

TOWN COUNCIL
Minutes of the Meeting held 25th October 2017

431 PRESENT: Cllr C Potter, Town Mayor.

Cllrs J Battye, A H Greenwood, J Grieve, M Hatfield, M Holmstedt, B Paramor, D Skelton
D Tattersall, J Taylor and D Wardell.

Apologies were submitted from Cllrs S Booth, D Tremayne and L Stephenson.

432 It was moved by Cllr D Skelton
Seconded by Cllr A Hollis

RESOLVED: that the Minutes of the Town Council Meeting held 13th September 2017 be approved as a correct record and be signed by the Chair.

433 Consideration was given to the motion to exclude the public and press for any agenda items.

It was moved by Cllr M Hatfield
Seconded by Cllr M Holmstedt

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items.

434 Mayoral and other Communications.

i) Todmorden Royal British Legion - Remembrance Day Parade

It was moved by Cllr C Potter
Seconded by Cllr AH Greenwood

RESOLVED: that the correspondence be received.

Consideration was given to the Minutes of the Development Committee held on 20th September 2017.

35 Minute 354 b
An amendment was moved by Cllr M Holmstedt
Seconded by Cllr J Battye

RESOLVED: that the words 'School Lane' be removed and replaced by 'Calder Street'.

36 It was moved by Cllr M Hatfield
Seconded by Cllr J Battye

RESOLVED: that the Minutes of the Development Committee meeting held 20th September 2017 be approved and adopted.

Consideration was given to the Minutes of the General Purposes Committee held on 27th September 2017.

437

Minute 365

An amendment was moved by Cllr M Holmstedt
Seconded by Cllr D Wardell

RESOLVED: that in relation to iii) the words 'if the letter is of a specialist technical nature' be removed.
The final Motion to read:-

- i) that the correspondence be received.
- ii) that the Council continues with the standard practice of the Clerk to the Committee writing all letters on behalf of the Town Council with the exception of point iii) below.
- iii) that the letter can be drafted by a Committee member and once read, approved and minuted at that Committee or full Town Council can be sent as if by the Clerk.

438

It was moved by Cllr D Tattersall
Seconded by Cllr D M Holmstedt

RESOLVED: that with the above amendment the Minutes of the General Purposes Committee meeting held 27th September 2017 be approved and adopted.

439

Consideration was given to the Minutes of the Amenities Committee held on 4th October 2017.

It was moved by Cllr D Skelton
Seconded by Cllr J Grieve

RESOLVED: that the Minutes of the Amenities Committee meeting held 4th October 2017 be approved and adopted.

440

Consideration was given to the Minutes of the Development Committee held on 11th October 2017.

It was moved by Cllr M Hatfield
Seconded by Cllr J Battye

RESOLVED: that the Minutes of the Development Committee meeting held 11th October 2017 be approved and adopted.

441

It was moved by Cllr AH Greenwood
Seconded by Cllr M Hatfield

RESOLVED: that receipts totalling £26.48 since the last meeting be received and payment of accounts in accordance with the list now submitted (schedule 131-165) totalling £31,630.90 be approved.

442

ITEM TAKEN FROM DEVELOPMENT COMMITTEE HELD 20TH SEPTEMBER 2017.

“Item (i) moved on notice by Cllr M Hatfield:

Town Council Members who have been nominated by the Town Council to attend/participate in the Todmorden Development Board are required to provide a short oral feedback report at the following meeting of the Town Council Development Committee (to be supplemented by

a written report where the Members consider this appropriate). The feedback report to include details on which Members attended, the issues discussed and decisions reached (including the voting decisions of Members).”

This Motion was unanimously supported.

RESOLVED: that the Motion be accepted, and put forward for ratification at Town Council.”

It was moved by Cllr M Hatfield

Seconded by Cllr D Wardell

RESOLVED: that the words “short oral” be omitted from the Motion, and after the word “Committee”, to insert “on issues relating to the Neighbourhood Plan” before “(to be supplemented by a written.....)”. The final Motion to read:-

“Item (i) moved on notice by Cllr M Hatfield:

Town Council Members who have been nominated by the Town Council to attend/participate in the Todmorden Development Board are required to provide a feedback report at the following meeting of the Town Council Development Committee on issues relating to the Neighbourhood Plan (to be supplemented by a written report where the Members consider this appropriate). The feedback report to include details on which Members attended, the issues discussed and decisions reached (including the voting decisions of Members).”

443

ITEM TAKEN FROM DEVELOPMENT COMMITTEE HELD 20TH SEPTEMBER 2017.

“Item (iii) moved on notice by Cllr M Hatfield:

To request to Calderdale MBC that all the Town Council’s Rose Street working party members are able to attend/participate in the meetings of the Todmorden Development Board’s Rose Street sub-committee.”

This Motion was supported by the majority.

RESOLVED: that the Motion be accepted, and put forward for ratification at Town Council.”

Following discussion on Town Council representation, the proposer requested to withdraw the Motion and subsequently put this forward to the next but one meeting of the Development Committee (22nd November 2017).

