

TODMORDEN TOWN COUNCIL

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8th April 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the **Emergency Committee** which will be held via virtual link owing to the Covid19 restrictions on public meetings on **Wednesday 8th April at 7.30pm**

C R Hill

Colin Hill
Town Clerk

EMERGENCY COMMITTEE MEMBERS

D Skelton, C Potter, The Revd. G Kent, R Coleman-Taylor, L Levick

Emergency Committee 5 Members
Late substitutions accepted without notice to be given

AGENDA

1. Election of Chair

To receive nominations for the position of Chairman of the Emergency Committee

2. Election of Vice Chair

To receive nominations for the position of Chairman of the Emergency Committee

3. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed

4. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is anticipated that at the next meeting of the Emergency Committee, subject to IT capability, the public will be invited to attend a virtual meeting on line.

6. Minutes

To approve the draft minutes of the Town Council Committee meeting held on 25th March 2020 (previously circulated)

To note that all other Committee minutes usually brought to Full Council, will be brought to a future meeting when Covid 19 restrictions are lifted.

7. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting

8. Financial Update

To receive an updated summary of the Council's financial position and detail by budget heading as year-end 31st March 2020, reconciliation of reserves and cash reconciliation.

9. In Year Financial Movements

To receive a schedule of variances in budgets between start of year and end of year budgets and reasons appertaining to such movements.

10. Financial Risk Register

To receive a report recommending adoption of a Financial Risk Register

11. Grant Requests

To consider request for grant assistance as below and related reports:-

Applicant	Amount Requested
11a Tourist Information Centre	£22,390.84
To find Staffing costs Total annual project cost c£46,000 Report provided	
Applicant	Amount Requested
11b Handmade Parade	£3000
To fund discrete element of Handmade Parade event specially for Todmorden Residents Project cost £8,100 Report provided	

Applicant	Amount Requested
11c Walsden Cricket club	£3000
To fund disabled toilet provision Total project cost £12,990 Report provided	

12. Comments on Planning Applications

To submit comments on the planning applications received from Calderdale Council.

Item no	Application Number	Address	Purpose
12a	20/00138/FUL	Ivy House Stack Hills Road Todmorden Calderdale OL14 5QW	Dwelling New ¾ bedroom dwelling within garden

13. Other Planning Issues for Consideration

To receive any other planning issues or correspondence for consideration.

14. Correspondence

To receive and consider any items of correspondence for consideration

15. Financial Payments

To receive a schedule of twenty payments made since 13th March 2020 and up to 31st March 2020 totaling £15,533.78 for approval.

16. Future meetings and how managed.

To keep under consideration the format and need of future meetings.

17. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

- Internal Audit Report
- Annual Governance Return

18. Date of the next committee meeting

To note the date of the next Meeting of the Emergency Committee be scheduled for 6th May 2020.