

TODMORDEN TOWN COUNCIL

Item 5 – Oct Full Council 2023

Todmorden Town Hall,
Bridge Street, Todmorden,
OL14 5AQ
townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 12th July 2023 at 7.30pm

Councillors present: - Cllrs B Jancovich, S Martin, S Press, P Taylor, A Hollis, T Hanley, L Thorpe, S Cheraghi-Sohi, D Skelton, P Ripley, J Williams, R Rea, M Carrigan and J Turner

Officers: Ms N Crewe (Town Clerk/Minute Taker)

Members of the Public: 4

Cllr Press address the Council on the recent passing of Mr Peter Cockcroft and told Members about his hard work and dedication to Todmorden. Mr P Cockcroft was a proud Todmordian and the First Mayor of Todmorden.

2023(FC)061	<p>1. Apologies for Absence - Decision required To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs K White, A H Greenwood, G Kent and M Molteno.</i></p> <p>Proposed by Cllr P Taylor Seconded by Cllr J Turner <i>Unanimously Approved</i></p> <p>RESOLVED: That the apologies of K White (Health Reasons), A H Greenwood (Prior Commitment), G Kent (Prior Commitment) and M Molteno (Work Commitment) and their reasons for absence are accepted.</p> <p><i>Absent: None</i></p>
2023(FC)062	<p>2. Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>Cllr J Turner declared a non-pecuniary interest in Item 18</i></p>
2023(FC)063	<p>3. Public Participation – Information only To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p>

	<p><i>Note: No resolutions can be under public participation</i></p> <p><i>Mr Wilson addressed the Council in relation to Item 10 and his concerns on this item were referred to the Town Clerk. Mr Wilson was thanked for attending and addressing the Council.</i></p>															
2023(FC)064	<p>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>Proposed by Cllr D Skelton Seconded by Cllr S Martin <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That Items 21 through to Item 25 be taken as private items in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</i></p>															
2023(FC)065	<p>5. Minutes – Decision required</p> <p>To approve the minutes of the Town Council meetings held on 12th July 2023.</p> <p>Proposed by Cllr S Cheraghi-Sohi Seconded by Cllr P Ripley <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That the minutes of the Town Council meetings held on 12th July 2023 be accepted as a true record and signed by the Chairman as such.</i></p>															
2023(FC)066	<p>6. Committee Minutes – Information only</p> <p>To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <table border="0"> <tr> <td>6a</td> <td>Development Committee 19th July 2023</td> <td></td> </tr> <tr> <td>6b</td> <td>Development Committee 16th August 2023</td> <td></td> </tr> <tr> <td>6c</td> <td>Climate Committee – 30th August 2023</td> <td>Draft</td> </tr> <tr> <td>6d</td> <td>Resources Committee – 6th September 2023</td> <td>Draft</td> </tr> <tr> <td>6e</td> <td>Development Committee 13th September 2023</td> <td>Draft</td> </tr> </table> <p>Proposed by Cllr S Martin Seconded by Cllr J Williams <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That minutes of the Committee meetings as specified above be received en bloc.</i></p>	6a	Development Committee 19 th July 2023		6b	Development Committee 16 th August 2023		6c	Climate Committee – 30 th August 2023	Draft	6d	Resources Committee – 6 th September 2023	Draft	6e	Development Committee 13 th September 2023	Draft
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2023(FC)067	<p>7. Financial Position – Information only</p> <p>To receive a financial statement as of 10th September 2023.</p> <table border="0"> <tr> <td>7a Financial Summary</td> <td>7b Balance Sheet</td> <td>7c Detailed income and Expenditure</td> </tr> </table> <p>Proposed by Cllr D Skelton Seconded by Cllr P Taylor <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That Members note the Councils financial position at this time and thanked the Town Clerk for her diligent work preparing the financial update.</i></p>	7a Financial Summary	7b Balance Sheet	7c Detailed income and Expenditure												
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2023(FC)068	<p>8. Schedule of Payments – For decision To receive and approve a schedule of 53 payments made between 4th July and 10th September 2023 totaling £58,834.99.</p> <p><i>Proposed by Cllr D Skelton Secoded by Cllr J Williams Unanimously Approved</i></p> <p><i>RESOLVED: That the schedule of payments consisting of 53 items totalling £58,834.99 is approved and signed by the Chair and one other Town Councillor.</i></p>
2023(FC)069	<p>9. Neighbourhood Plan Update and appointment of Consultant – Decision required To receive a report updating Council on progress and to seek appointment of a consultant to finalise TTC’s submission.</p> <p><i>Proposed by Cllr S Martin Secoded by Cllr L Thorpe Unanimously Approved</i></p> <p><i>RESOLVED: That Full Council received the update report and ratifies the decision by the Development Committee to appoint Design Yorkshire</i></p>
2023(FC)070	<p>10. Tod Support - For Decision To receive an update on Tod Support (Formally Todmorden Emergency Support) Governance and to seek approval to commission external advice.</p> <p><i>Proposed by Cllr J Williams Secoded by Cllr P Taylor Unanimously Approved</i></p> <p><i>RESOLVED: That Full Council received the update report and ratifies the appointment of Trustees as detailed in Appendix 1</i></p> <p><i>That Full Council approved a budget of £2000 and authorises the Town Clerk to appoint an independent professional to advise on matters as outlined in Appendix 2.</i></p>
2023(FC)071	<p>11. Tod Support Nomination – Decision required. To receive a nomination for Todmorden Support (Formally Todmorden Emergency Support) Trustee.</p> <p><i>Proposed by Cllr B Jancovich Secoded by Cllr J Williams Unanimously Approved</i></p> <p><i>RESOLVED: That Members approve the nomination of Cllr L Thorpe as Trustee on Tod Support (formerly Todmorden Emergency Support) and for her to see out Mr R Gunton term as a Trustee.</i></p>
2023(FC)072	<p>12. External Grant Support letters to Fielden Hall Association and Calder Valley Community Land Trust To ratify the Town Clerks decision after reference to the Chair of Resources Committee, to issue letters of support to enable external grant applications to be progressed on an urgent basis.</p> <p><i>Proposed by Cllr P Ripley Secoded by Cllr A Hollis Unanimously Approved</i></p> <p><i>RESOLVED: That Full Council received the External letters of support and ratifies the Town Clerks decision after reference to the Chair of Resources Committee, to issue letters of support to enable external grant applications to be progressed on.</i></p>