It was moved by Cllr M Hatfield

Seconded by Cllr J Grieve

RESOLVED: that the Motion be withdrawn, and put forward to the meeting of the Development Committee on 22nd November 2017.

444

TO CONSIDER MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

“That Town Council Members who have been nominated by the Town Council to attend/participate in meetings of the Todmorden Development Board can be mandated to vote in a particular way by the Town Council on issues related to the Neighbourhood Plan and

other issues where the Town Council has reached an agreed position. Any resolution to mandate Members to be agreed through the Town Council's standard processes and in line with Standing Orders”.

Members were of the opinion that the Motion could be perceived as restrictive.

It was moved by Cllr M Hatfield
Seconded by Cllr J Grieve

RESOLVED: that the Motion be withdrawn, and put forward to the meeting of the Development Committee on 22nd November 2017.

445

TO CONSIDER MOTION MOVED ON NOTICE BY CLLR J GRIEVE:

“Proposed amendment to the motion with regards the John Fielden statue (General Purposes Committee 27.09.17 Minute 360). As well as looking at the proposal of moving the John Fielden statue to outside of the Town Hall, to consider the option of leaving it where it is in the park, and investigate the feasibility of increased security and landscaping to the area around it so that it is seen at its best. Then when the people of Todmorden are consulted they will have two options with the costs included for each”.

It was moved by Cllr AH Greenwood
Seconded by Cllr M Hatfield

RESOLVED: that the motion be withdrawn.

446

TODMORDEN CHRISTMAS LIGHTS UPDATE.

The Clerk updated the Town Council on the Christmas lights.

It was moved by Cllr D Skelton
Seconded by Cllr D Wardell

RESOLVED: that there be the following revision in relation to General Purposes minute 401:

- i) that nine gold/white lights, in the same style as last years, at a cost of £240 per light be ordered.
- iii) that the Town Council pay for the conversion of nine lampposts in Cornholme, in preparation for nine Christmas lights, at a cost of £250 per lamppost.
- iv) that nine of the original Christmas lights be installed in Cornholme.
- vi) that the nine new gold/white lights extend last year’s gold/white section radiating out from the roundabout on the three main roads.
- vii) that nine of the original Christmas lights are installed in Walsden in the same arrangement as last year.
- viii) that the additional Christmas lights, including lamppost conversions, as outlined above, totalling £4410 along with the Calderdale MBC additional charges, currently estimated at approximately £2280 are paid for out of the remaining unallocated Christmas Lights and Development Projects budgetary headings.
- ix) that the overall costs are reviewed in the new year.

447

CHEQUES FOR SIGNATURE

There were six cheques presented for signature to the value of £1,360.07

RESOLVED: that the cheques be signed in accordance with Council procedures.

448 PUBLIC QUESTION TIME

There were no public questions.

DEVELOPMENT COMMITTEE
Minutes of a meeting held Wednesday, 1st November 2017

449 PRESENT: Cllr C Potter, Town Mayor,
Cllrs J Battye, J Grieve, and M Carrigan.

Apologies were submitted from Cllrs S Booth, M Hatfield, A Hollis, P Marrington and B Paramor.

450 RESOLVED: that the minutes of the meetings held on 20th September, and 11th October 2017 be signed by the Chair as a true record.

451 DELEGATED MATTERS
Plans and Decisions

452 RESOLVED: that Planning Application **17/01146/CON and 17/01147/LBC** be recommended for **APPROVAL subject to** the satisfaction of the Conservation Officer.

453 RESOLVED: that Planning Application **17/01175/HSE** be recommended for **APPROVAL subject to** the use of permeable surfaces.

454 RESOLVED: Planning Application **17/01262/FUL – Walsden Cricket and bowling Club, Rochdale Road, Todmorden – Siting and provision of a caravan.** Members refrained from making any recommendation at this stage, pending advice from the Clerk in relation to the Town Council's position as custodian trustee. The Planning Application to be considered at the next Development Committee.

455 RESOLVED: that Planning Application **17/01102/LBC** be recommended for **APPROVAL subject to** the recommendations of Highways Officers, the Conservation Officer and subject to the use of permeable surfaces.

456 RESOLVED: that Planning Application **17/01267/HSE** be recommended for **APPROVAL subject to** appropriate consultation with neighbours; the use of permeable surfaces, and the satisfactory completion of a bat survey.

457 RESOLVED: that Planning Application **17/01107/FUL – Land North of Lockside, Birks Lane, Walsden, Todmorden** be considered at the next Development Committee meeting. Two Councillors declared a pecuniary interest in the matter, and should these Member have left the room for the discussion and decision period, the meeting would have become inquorate.

Cllrs J Grieve, and J Battye declared a Pecuniary Interest in Planning Application 17/01107 as Town Council representatives of the Calder Valley Community Land Trust.

Conclusion of Delegated Matters

Correspondence

458

Calderdale MBC – Highways and Engineering REVIEW OF PARKING CHARGES ACROSS CALDERDALE – PHASE 3a – DISTRICT CENTRE CAR PARKS

A correspondence advising that the Parking Places Order (PPO) was officially sealed on 6th October 2017 following a formal consultation. It was noted that the Order was legally operational and enforceable from 23rd October 2017. Car parks affected by this change were listed.

