

# TODMORDEN TOWN COUNCIL



Item 5 – December  
Full Council 2023

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## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 15<sup>th</sup> November 2023 at 7.30pm

**Councillors present:** - Cllrs. T Hanley, B Jancovich, S Martin, S Press, A Hollis, P Ripley, M Carrigan, G Kent, R Rea, J Turner, and L Thorpe

**Officers:** Mr C Hill (Project Manager /Minute Taker)

**Members of the Public:**

2023(FC)104	<p><b>1. Apologies for Absence - Decision required</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs K White, D Skelton, J Williams, M Molteno, P Taylor, S Cheraghi – Sohi, AH Greenwood</i></p> <p><b>Proposed</b> by Cllr A Hollis <b>Seconded</b> by Cllr L Thorpe <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the apologies of Cllrs K White (Health Reasons), D Skelton (Family Commitment), J Williams (Prior Commitment), M Molteno (Work Commitment), P Taylor (health reasons) S Cheraghi – Sohi (family Emergency) A H Greenwood (Prior Commitment) and their reasons for absence are accepted.</p>
2023(FC)105	<p><b>2. Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>None received.</i></p>
2023(FC)106	<p><b>3. Public Participation – Information only</b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p> <p><i>No public present .</i></p>
2023(FC)107	<p><b>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</b> To consider and confirm any agenda items that require the exclusion of the Press and</p>

	<p>Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr M Carrigan <b>Seconded</b> by Cllr G Kent <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the public, if subsequently attending, be encouraged to stay for the full meeting.</p>						
2023(FC)108	<p><b>5. Minutes – Decision required.</b> To approve the minutes of the Town Council meetings held on 20<sup>th</sup> October 2023.</p> <p><b>Proposed</b> by Cllr L Thorpe <b>Seconded</b> by Cllr P Ripley <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the minutes of the Town Council meetings held on 20<sup>th</sup> October 2023 be accepted as a true record and signed by the Chairman as such.</p>						
2023(FC)109	<p><b>6. Committee Minutes – Information only</b> To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <table border="0"> <tr> <td>6a</td> <td>Resources Committee 1<sup>st</sup> November 2023</td> <td>Draft</td> </tr> <tr> <td>6b</td> <td>Development Committee 8<sup>th</sup> November 2023</td> <td>Draft</td> </tr> </table> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr A Hollis <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That minutes of the Committee meetings as specified above be received en bloc.</p>	6a	Resources Committee 1 <sup>st</sup> November 2023	Draft	6b	Development Committee 8 <sup>th</sup> November 2023	Draft
6a	Resources Committee 1 <sup>st</sup> November 2023	Draft					
6b	Development Committee 8 <sup>th</sup> November 2023	Draft					
2023(FC)110	<p><b>7. Financial Position – Information only</b> To receive a financial statement as of 3<sup>rd</sup> November 2023.</p> <table border="0"> <tr> <td>7a Financial Summary</td> <td>7b Balance Sheet</td> <td>7c Detailed income and Expenditure</td> </tr> </table> <p><i>The Project Manager advised members that within the Cash Management account balance there was £150,000 received from Calderdale MBC as advance funding for the Town Deal CV Park Projects and that post production of this report, this sum has been moved from General Reserves to the Capital Restricted Earmarked Reserve.</i></p> <p><i>Cllr. B Jancovich asked whether funds were interest bearing, The Project Manager advised that the 3 month Term Deposit of £137,361 was in the process of being converted to a one year term in an amount of £150,000 as per Resources Committee agreement, and that all other balances attract interest .</i></p> <p><b>Proposed</b> by Cllr B Jancovich <b>Seconded</b> by Cllr G Kent <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Members note the Councils financial position at this time and that the Town Clerk be thanked for her work on this.</p>	7a Financial Summary	7b Balance Sheet	7c Detailed income and Expenditure			
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2023(FC)111	<p><b>8. Schedule of Payments – Decision required.</b> To receive and approve a schedule of 34 payments made between 9<sup>th</sup> October and 3<sup>rd</sup> November 2023 totaling £44,875.63</p>						