	RESOLVED: That Full Council approve a grant of £5000 to Todmorden Food Drop in.
2023(FC)079	<p>19. TTC Discretionary Grants Policy – Decision required To receive a recommendation from the Resources Committee on the updated Discretionary Grants Policy with a view for Full Council to adopt the updated policy.</p> <p>Proposed by Cllr D Skelton Seconded by Cllr P Taylor <i>Unanimously Approved</i></p> <p>RESOLVED: That TTC adopt the updated Discretionary Grants Policy presented to Member and that the updated document be shared with organisations who maybe interested in applying to TTC for grants and updated on the website.</p>
2023(FC)080	<p>20. Date of the next Town Council meeting To note the date of the next Meeting of the Town Council will be the 18th October 2023 commencing at 7.30pm.</p>
<p>Private and Confidential</p> <p><i>Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.</i></p>	
2023(FC)081	<p>21. Contract – For decision To receive a recommendation from the Resources Committee for the Councils external financial support contract.</p> <p>Proposed by Cllr D Skelton Seconded by Cllr P Taylor <i>Unanimously Approved</i></p> <p>RESOLVED: That Full Council approve the appointment of Company B as the Council’s Payroll and External Financial Support company.</p>
2023(FC)082	<p>22. Town Deal – Centre Vale Park Projects – For Information To receive a progress report including prioritisation and future delivery of schemes.</p> <p>Proposed by Cllr S Cheraghi-Sohi Seconded by Cllr R Rea <i>Unanimously Approved</i></p> <p>RESOLVED: That members received the update and note the need for such information to remain confidential noting the sensitivity to projects.</p>
2023(FC)083	<p>23. Town Deal Centre Vale Park Projects – Bandstand – For Decision To receive a progress report regarding external funding and to seek approval to an annual insurance contribution and a contribution toward external grant revenue delivery costs associated with such external funding opportunity.</p> <p>Proposed by Cllr J Williams Seconded by Cllr L Thorpe <i>Unanimously Approved</i></p> <p>RESOLVED: That the report was received and noted by Full Council.</p> <p><i>That a further report be bought to Full Council on clarification of the way forward regarding the Bandstand, and that no award be accepted from the external awarding body until there is a satisfactory resolution in place with Calderdale MBC that adequately protects the Town Council in terms of clawback and if appropriate underlying leasehold</i></p>

	<p><i>conditions.</i></p> <p><i>That if a resolution can be found and it is necessary to deal with this on an urgent basis to trigger the external awarding body award, a special meeting of the Town Council be convened to consider this.</i></p> <p><i>That a revenue commitment of £2,000 be made for 2023/24 funded by movement from the Earmarked Reserve currently standing at £12,500.</i></p> <p><i>That if the award seems likely, that commitment of £5,000 is given to enable CMBC to incorporate the awarding bodies activity delivery within their proposed post.</i></p>
2023(FC)084	<p>24. Town Deal Centre Vale Park Projects – Bandstand Appointment of Architect – For Decision</p> <p>To receive a report advising of the outcome of the recent tender exercise and to appoint an Architect to take forward the Bandstand Project.</p> <p>Proposed by Cllr M Carrigan Seconded by Cllr L Thorpe <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That Tenderer 3 be appointed in an amount of £41,545 plus VAT.</i></p> <p><i>That in the event that the selected Tenderer is not able to be progressed we revert to the second choice Tenderer then on to the third choice 3.</i></p> <p><i>That on receipt of £45,000 (or other amount as recruited) from Calderdale MBC these funds be placed in a capital restricted Earmarked Reserve Bandstand Architectural Services.</i></p> <p><i>That delegated powers are given to the Chair of Resources with the Town Clerk to authorise payments as required from this Earmarked Reserve.</i></p>
2023(FC)085	<p>25. Town Deal Centre Vale Park Projects- Grant opportunity Bowls Pavilion - Community Ownership Fund – For Decision</p> <p>To receive a report outlining the opportunities and implications of taking forward an application to the Community Ownership Fund for £250k and to seek a decision as to whether to apply.</p> <p>Proposed by Cllr M Carrigan Seconded by Cllr D Skelton <i>Unanimously Approved</i></p> <p>RESOLVED: <i>That Members are prepared to be involved in a future Structure that would involve the Town Council being responsible for operational delivery as part of a wider structure of the group.</i></p> <p><i>The Project Manager is authorised to work on an initial expression of interest to make an application to DLUCH for Community Ownership Funds.</i></p>
<p>Meeting closed at 8.00pm</p>	