RESOLVED: that the correspondence be received.

459

Calderdale MBC – Highways and Engineering LED LIGHTING PROGRAMME FOR CALDERDALE - RESPONSE

A correspondence was received in relation to the above. It was noted that the LED programme will begin roll out across Calderdale from the end of this year into early 2018, but that specific dates had not been finalised.

RESOLVED: i) that the correspondence be received.

460

Calderdale MBC – Planning Services BUILDING WORK – ROSEBANK, TODMORDEN

A letter was received in response to the Committee's enquiry into the above matter. It acknowledged that the land was currently used informally for parking, and passing of vehicles, but that it was not part of the highways owned or controlled by the Local Authority, and as such the Local authority cannot force the owner, whoever that may be, to allow vehicles to continue to use it in this way. The structure build was considered "modest", and that it didn't have impact on the character of the surrounding area, therefore, Calderdale MBC's viewpoint was that it didn't cause sufficient harm to justify planning enforcement. It was noted that should further work be undertaken, Calderdale MBC may review their position at that point in time.

Members discussed the response and were of the opinion that the tone of the letter had little regard for the concerns of local people, and local Councillors.

RESOLVED: i) that a short reply be sent thanking Planning Services for directing a building control surveyor to visit the site.

ii) that the letter conveyed the Town Council's disappointment at the response.

iii) that the letter specifically stated the reason the Town Council contacted Planning Services in relation to this potentially unlawful development was on behalf of very concerned local people, and Councillors.

461

Royal Mail Group TODMORDEN DELIVERY OFFICE

A letter was submitted in response to the Committee's letter of disappointment at the decision to move the Todmorden Delivery Office. It advised that when Royal Mail are unable to deliver mail items first time, customers would be able to collect items from the Post Office. It was noted they hoped the transition of services would ensure that they provided the area with an excellent service, no different to what is currently enjoyed by residents of Todmorden.

RESOLVED: that the correspondence be received.

**462 Todmorden Accident Prevention Council (TAPC)
MINUTES OF THE MEETING HELD ON 17TH OCTOBER 2017**

Members considered the latest minutes from the TAPC.

RESOLVED: that the Minutes be received.

Conclusion of Correspondence

**463 CORRESPONDENCE RECEIVED IN RESPECT OF PLANNING APPLICATIONS
PREVIOUSLY CONSIDERED.**

None received.

**464 TO CONSIDER INVITING THE TODMORDEN FLOOD GROUP TO THE NEXT
MEETING OF THE DEVELOPMENT COMMITTEE TO DISCUSS THE LIDL SITE
AND HOW BUILDING OPERATIONS ARE AFFECTING LOCAL RESIDENTS AND
THEIR DWELLINGS.**

Members discussed that, in relation to the above, they were aware of a meeting had taken place between Highways, Planning and Lidl as a result of the recent visit of Mr Lee to a Development Committee meeting. In light of the Committee not currently knowing of any outcome, Members were of the opinion that it would be proactive to enquire if there was any information available, or update, before inviting the Todmorden Flood Group to attend a Committee meeting.

RESOLVED: i) that a letter be sent to Mr Lee and Mr Seaman, as above.
ii) that the Committee wait for a response before considering to invite Todmorden Flood Group.
iii) that the letter be sent under Delegated Powers.

465 FOOTPATHS AND OBSTRUCTIONS

**a) CROSSLEY STREET – TOP OF TRACK DOWN TO HEALTH CENTRE –STACK
HILLS ROAD**

A Member reported that the footpath was in a very poor condition, and perilously muddy.

RESOLVED: i) that a letter be sent to Highways to request that the footpath is made good at their earliest convenience to ensure the safety of the public.
ii) that the letter be sent under Delegated Powers.

b) CLOSURE OF FOOTPATH BETWEEN THE OLD ROPE AND ANCHOR PUB AND THE HEALTH CENTRE

A Member reported that because of the building work at the new Lidl site , the footpath appears to have been closed.

RESOLVED: i) that a letter be sent to highways to ascertain whether this has been approved, and how long it is likely to be closed.
ii) that the letter be sent under Delegated Powers

c) STEPS FROM THE LEISURE CENTRE ASCENDING TO THE TOP OF THE CAR PARK

A Member reported that the rail on the right hand side needed re-painting, and that fallen leaves had made the footpath very slippery.

RESOLVED: i) that a letter be sent to Highways to request that the railing be re-painted, and the footpath restored as soon as possible to ensure public safety.
ii) that the letter be sent under Delegated Powers.

466 CHEQUES FOR SIGNATURE

There were 6 cheques presented for signature to the value of £1518.48.

RESOLVED: that the cheques be signed in accordance with Council procedures.

GENERAL PURPOSES COMMITTEE
Minutes of the meeting held 8th November 2017

467 PRESENT: Cllr C Potter, Town Mayor, D Tattersall, Chair.

Cllrs J Battye, S Booth, M Carrigan, A Hollis, M Holmstedt, D Skelton, and D Tremayne.

Apologies were submitted from: Cllrs A H Greenwood, L Stephenson and D Wardell.

