled over monies since the last review, with a total expenditure to date of £93,304 leaving a balance on annual estimates of £16,360 and £53,177 in rolled over monies.

**RESOLVED:** that the Budget review be received.

688 **NEIGHBOURHOOD PLAN – ADDITIONAL WORKSHOPS**

A discussion took place regarding the three additional workshops arranged as part of the Neighbourhood Plan consultation process.

**RESOLVED:** i) that the additional amount of funding totalling £2750 be vired from the Environment Projects rolled over monies sub-heading to the Development projects sub-heading and that the invoice be paid.  
ii) that the Clerk pass on the Committee's comments regarding the lack of financial clarity in relation to the original quote for the workshops.

**689 CHEQUES FOR SIGNATURE**

There were three cheques presented for signature totalling to the sum of £1,705.67.

**RESOLVED:** that the cheques and supporting list be signed in accordance with Council procedures.

\*\*\*\*\*

**DEVELOPMENT COMMITTEE**  
**Minutes of a meeting held Wednesday, 22nd March 2017**

**690 PRESENT:** Cllr M Hatfield, Chair

Cllrs J Battye, S Booth, A. Hollis, B Paramor, C Potter and J Taylor.

Apologies were submitted from Cllrs R Brandwood, M Carrigan, J Grieve, and P Marrington.

**691 VISIT OF MICHAEL HOGG, PUBLIC AFFAIRS MANAGER, ROYAL MAIL GROUP, AT THE REQUEST OF THE COMMITTEE**

The Chair of the Committee welcomed Mr Hogg, and gave a brief update to Members in relation to the potential closure of the Rise Lane Sorting Office since Mr Hogg's last visit a year earlier.

Mr Hogg advised the Committee that since his last visit the position had not changed, in that Royal Mail were still looking into the feasibility of moving Rise Lane Sorting Office in the interests of efficiency. He confirmed that they were in advanced discussions with the Post Office. He was unable to give a timescale in relation to a decision. He verified that when a decision was taken, postal workers would be kept in the loop every step of the way, and praised Royal Mail's internal communications. A Member raised that staff morale was very low with workers experiencing insecurity due to circulating rumours, and an unidentified timescale for potential change.

Members stressed many times the importance of postal workers having good local knowledge because of the unusual landscape of Todmorden, and examples were given to illustrate this point. Mr Hogg confirmed that Royal Mail wished to retain the people who work at the Todmorden Office, and that the only difference residents would experience was from where they collected their parcels.

Members raised concerns including the environmental impact of many lorries to and from Rochdale. Mr Hogg advised that he would look into this, and write back to the Committee via the Clerk.

**RESOLVED:** that Mr Hogg be thanked for his attendance, and contribution to the meeting.

**692 DELEGATED MATTERS  
Plans and Decisions**

**RESOLVED:** that Planning Applications **17/00242/LBC**, and **17/20019/TPO** be recommended for **APPROVAL**.

**693 RESOLVED:** that Planning Application **17/00084/LBC** be recommended for **APPROVAL** subject to the satisfaction of the Conservation Officer.

**694 RESOLVED:** that Planning Application **17/00195/HSE** be recommended for **REFUSAL** on the grounds of potential intrusive impact on next door, and near neighbours.

**695 RESOLVED:** that notification of the permitted planning applications be held over to the next meeting subject to clarification on the status of Planning Application 16/01478/HSE.

**Cllr M Hatfield declared a pecuniary interest in Minute 694, and left the room whilst discussion took place.**

**Conclusion of Delegated Matters**

**Correspondence**

**696 Tourism Calderdale MBC  
FURTHER UPDATE RE: TODMORDEN SIGNAGE**

A correspondence was submitted in relation to the above which noted that no specific signage scheme had been drawn up for Todmorden. The correspondence stated that a request to the Highways Team would start the process.

**RESOLVED:** that a reply letter be sent acknowledging the communication and stating that the Committee look forward to seeing the scheme materialising in the future.

**697 Highways and Transportation - Calderdale MBC  
PROPOSED DIVERSION OF FOOTPATH TODMORDEN 32, OLD HALL BARN,  
HGIHER EASTWOOD, TODMORDEN**

A correspondence was received giving notice of the proposal to divert part of a public footpath – Todmorden 32 and a non-definitive path at Old Hall Barn, Higher Eastwood, Todmorden.

**RESOLVED:** that the correspondence be received.

**698 Highways and Transportation - Calderdale MBC  
SHAW WOOD ROAD CLOSURE**

A letter was submitted in relation to the closure of Shaw Wood Road, together with a brief on the frequently asked questions in relation to the carriageway repairs.

Members felt strongly that there had been entirely inadequate leaflet distribution

to inform in the region of 100 plus affected residents of the carriageway repair works, as well as extremely poor signage of the diversion route. It was reported that the Traffic Regulation Order (TRO) Notice had been changed at the last minute to deny pedestrian access following a Health and Safety check. Further discussion centred around the impact on bus services, and it was the understanding of the Committee that this had resulted in elderly and frail people becoming distressed about being considerably delayed on journeys. Members were particularly unhappy that notification of the closure had been publicised in the Halifax Courier, and not in the Todmorden News, and at the apparent lack of aforethought with regard to the huge amount of additional traffic travelling through Lumbutts to Lee Bottom Road.