	<p><b>Proposed</b> by Cllr B Jancovich <b>Seconded</b> by Cllr L Thorpe <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the schedule of payments consisting of 34 items totalling £44,875.63 is approved and signed by the Chair and one other Town Councillor.</p>
2023(FC)112	<p><b>9. Tod Support – Decision required.</b> To receive an updated list of the Trustees and their terms of Office for approval by Full Council.</p> <p><b>Proposed</b> by Cllr J Turner <b>Seconded</b> by Cllr A Hollis <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Members agreed the Trustees and their remaining terms of office, and that Cllr J Turner be thanked for her work on this.</p>
2023(FC)113	<p><b>10. Mayor Making - Decision required.</b> To receive a report from the Resources Committee including a structure and plan for Mayor Making for 2024 and future events.</p> <p><i>Cllr S Press reminded Members of the historical format and expense involved and that having slimmed down to reflect costs, that a revised format be introduced on a Saturday limited to 65 persons attending.</i></p> <p><b>Proposed</b> by Cllr S Press <b>Seconded</b> by Cllr L Thorpe <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Members agreed with the recommendations from the Resources Committee with option 2 for 65 people.</p>
2023(FC)114	<p><b>11. Draft Budget 2024/25 - Decision required.</b> To review the proposed budget recommended by the Resources Committee for 2024/25 <i>The Project Manager informed Members that a short report will be bought to Full Council once the tax base is known and a Precept amount specified to demand from Calderdale MBC.</i></p> <p><b>Proposed</b> by Cllr B Jancovich <b>Seconded</b> by Cllr J Turner <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Members agreed a precept increase of 16% as recommended by the Resources Committee subject to the tax base not decreasing and that the Town Clerk bring back a summary report to confirm the amount of Precept Demand once the tax base for 2024/25 is known and that the Town Clerk be thanked for her work on this.</p>
2023(FC)115	<p><b>12. Todmorden Flood Group</b> To receive nominations for two representation on Todmorden Flood Group.</p> <p><i>Cllr M Carrigan expressed concern about this item in that Members were not aware where this request has emanated from and the implications of further involvement.</i></p> <p><b>Proposed</b> by Cllr M Carrigan <b>Seconded</b> by Cllr G Kent (for 10 abstention 1) <i>Approved</i></p> <p><b>RESOLVED:</b> That the Town Clerk be asked to enquire of the Flood Group as to what is expected of Town Council representatives and report back through the Development</p>

	<p><i>Committee on this.</i></p> <p><i>Cllr R Rea enquired what are the flood emergency plans in place - with both Calderdale MBC and the Town Council and use of the Town Hall . The Project Manager advised that Calderdale MBC intends to produce a Supplementary Planning Document relating to flooding but timing as yet unknown and what content may include.</i></p> <p><i>Cllr S Martin as Chair of Development Committee agreed that an item be placed on the Agenda for 6<sup>th</sup> December 2023 to receive an update as to what in practice is in place.</i></p>
2023(FC)116	<p><b>13. Update on Projects/Outstanding Work progress – Information only</b> To receive an update of project work completed and outstanding for the Town Clerk.</p> <p style="text-align: center;">13a Outstanding work    13b Completed work</p> <p><i><b>Proposed</b> by Cllr L Thorpe   <b>Seconded</b> by Cllr B Jancovich                      <b>Unanimously Approved</b></i></p> <p><i><b>RESOLVED:</b> Members received and noted the above information en bloc.</i></p>
2023(FC)117	<p><b>14. Date of the next Town Council meeting</b> To note the date of the next Meeting of the Town Council will be the 13<sup>th</sup> December 2023 commencing at 7.30pm.</p>
<b>Meeting closed at 8 pm</b>	