



**MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL**  
**Held at Todmorden Town Hall, Wednesday 12<sup>th</sup> July 2023 at 7.30pm**

**Councillors present:** - Cllrs B Jancovich, G Kent, S Martin, S Press, P Taylor, A Hollis, T Hanley, A H Greenwood, L Thorpe, S Cheraghi-Sohi and J Turner

**Officers:** Ms N Crewe (Town Clerk/Minute Taker)

**Members of the Public:** 1

2023(FC)045	<p><b>1. Apologies for Absence - Decision required</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs K White, D Skelton, P Ripley, J Williams, R Rea, and M Carrigan.</i></p> <p><b>Proposed</b> by Cllr L Thorpe      <b>Seconded</b> by Cllr A Hollis      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the apologies of K White (Health Reasons), D Skelton (Prior Commitment), P Ripley (Prior Commitment), J Williams (Prior Commitment), R Rea (Work Commitment), M Carrigan (Family reasons) and their reasons for absence are accepted.</p>
2023(FC)046	<p><b>2. Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations received.</i></p>
2023(FC)047	<p><b>3. Public Participation – Information only</b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p> <p><i>No requests to address the Council.</i></p>

2023(FC)048	<p><b>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</b> To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr L Thorpe                      Secoded by Cllr P Taylor                      Unanimously Approved</i></p> <p><b>RESOLVED:</b> <i>That the Members of the public are invited to stay for all the agenda items.</i></p>
2023(FC)049	<p><b>5. Minutes – Decision required</b> To approve the minutes of the Town Council meetings held on 14<sup>th</sup> June 2023.</p> <p><i>Proposed by Cllr A H Greenwood      Secoded by Cllr S Cheraghi-Sohi      Unanimously Approved</i></p> <p><b>RESOLVED:</b> <i>That the minutes of the Town Council meetings held on 14<sup>th</sup> June 2023 be accepted as a true record and signed by the Chairman as such.</i></p>
2023(FC)050	<p><b>6. Committee Minutes – Information only</b> To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p>6a      Development Committee 21<sup>st</sup> June 2023                      Draft</p> <p><i>Proposed by Cllr S Martin                      Secoded by Cllr A Hollis                      Unanimously Approved</i></p> <p><b>RESOLVED:</b> <i>That minutes of the Committee meetings as specified above be received en bloc.</i></p>
2023(FC)051	<p><b>7. Financial Position – Information only</b> To receive a financial statement as of 3<sup>rd</sup> July 2023.</p> <p>7a      Financial Summary 7b      Balance Sheet 7c      Detailed income and Expenditure</p> <p><i>Proposed by Cllr B Jancovich      Secoded by Cllr J Turner                      Unanimously Approved</i></p> <p><b>RESOLVED:</b> <i>That Members note the Councils financial position at this time.</i></p>
2023(FC)052	<p><b>8. Schedule of Payments – For decision</b> To receive and approve a schedule of 23 payments made between 6<sup>th</sup> June and 3<sup>rd</sup> July 2023 totaling £26,675.67.</p> <p><i>Proposed by Cllr B Jancovich                      Secoded by Cllr P Taylor                      Unanimously Approved</i></p> <p><b>RESOLVED:</b> <i>That the schedule of payments consisting of 23 items totalling £26,675.67 is approved and signed by the Chair and one other Town Councillor.</i></p>
2023(FC)053	<p><b>9. Neighbourhood Plan – Decision required</b> To receive a report recommending from the Development Committee agreement Draft Neighbourhood Plan and Design Handbook to issue for consultation.</p>

	<p><b>Proposed</b> by Cllr S Martin      <b>Seconded</b> by Cllr S Press      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Full Council approved the documents for consultation as submitted in Appendix 1 and Appendix 2.</p>
2023(FC)054	<p><b>10. Town Deal – Bandstand Tender for Architectural Services</b> To receive a report recommending that the Town Council issue a tender for architectural service to take forward the renovation of the Bandstand in Centre Vale Park.</p> <p><b>Proposed</b> by Cllr B Jancovich      <b>Seconded</b> by Cllr S Press      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Full Council approved the issuing of the Tender for Architectural Services in respect of the Bandstand.</p> <p><i>That Delegated Authority is given to the Town Clerk in consultation with the Chair of Resources Committee to approve any amendments as may be proposed by Calderdale MBC ahead of the formal issuing of this tender.</i></p>
2023(FC)055	<p><b>11. TTC Safeguarding Policy – Decision required</b> To receive and review a TTC Safeguarding Policy and consider for adoption.</p> <p><b>Proposed</b> by Cllr P Taylor      <b>Seconded</b> by Cllr J Turner      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That TTC adopt the Safeguarding Policy presented to Members.</p>
2023(FC)056	<p><b>12. Outside Bodies- Age Concern - Decision required</b> To receive nominations for representation for Age Concern.</p> <p><b>Proposed</b> by Cllr A H Greenwood      <b>Seconded</b> by Cllr G Kent      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That this item be deferred to a future meeting.</p>
2023(FC)057	<p><b>13. Update Completed and Outstanding Work progress – Information only.</b> To receive an update of project work outstanding and completed.</p> <p>13a      Outstanding projects/work relating to the Clerk. 13b      Completed projects/work competed relating to the Clerk.</p> <p><b>Proposed</b> by Cllr B Jancovich      <b>Seconded</b> by Cllr A H Greenwood      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> Members received and noted the above information en bloc.</p>
2023(FC)058	<p><b>14. Correspondence Received – Information</b> For Members to receive any correspondence received by the Council office.</p> <p><i>None received.</i></p>
2023(FC)059	<p><b>15. Todmorden Train Station ticket office closure – Decision required</b> To consider a response to the consultation regarding the closure of Todmorden Train station ticket office.</p>

**Proposed** by Cllr L Thorpe    **Seconded** by Cllr P Taylor    **Unanimously Approved**

**RESOLVED:** That Todmorden Town council oppose the changes to the ticket offices and stations across the country and highlight that these changes will not only effect Todmorden, but the whole of the Calder Valley and the Country as a whole.

*That the Town Clerk respond to the consultation on behalf of TTC saying that they strongly object to the proposed closure and changes of Todmorden ticket office because they believe that such a move would have an adverse effect on the Town effecting not only the businesses but the residents and commuters too. This will also have a detrimental effect on tourism in the area.*

*They felt the closures will have a substantial detrimental effect on the residents of Todmorden, visitors to the town as well as many businesses in the town as tickets and information will not be as readily available.*

*There are concerns that these facilities will not be accessible to all, for example the question was asked will be the machines be suitable for partially sighted or blind users.*

*These changes could also effect jobs throughout the whole country at a very difficult time.*

*That TTC would like to highlight the global climate emergency and the negative effect reducing the effectiveness of public transport will have on the climate. Making harder to access this service will reduce the usage of the services and passengers may resort to driving.*

*That members would like it querying if passenger safety has been considered when reducing the human support on the stations.*

*That the Town Clerk write to Tracy Brabin, Mayor of West Yorkshire, on behalf of TTC asking urging her to strenuously pursue the matter and to question the legality of the length of time people have been given for the consultation. Also highlighting that printed versions of the consultation document were not available at Todmorden Train station from the beginning of the consultation and still not available by the 11<sup>th</sup> July.*

*That the Town Clerk write the MP, Craig Whittaker MP, on behalf of TTC regarding the matters stated above.*

2023(FC)060

**16. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be the 20<sup>th</sup> September 2023 commencing at 7.30pm.

**Meeting closed at 8.30pm**