**RESOLVED:** **i)** that a letter be sent to Highways and Transportation reflecting the Committee's strong views on the matter, as above.  
**ii)** that the letter be sent under Delegated Powers.

699

**Todmorden Accident Prevention Council  
MINUTES OF A MEETING HELD 21<sup>ST</sup> FEBRUARY 2017**

A letter and copy minutes from a meeting of the Todmorden Accident Prevention Council on 21<sup>st</sup> February 2017 were submitted.

**RESOLVED:** that a short letter be sent to Castle Hill School to clarify the position of the wearing of fluorescent jackets by staff and children when out on the roads of Todmorden.

700

**Community Foundation for Calderdale  
USE OF ABRAHAM ORMEROD MONIES / FLOOD DONATION**

A correspondence and publicity materials were submitted as a result of the recent visit of the Chairman of the Charitable Trust, Andrew Haigh. It was noted how flood donations funds were being used in relation to the Todmorden Mental Health Project.

Members observed that there appeared to be no acknowledgement or recognition in the literature and materials submitted that Abraham Ormerod monies had funded the project. A Member also raised whether there would be a possibility of some of the monies going to the Citizens' Advice Bureau in relation to mental health and wellbeing.

**RESOLVED:** **i)** that a letter be sent to Andrew Haigh thanking him for the materials received, and to extend a further invitation to attend a future Development Committee meeting.  
**ii)** that the letter raise the point that no reference was made to the Abraham Ormerod monies funding the project, and that the importance of this acknowledgement and recognition would be raised at his next visit.

701

**Upper Calder Valley Renaissance (UCVR)  
FULL FEASIBILITY STUDY COSTS – COMMUNITY COLLEGE, TODMORDEN**

A correspondence was received together with a quote for the Feasibility Study for Todmorden Community College. It was noted that the estimate for Phase 1 arrived at £20,275.00, and that an estimated cost for Phase 2 would be in the region of £35,000 - £40,000.

It was discussed that a 6 month monitorium may have been granted to Save Our College (SOC), but Members believed that this was unconfirmed, as yet.

**RESOLVED:**that the item be brought back to the next meeting of the Development Committee.

**702            CORRESPONDENCE RECEIVED IN RESPECT OF PLANNING APPLICATION PREVIOUSLY CONSIDERED**

None received.

**703            ROSE STREET / POLLINATION STREET WORKING PARTY – UPDATE / REPORT**

A Member submitted the notes from the recently held meeting of the Rose Street / Pollination Street Working Party.

**RESOLVED:**that the notes be received.

**704            TODMORDEN DEVELOPMENT BOARD – MEETING HELD 7<sup>TH</sup> MARCH – FEEDBACK**

A Member had previously submitted the agenda in relation to the above meeting, which had been circulated to the Committee. Another Member gave a brief verbal report to update the Committee on matters discussed.

**RESOLVED:**that the Member be thanked for her report.

**705            TO CONSIDER THE CALDERDALE LOCAL PLAN – ALL MEMBER BRIEFING**

Electronic copies of the above had previously been circulated to Members, and paper copies were provided at the meeting.

**RESOLVED:**i) that a letter be sent to Calderdale Planning Services to request that a copy of the draft Local Plan be forwarded to the Todmorden Town Council Office as soon as it became available for circulation to Members.

ii) that the letter be sent under Delegated Powers.

**706            CONSERVATION ACTION**

It was reported that a presentation had been given to a recently held General Purposes Committee meeting in relation to Water Street in Todmorden. The presentation looked at Water Street as being in a Conservation Area, and drew attention to the fact that shop keepers were displaying boards outside their shops. It was also noted that knitted covers were being used to cover bollards.

**RESOLVED:**i) that a letter be sent to Calderdale to clarify what is permissive in Conservation Areas.

ii) that the letter be sent under Delegated Powers.

**707            FOOTPATHS AND OBSTRUCTIONS**

**a) CIGARETTE LITTER ON PAVEMENTS OUTSIDE PUBLIC ESTABLISHMENTS IN TODMORDEN**

A Member reported the issue of the large amount of cigarette end litter outside public houses, clubs and the betting shop in Todmorden.

**RESOLVED:** that a letter be sent to Calderdale Council to request that they write to these establishments about the problem, and to remind these establishments that this is illegal.

**b) KNOWLEWOOD ROAD JUNCTION AT ROCHDALE ROAD**

A Member reported that this road had been closed for several days. It was believed that the new houses being built in the vicinity had very recently been connected to the water mains, and that this had resulted in the road being closed. Members were of the opinion that this should have been planned work, and properly advertised. It was related that chaos resulted in that no notification had previously been given to residents, the local school nearby, or parents dropping children off at the school. It was unclear whether or not the works had been classed as an emergency.

**RESOLVED:** i) that a letter be sent to Calderdale Council to establish whether or not the works undertaken by Yorkshire Water were planned, and to request information on proper procedure for planned works.

ii) that the letter be sent under Delegated Powers.

**708 CHEQUES FOR SIGNATURE**

There were four cheques presented for signature totalling to the sum of £14,707.26

**RESOLVED:** that the cheques and supporting list be signed in accordance with Council procedures.

\*\*\*\*\*