468 RESOLVED: that the Minutes of the General Purposes Committee meeting held 27th September 2017 be approved as a correct record and signed by the Chair.

469 Consideration was given to the motion to exclude the public and press for any agenda items.

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items with the exception of agenda item 8.

470 Andrew Pitts and Kirsten Fussing, Calderdale MBC, attended the meeting to update the Council on the Heritage Lottery Fund Bid for Todmorden Town Hall, and to discuss the overall funding for the project.

Andrew Pitts provided a detailed update on the current status of the bid and went on to ask if the Town Council would consider a one of precept increase and/or a contribution from reserves to help cover the funding shortfall. Mr Pitts explained that in order for the project to go ahead committed funding would need to be available from January 2020.

RESOLVED: i) that Andrew Pitts and Kirsten Fussing be thanked for their attendance and contribution to the meeting.
ii) that the Committee was in principle in support of the proposal to provide a financial contribution towards the overall project.

Correspondence:

**471 Electoral Services Manager
2018 REVIEW – REVISED PARLIAMENTARY CONSTITUENCIES IN ENGLAND**

RESOLVED: i) that the correspondence be received.
ii) the item be added to the next Town Council agenda.

**472 PKF Accounts & Business Advisers
COMPLETION OF THE LIMITED ASSURANCE REVIEW FOR YEAR ENDED 31
MARCH 2017**

RESOLVED: i) that the correspondence be received.

**473 Rialtas Business Solutions
SUPPORT SERVICE**

RESOLVED: that the correspondence be received.

**474 Yorkshire Internal Audit Services
INTERNAL AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDING 31
MARCH 2018**

RESOLVED: that the report be received.

**475 Jeff Thomson, Former Market Trader
TODMORDEN OUTDOOR MARKET**

RESOLVED: i) that the correspondence be received.
ii) that the Calderdale MBC Markets Manager be invited to speak at a future Committee meeting.

**476 Besthost
WEB DEVELOPMENT AGREEMENT**

RESOLVED: i) that the correspondence be received.
ii) that the contract is paid for quarterly.
ii) that an annual review of the contract takes place.

**477 YLCA
TODMORDEN TOWN COUNCIL PROCEDURES**

RESOLVED: i) that the correspondence be received.

Conclusion of Correspondence

478 BUDGET REVIEW AND BANK RECONCILIATIONS

A budget review was submitted showing Committee expenditure to date of £78,026 leaving a balance on annual estimates of £71,596.

RESOLVED: that the budget review and bank reconciliations be received.

**479 FORMATION OF COMMITTEE ESTIMATES 2018/19 FOR RECOMMENDATION
TO TOWN COUNCIL**

RESOLVED: that the Committee estimates as presented totalling £129,866 be approved for recommendation to Town Council.

480 ANNUAL INSURANCE REVIEW

RESOLVED: that the Committee recommend that the Town Council is insured with Zurich in a three year contract at a cost of £1784.82

481 TO AGREE THE FUNDING AND DETAIL FOR MAYOR'S DAY 2018

RESOLVED: i) that the retiring Mayor announces and presents any Citizenship Awards to be granted prior to the commencement of the Annual Council Meeting.
ii) that the Annual Council Meeting, incorporating speeches and presentations etc, commence at 10.30 am with outstanding business, if any, at 11.30 am to be transacted at a forthcoming meeting (i.e. two weeks following).

iii) the invited guests, paid for by the Town Council, will comprise of 35 from voluntary groups and organisations plus their guests, (including groups who had received money from the Council during the year), which the Chair and Clerks would finalise from the drawn up list; 30 civic representatives and their guests (including 'Citizenship Award(s) for Todmorden' recipients), Members, District Councillors, MP, Council staff; up to 40 Town Mayor's guests; and 30 members of the public to include up to 5 guests per award recipient.

If the public places are not filled the Mayor Elect to be given the opportunity to invite members of the public involved in his/her charity.

iv) that the total maximum attendance at the lunch/sherry reception would be 200. In addition to the usual sherry reception and bar booking, approaches would be made to potential caterers for the buffet lunch. Suitable musical entertainment would be arranged, a security guard to be in attendance and any necessary insurance arranged as required. Other costs involved would include flowers, invitations and newspaper advertisements.

v) that the Chair and the Clerks be authorised to arrange Mayor's Day 2018 up to an anticipated budget of £4,000 in line with the above.

482 TO AGREE THE FUNDING AND DETAIL FOR THE CITIZENSHIP AWARDS 2018

RESOLVED: that the procedure for the Citizenship Awards 2018 be approved and adopted following last year's process.

483 TO AGREE AND SIGN THE CILCA LEARNING AGREEMENT FOR THE TOWN CLERK

RESOLVED: that following ratification at Town Council the Mayor sign the CILCA learning agreement.

484 UPDATE ON ROLE OF THE TOWN COUNCIL IN EMERGENCIES.

RESOLVED: that the Member's report be received and a fuller update be brought to the committee in due course.

