

Item 16a Full Council September 2023- Outstanding Project Work

Town Clerk actions required (excluding financial internal reporting) and Member routine direct requests for action

Item no	Meeting	Date Raised	Min ref	Description	Actions	Outcomes
13	Emergency Committee	06/05/2020	2020(EC) 35	Identified several policy shortfalls	Town Clerk prioritises audit related work (focus on finances and governance) ahead of HR type policy work	focus in 2021/22 moving towards HR policies
27	Emergency Committee	03/06/2020	2020(EC)73	Walden library land - community garden use	Liaison with group, and CMBC re use of library land and agreement reached. Site identified to be used. £1k of sponsorship obtained.	Seeking CMBC agreement to meet on site
59	Resources	24/02/2021	2020(RC)085	Marketing and Communications Plan	TC to work up scheme/policies	In course
101	Resources	28/07/2021	2021(RC)047	Scouts support for Community Right to Bid	Need to arrange meeting with Scouts	meeting held In course
102	Resources	01/05/2021		Portsmouth Community Garden	Site identified to use as community garden	Seeking CMBC agreement to meet on site
113	Resources	08/09/2021	2021(RC)067	Lobb Mill Refurbishment works and signage	Identify options and seek quotes	In course
223	Resources	08/06/2022	2022(RC)035	John Fielden Statue	Request to calderdale for the stau to be cleaned, restored and make the text more legible	In course
228	Resources	03/08/2022	2022(RC)050	Grant update	Ask that the Scouts update the Clerk about when the shipping container is being placed	In course
232	Resources	03/08/2022	2022(RC)063	Employment Conditions	take to staffing committee a review of the standard terms of employment for TTC staff	In course
233	Resources	03/08/2022	2022(RC)063	Banking	Investigate banking options for the Council	In course
241	TES	15/09/2022		Support Todmorden Emergency Support	Volunteer Management Policy	In Course
242	TES	15/09/2022		Support Todmorden Emergency Support	Communications/IT/Social Meida Policy	In Course
245	TES	15/09/2022		Support Todmorden Emergency Support	Application/Client Privacy Policy	In Course
246	TES	15/09/2022		Support Todmorden Emergency Support	Whistle Blowing Policy	In Course
247	TES	15/09/2022		Support Todmorden Emergency Support	Equality and Diversity Policy	In Course
248	TES	15/09/2022		Support Todmorden Emergency Support	Grievance Policy	In Course
249	TES	15/09/2022		Support Todmorden Emergency Support	Risk Management Policy	In Course
250	TES	15/09/2022		Support Todmorden Emergency Support	Risk Assessment	In Course
263	Climate	30/11/2022	2022(CEC)041	Climate Emergency Committee	Arrange a staffing committee meeting to review staffing support for CEC	In Course
265	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - additional Agenda items	Research and add to Climate agenda - Green Consumption Plan – uses of gas appliances	In Course
266	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - additional Agenda items	Research and add to Climate agenda - Would the Makery work with Schools	In Course
267	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - additional Agenda items	Research and add to Climate agenda - How is Climate college working?	In Course
269	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - additional Agenda items	Research and add to Climate agenda - Environmental Map for Todmorden?	In Course
270	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - additional Agenda items	Research and add to Climate agenda - Calderdale Waster collection – what waste they won't take – Light bulbs	In Course
272	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	What media the council use?	In Course
274	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	Blue Plaque – Fielden Hospital Site	In Course
275	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	Grant application Policy	In Course
277	Full Council	16/11/2022	FC(2022)106	Full Council - Additional agenda items & report	Report about the quarterly meetings with CMBC	In Course

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280	Full Council	16/11/2022	FC(2022)106	Full Council - Additional agenda items & report	Receive a report from Cllr N Stocks & Cllr M Holmstedt from the Patients Participation Group	In Course
281	Full Council	16/11/2022	FC(2022)106	Full Council - Additional agenda items & report	Climate Emergency Committee - Future plans	In Course
282	Full Council	16/11/2022	FC(2022)106	Full Council - Additional agenda items & report	To consider the regularity of Gully cleaning & how many vehicles CMBC have doing this job.	In Course
283	Full Council	16/11/2022	FC(2022)106	Full Council - Additional agenda items & report	To contact the mosque about interfaith events.	In Course