485 SIGNAGE FOR TOWN COUNCIL OWNED AND/OR MAINTAINED SITES AND COUNCILLOR NAME BADGES.

RESOLVED: that the identification badges be ordered at a cost of £20 to be paid for out of the Corporate Image budgetary heading.

486 DRAFT MEDIA RELATIONS POLICY

RESOLVED: that the media and press relation's policy be adopted.

487 TO CONSIDER ITEM v) FROM ROSE BANK DEVELOPMENT COMMITTEE RESOLUTION MINUTE 426

Cllr D Tremayne declared a pecuniary interest and left the room for the duration of the item.

A non-committee member proposed that the Rose Bank site be registered as common land.

RESOLVED: that legal advice and costing are sought regarding the registration of the site by the Council as common land.

488 TO CONSIDER THE REFURBISHMENT OF THE TOWN'S BLUE PLAQUES

RESOLVED: that a quote is obtained for the refurbishment of the Town's blue plaques.

489 UPDATE FROM THE ABRAHAM ORMEROD TRUST FUND SUB-COMMITTEE

RESOLVED: i) that the report be received.
ii) that the minutes be circulated when received.

490 REVIEW OF THE COUNCIL'S STANDING ORDERS AND UPDATE ON YLCA HEALTH CHECK

RESOLVED: that the Council write to the YLCA requesting an update on progress.

491 MINUTES OF THE STAFFING MATTERS SUB-COMMITTEE HELD ON MONDAY 9TH OCTOBER 2017

RESOLVED: i) that the minutes be received.

492 CHEQUES FOR SIGNATURE

There were no cheques for signature.

493 TODMORDEN TOWN HALL HERITAGE LOTTERY FUND BID

At the end of the meeting a further discussion took place in relation to the Calderdale MBC request for a commitment of financial support for the Heritage Lottery Town Hall refurbishment bid. Support from committee members was indicated and a figure of £50,000 discussed. It was suggested that this be included as an agenda item at the full Town Council meeting on the 6th December, where the details and process could be discussed further and a vote taken.

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AMENITIES COMMITTEE
Minutes of the meeting held 15th November 2017

494 PRESENT: Cllr D Tremayne, Chair.

Cllrs J Grieve, M Holmstedt, P Marrington, D Skelton, D Tattersall, J Taylor and D Wardell

Apologies were submitted from Cllr M Hatfield, A H Greenwood, B Paramor and C Potter.

495 RESOLVED: that the Minutes of the Amenities Committee meetings held 4th October 2017 be approved as a correct record and signed by the Chair.

496 Consideration was given to the motion to exclude the public and press for any agenda items.

RESOLVED: that the public and press be allowed to stay in the meeting for all agenda items.

Correspondence:

Calderdale MBC

**497 Safer Cleaner Greener
NEW TREES FOR PARKS**

RESOLVED: i) that the correspondence be received.
ii) that a Member prepare a draft letter and bring it to the next meeting.

**498 Safer Cleaner Greener
BENCH FOR CENTRE VALE PARK**

RESOLVED: i) that the correspondence be received.
ii) that the plaque should say 'This bench is donated by Todmorden Town Council'.

General

**499 Walsden Events
PROPOSED FIREWORK DISPLAY 2017, VALE LAND**

RESOLVED: that the correspondence be received.

**500 Cllr A H Greenwood
RUSSELL STREET AND POETS ESTATE PLAY AREA**

RESOLVED: i) that the correspondence be received.
ii) that the Clerk contact Calderdale MBC requesting an update.

**501 Oldham Tree Services
VALE LAND QUOTE**

RESOLVED: that the correspondence be received.

**502 Woodcote Design
PROPOSED RELOCATION OF JOHN FIELDEN STATUE**

RESOLVED: i) that the correspondence be received.

**503 Groundwork UK
PROPOSED RELOCATION OF JOHN FIELDEN STATUE**

RESOLVED: i) that the correspondence be received.
ii) that an updated quote be obtained from Stone Technical Services Ltd in relation to the physical works.

**504 Groundwork UK
VALE LAND LANDSCAPE PROPOSALS**

RESOLVED: i) that the correspondence be received.

- ii) that Carboniferous limestone is used for the path surface.
- iii) that the Clerk check if a Furnitubes CHS T6 + 2 x CHS picnic table is suitable for wheelchair use and to agree the choice of picnic table accordingly.
- iv) that it is proposed that the Town Council will pay for the main signage out of the General Purposes Corporate Image budgetary heading and that this is to be taken out of the Groundwork contract.
- v) that the Clerk research and suggest the wording for the proposed finger post.
- vi) that the drainage works be included, if within the budget or otherwise to be looked at later.
- vii) that the tree works are given priority over other items.
- viii) that if possible the wood from the tree works be chopped in to manageable size pieces and left on site.
- ix) that the legality of vehicular access to the site be checked.
- x) that the provision and cost of emptying dog waste bins is checked with Calderdale MBC.
- xi) that local contractors be invited to tender for the works.

505

Nicholas Humphrey, Supply Teacher

CHANGING FACILITIES IN THE VICINITY OF TODMORDEN HIGH SCHOOL

- RESOLVED:** i) that the correspondence be received.
 ii) that the Clerk write to Calderdale regarding this issue.
 iii) that the Clerk enquire as to whether the Incredible Aqua Garden has shower facilities.

Grant Applications:

506

Todmorden Charity Carnival - £5300.00 for Todmorden Carnival 2018.

- RESOLVED:** i) that the group be granted £4300 from the Donations and Grants budgetary heading.
 ii) that the group look at other funding such as the Calderdale MBC Ward Forum Grants Scheme and the Calderdale MBC Special Events Grants Scheme for the shortfall.
 iii) that the group return to the Committee if the above grants are unsuccessful.

507

Todmorden Methodist Church - £999.00 for Christmas dinner for the lonely in Todmorden December 2017.

This application was withdrawn.

508

Treesponsibility - £3000.00 for natural flood management project.

- RESOLVED:** that the group send in their audited or independently verified accounts and attend the next Amenities Committee meeting on the 13th December where the grant application can be discussed further and a decision made.

TOWN HALL REFUND APPLICATIONS

509

Todmorden Orchestra - £732.04 for a concert, 12th November 2017 - 14 hours.
Cllr D Skelton declared an interest and left the room for the duration of the item.

- RESOLVED:** that the above application be approved.

510 Age UK - £71.13 for a coffee morning, 21st October 2017 – 3 hours.

RESOLVED: that the above application be approved.

511 Todmorden Choral Society - £670.00 for a concert performance of Handel's 'Messiah' 26th November 2017 – 13 hours.

RESOLVED: that the above application be approved.

512 LETTERS OF THANKS/GRANT FEEDBACK REPORT FORMS

Letter of thanks and Grant Feedback Report forms were received from the following organisations:

Stoodley Training Mentors CIC, Todmorden Orchestra, Friends of Overgate Todmorden, Heptonstall Exhibitions Charity, Richard Naylor Charity, Photographic Society.

RESOLVED: that the correspondence be received.

Conclusion of Correspondence

513 BUDGET REVIEW

A Budget review was submitted showing expenditure of £44,844 from annual estimates this financial year, and committed expenditure of £45,884, leaving a balance on annual estimates of £53,972.

RESOLVED: that the Budget Review be received.

514 FORMATION OF COMMITTEE ESTIMATES 2018/19 FOR RECOMMENDATION TO TOWN COUNCIL.

RESOLVED: i) that the Committee estimates as presented totalling £77,500 be approved, with the addition of £14,000 to be added to the Development Projects budgetary heading to accommodate the potential relocation of the John Fielden statue, bringing the total Amenities Committee annual estimates to £91,500.

ii) that £15,000 for Play and Youth Facilities be placed in ear-marked reserves.

iii) that £20,000 Flood Repair Fund be placed in ear-marked reserves.

515 CHEQUES FOR SIGNATURE

There were twenty cheques presented for signature totalling to the sum of £7553.68

RESOLVED: that the cheques and supporting list be signed in accordance with Council procedures.

516 PRESENT: Cllr C Potter, Town Mayor, Cllr M Hatfield, Chair,
Cllrs J Battye, S Booth, J Grieve, A Hollis, and P Marrington.

Apologies were submitted from Cllrs M Carrigan.

517 VISIT OF JONATHAN WARD, CUBICCO HOUSING, AT THE REQUEST OF THE COMMITTEE.

Mr Ward addressed the Committee on Cubbico manufactured 1-2 bedroomed timber-framed homes. It was noted that the Brighthouse-based company had been manufacturing for 5 years. Mr Ward explained that this type of housing was resistant to climate change; suitable for anywhere in Europe, and in dessert areas; designed to withstand Category 5 hurricanes as well as wet, dense snow, and was flood resistant as could be built on stilts to reach a height of 16 feet. It was noted that materials used were mostly recyclable, or re-growable. The housing was designed to cope with the needs of small children to elderly people. Mr Ward provided graphics to the Committee to facilitate discussion. Social benefits of this type of housing were discussed, together with module build, and instatement.

Members asked questions which included size of plots required; suitability as infill housing; communal space; land stability issues; and the obtaining mortgages for the housing type.

RESOLVED: I) that Mr Ward be thanked for his attendance and contribution to the meeting.
ii) that the Community Land Trust be invited to a future meeting of the Development Committee.

**518 DELEGATED MATTERS
Plans and Decisions**

519 RESOLVED: that Planning Applications **17/01297/FUL** and **17/01298 – Higher Stoodley Farm, Lee Bottom Road, Todmorden** - be recommended for **REFUSAL** on the following grounds:

No major changes since the last application; over-development of site, and crowding issues; intrusive on existing residents; serious flooding concerns and issues; antiquated sewerage system issues; effect on character of Grade II Listed Building; poor access and egress from unmade road / bridleway; impact on bridleway / unmade road users' enjoyment of the countryside; increase in noise pollution; legal rights of way of residents unobserved in plans, and bat survey concerns.

Objectors to the above planning application presented at the meeting. The meeting was adjourned at 8.00pm and re-convened at 8.05pm to allow one of their party to speak against the proposal. The agent for the applicant was invited to the meeting, but did not present.

520 RESOLVED: that Planning Application **17/01107/FUL, 17/01246/HSE, 17/01109/WAS, 17/20205/TPO, 17/20210/TPO, 17/01260/FUL, 17/01276/HSE** be recommended for **APPROVAL**.

521 RESOLVED: Planning Application **17/01262/FUL** be recommended for **APPROVAL** subject to the condition of an initial time limit of 5 years being imposed.

522 RESOLVED: that Planning Application 17/20206/TPO be recommended for APPROVAL subject to a suitable replacement being installed in relation to the felled tree.

Cllr J Grieve declared a Personal Interest in Planning Application 17/01107 as having connections with John Eastwood Homes.

Cllrs J Battye, and J Taylor declared a Personal Interest in Planning Application 17/01107 as Town Council representatives of the Calder Valley Community Land Trust.

Cllr a Hollis declared a Personal Interest in Planning Application 17/01246/HSE as he was known to the applicant.

Cllr M Hatfield declared a Pecuniary Interest in Planning Applications 17/20205/TPO and 17/20206/TPO, and left the meeting whilst discussion took place.

Mrs S Berry, Clerk to the Committee, declared a Personal Interest in Planning Applications 17/01297/FUL and 17/01298 as she was known to the applicant. She left the meeting whilst discussion took place.

Conclusion of Delegated Matters

Correspondence

523

Calderdale MBC – Economy & Environment AIR QUALITY MONITORING IN TODMORDEN – RESPONSE

A correspondence was submitted in response to the Committee's enquiry advising that air quality monitoring in Todmorden has not been carried out for many years as previous levels were always shown to be within acceptable limits.

Members expressed concern that monitoring was not being carried out. It was considered that because of the increasing levels of traffic through Todmorden, particularly Halifax Road, including a number of areas where there is frequently standing traffic, there was now an urgent need for monitoring to take place. Members noted that Hebden Bridge did have air quality monitoring.

RESOLVED: i) that a reply be sent expressing the concerns of the Committee, and to request the reinstatement of air quality monitoring in Todmorden.
ii) that the letter enquired why Hebden Bridge had air quality monitoring, and Todmorden did not.

524

Calderdale MBC – Economy & Environment TTRO – STATION PARADE LEVEL CROSSING

A correspondence was submitted advising of the Temporary Traffic Regulation Order (TTRO) placed on Station Parade Level Crossing, starting on 18th November 2017.

RESOLVED: that the correspondence be received.

525

Calderdale MBC – Economy & Environment
ROSE STREET / BRAMSCHE SQUARE – RESPONSE

A correspondence was received in response to the Committee's invitation to Mark Thompson to attend a future Development Committee Meeting. It confirmed that Mr Mark Dowson would be happy to attend on behalf of Mr Thompson. The correspondence also gave a brief update on the Rose Street sub group of the Todmorden Development Board in terms of proposals regarding the Rose Street /Bramsche Square development area.

Members discussed that it would be extremely helpful for Mark Thompson to attend the next full Development Committee, in that Members wished to discuss two key issues; namely the Rose Street/Bramsche Square development site, and planning enforcement.

RESOLVED: that a reply be sent thanking Mark Dowson for his offer to attend a meeting, but to politely request that Mark Thompson attend the next full meeting of the Development Committee, scheduled for 3rd January 2018, for reasons as specified above.

526

Calderdale MBC – Highways & Transportation
PROPOSED TRAFFIC REGULATION ORDER (TRO) – TODMORDEN – LIDL – INFORMATION CONSULTATION

A letter was submitted in response to the Committee's objection to the proposed parking restrictions on Halifax Road, in relation to the Lidl development. The letter explained the apparent need for the installation of a designated right turn lane and additional pedestrian crossing islands, and for the removal of existing parking bays outside shops on Halifax Road.

Following discussions, Members were keen to maintain their objection. The Committee were against any form of road restrictions inhibiting the flow of traffic. They discussed the loss of parking bays outside independent retailers and the sad loss of a Halifax Road shop keeper as a result of the impact her business had suffered. It was feared that Todmorden would lose the varied retail base that it currently enjoys, resulting in empty shops making the town appear shabby. Members were of the opinion that Lidl should have used their own land for road widening purposes. The correspondence boasted of the many letters of support, however, Members pointed out that the proposed TRO had only been publicised after planning permission had been granted. Further, the correspondence stated that free parking would be available at Lidl to offset the loss of parking bays outside TOFS "for a number of hours". The current site allows for 90 minutes, and Members felt that this needed to be confirmed. There was concern for shoppers making bulky purchases at TOFS having to cross the busy A646 to reach their parked vehicles. Questions were raised as to why it was deemed inappropriate to have a formal pedestrian crossing on the A646, noting that this was the same road that runs through Hebden Bridge with the same volume and traffic flow, but where six formal pedestrian crossing were in place.

RESOLVED:i) that a reply be sent to include all points raised above, and to maintain the objection
ii) the letter be sent under delegated powers.

527

Susan Ramsden – Resident
HALIFAX ROAD CLOSURE

A resident/shopkeeper submitted a correspondence advising of the impending closure of her business as a result of the Lidl development.

RESOLVED: that a reply be sent to Ms Ramsden expressing the Committee's sadness at her recent hardship, and decision to take her business to another town. That the letter advises Ms Ramsden the Committee had written a strong letter of objection to Calderdale MBC.

528 Todmorden Group Practice

CAR PARKING AT THE HEALTH CENTRE – RESPONSE

A letter was received in response to the Committee's queries regarding the above. Members were of the opinion that the response further confused matters regarding the Health Centre car parking contract, and resolved to politely invite Todmorden Group Practice again, so that the Committee could better understand the parking restrictions enforced.

RESOLVED: that a letter be sent, as above.

Conclusion of Correspondence

529 CORRESPONDENCE RECEIVED IN RESPECT OF PLANNING APPLICATIONS PREVIOUSLY CONSIDERED.

None received.

530 To consider motion moved on notice by Cllr M Hatfield:

Item taken from Development Committee held 20th September, and subsequently from Town Council held 25th October 2017.

“To request to Calderdale MBC that all the Town Council's Rose Street working party members are able to attend/participate in the meetings of the Todmorden Development Board's Rose Street sub-committee.

RESOLVED: that the Motion be withdrawn, and put forward to the Development Committee meeting to be held on 22nd November 2017.”

Following a brief discussion, and in light of the invitation to Mark Thompson to attend a Development Committee, that no further action be taken currently.

RESOLVED: that no further action be taken currently.

531 To consider motion moved on notice by Cllr M Hatfield:

Item taken from Development Committee held 20th September, and subsequently from Town Council held 25th October 2017.

“That Town Council Members who have been nominated by the Town Council to attend/participate in meetings of the Todmorden Development Board can be mandated to vote in a particular way by the Town Council on issues related to the Neighbourhood Plan and other issues where the Town Council has reached an agreed position. Any resolution to mandate

Members to be agreed through the Town Council's standard processes and in line with Standing Orders.

Members were of the opinion that the Motion could be perceived as restrictive.

It was moved by Cllr M Hatfield

Seconded by Cllr J Grieve

RESOLVED: that the Motion be withdrawn, and put forward to the meeting of the Development Committee on 22nd November 2017.”

RESOLVED: i) that the Motion would fall

ii) that the Clerk would seek advice from the YLCA in relation to the standing of a Councillor(s) on outside bodies; whether the Councillor was present as an individual Councillor, or as a representative of the Town Council.

532 FORMATION OF COMMITTEE ESTIMATES 2018/2019 FOR RECOMMENDATION TO TOWN COUNCIL

RESOLVED: that the Committee estimates as presented totalling £600.00 be approved, with the edition of £2,500.00 for the Neighbourhood Plan, plus Neighbourhood Plan rolled over monies totalling £1,000.00, and an increase in contingencies of £400.00, bringing the total to £4,500.00.

533 GADDINGS DAM SUMMIT – UPDATE

A Member gave a brief update on recent meetings held in relation to the above. Meeting notes had previously been circulated.

RESOLVED: that the Member be thanked for her contribution.

534 TO CONSIDER A MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

“To discuss potential action concerning planning application decisions and planning enforcement by Calderdale MBC”.

A non-Committee Member briefed the Committee on recent changes to planning enforcement law. Members discussed that the NPPF specifies that Councils do not have a statutory duty in relation to planning enforcement, rather the recommendation is for Councils to have an enforcement policy. It was noted that Calderdale Council do have such a policy.

RESOLVED: i) that the non-Committee Member be thanked for her contribution
ii) that pending issues be raised at the visit of Mark Thompson.

535 TO CONSIDER A MOTION MOVED ON NOTICE BY CLLR M HATFIELD:

“To re-send the letter initially sent to Northern Railways in August. To be sent to their new Chief Executive Officer”.

RESOLVED: that the letter be re-sent to the new Chief Executive Officer of Northern Railways.

536

FOOTPATHS AND OBSTRUCTIONS

a) FAULTY STREET LAMP – 2, WOODHOUSE TERRACE

A Member reported a faulty street lamp outside the above property on behalf of a resident. It was noted that the resident had been advised that an LED replacement would be installed, and that this had not happened.

RESOLVED: i) that a letter be sent to Calderdale MBC to request that action is taken
ii) that the letter be sent under Delegated Powers.

b) WATER STREET, TODMORDEN – LITTER

A Member reported that an accumulation of litter was present again at the end of Water Street, Todmorden.

RESOLVED: i) that a letter be sent to Calderdale MBC to request that action is taken
ii) that the letter be sent under Delegated Powers.

c) FALLEN LEAF HAZARD AT LONGFIELD ROAD AND SHAW WOOD ROAD

A Member reported a large accumulation of fallen leaves that needed to be cleared away urgently from Longfield Road. Another Member reported the same issue at Shaw Wood Road.

RESOLVED: i) that a letter be sent to Calderdale MBC to request that action is taken
ii) that the letter be sent under Delegated Powers.

537

CHEQUES FOR SIGNATURE

There were 3 cheques presented for signature to the value of £1,221.09

RESOLVED: that the cheques be signed in accordance with Council procedures.
