

## TODMORDEN TOWN COUNCIL

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**MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL**  
**Held at Todmorden Town Hall on Wednesday 7<sup>th</sup> June 2023 at 7.30pm**

**Councillors present:** - B Jancovich, P Ripley, S Martin, S Press, P Taylor, A Hollis and S Cheraghi-Sohi

**Officers:** Ms N Crewe (Town Clerk & RFO) and Mr C Hill (Project Manager)

**Members of the Public:** 9

2023(RC)001	<p><b><u>Item 1. Apologies for Absence</u></b>          To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs J Turner, D Skelton, A H Greenwood, K White, and R Rea.</i></p> <p><b>Proposed by Cllr A Hollis                      Seconded by Cllr P Taylor                      Unanimously Approved</b></p> <p><b>RESOLVED:</b> That the apologies of Cllrs J Turner (Prior Commitment), D Skelton (Prior Commitment), A H Greenwood (Prior Commitment), K White (Health Reasons), and R Rea (Prior Commitment) and their reasons for absence are accepted.</p>
2023(RC)002	<p><b><u>Item 2. Declarations of Interest</u></b>          To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>Cllr S Press declared a none pecuniary interest in Item 10e, Todmorden Book Festival.</i></p>
2023(RC)003	<p><b><u>Item 3. Public Participation</u></b>          To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p> <p><i>Ms Sarah Finnell attended the meeting and addressed the Members in relation to Item 10a - Grant application from Todmorden Country Fair and spoke in favour of the application.</i></p>

	<p><i>Mr George Mitchell and Ms Deborah Harper attended the meeting and addressed the Members in relation to Item 10b - Grant application from Todmorden Hippodrome and spoke in favour of the application.</i></p> <p><i>Mr Neil Mercer and Ms Emma Stafford attended the meeting and addressed the Members in relation to Item 10c - Grant application from Todmorden Choral Society and spoke in favour of the application.</i></p> <p><i>Mr Melvin Coleman attended the meeting and addressed the Members in relation to Item 10e - Grant application from Todmorden Book Festival and spoke in favour of the application.</i></p>
2023(RC)004	<p><b><u>Item 4. Minutes – For decision</u></b> To approve the minutes of the Resources Committee meeting held on 15<sup>th</sup> February 2023.</p> <p><i><b>Proposed</b> by Cllr P Taylor                      <b>Seconded</b> by Cllr P Ripley                      <b>Unanimously Approved</b></i></p> <p><i><b>RESOLVED:</b> That the minutes of the Resources Committee meeting held on 15<sup>th</sup> February 2023 be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2023(RC)005	<p><b><u>Item 5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b> To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i><b>Proposed</b> by Cllr A Hollis                      <b>Seconded</b> by Cllr S Cheraghi-Sohi                      <b>Unanimously Approved</b></i></p> <p><i><b>RESOLVED:</b> That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>
	<p><b><u>Item 6. Resources Committee Terms of Reference – for information and decision</u></b> To receive and review the Resources Terms of Reference.</p> <p><i><b>Proposed</b> by Cllr S Cheraghi-Sohi   <b>Seconded</b> by Cllr P Taylor                      <b>Unanimously Approved</b></i></p> <p><i><b>RESOLVED:</b> That the presented Terms of Reference for the Resources Committee are accepted</i></p>
	<p><b><u>Item 7. Town Deal Project – Information only</u></b> To receive a progress report and financial update to the Towns Deal Project.</p> <p><i>Members received the following update in regards to the CV projects for the Town Deal.</i></p> <p><i>Cllr Denis Skelton, Cllr Susan Press, Naomi Crewe (Town Clerk) and Colin Hill (Project Manager) attended first Project Group Meeting with CMBC on 31st May 2023</i></p> <p><i>Cllr D Skelton assumed Chair.</i></p> <p><i>Initial terms of reference considered – to be further reviewed.</i></p> <p><i>Detailed project updates provided to bring all up to speed.</i></p> <p><i>Delivery options and challenges were discussed around Resources (CMBC / TTC or third party), Will depend ultimately on land ownership how each project is delivered.</i></p>

*Prioritisation of projects – likely Bandstand then Tennis because LTA Award to CMBC re existing three courts) – 4th Tennis Court may need to incorporate MUGA.*

*Concerns expressed re security of Conservatory – could projects merge.*

*Concerns expressed re security of Bandstand – further consideration needed internally at CMBC.*

*Lead partner for projects - Bandstand TTC and Tennis CMBC*

*Project Board support – outlined – in as required.*

*External funding – recognition of Revenue costs and activity for associated capital bids.*

***Specific actions***

*Sub-group to established to take forward grants process and applications.*

*CMBC to look at specific grant schemes related to sport to see if can access for MUGA and or fourth Tennis Court*

*CMBC/Tennis club meeting to be set re terms of future tennis coaching and development delivery and usage of courts by Tennis Club*

*Meeting with potential Bandstand Grant provider re terms and conditions of award with view to CMBC joining in with applications.*

*CMBC to review programme manager spend to see if any contribution towards grant application revenue costs could be made.*

***Proposed by Cllr P Taylor      Secoded by Cllr S Cheraghi-Sohi      Unanimously Approved***

***RESOLVED: That Members noted the update from the Project Manager.***

2023(RC)006

**Item 8. Financial Summary – information only**

To receive a financial summary and detailed income and expenditure as of 30<sup>th</sup> May 2023.

- 8a      Financial Summary
- 8b      Budgets by Detail and Commitments
- 8c      Balance Sheet

***Proposed by Cllr S Martin      Secoded by Cllr P Taylor      Unanimously Approved***

***RESOLVED: That Members received the above information en bloc***

2023(RC)007

**Item 9. Grant Feedback – Information only**

To receive feedback from grants awarded as per the Councils Policy.

Ref	Applicant	Amount Awarded	Purpose
9a	Friends of Centre Vale Park	£825	Commemorative Booklet
9b	Upper Calder Valley Renaissance	£1404	Movable goal posts
9c	Walsden Cricket Club	£3000	Providing disabled toilet facilities
9d	Todmorden Choral society	£1200	Town Hall room hire for 2 concerts
9e	Golden Lion CIC	£500	The Festival Fair, Cultural Exchange 2022
9f	Denis Field Growers	£710	Growing Beds for Under 5's
9g	Todmorden Food Drop In	£3000	Winter Supplies Project
9h	Age Concern	£160	Christmas Concert
9i	Age Concern	£820	Seated exercise classes
9j	Todmorden Orchestra	£2,904.84	Town Hall Hire

**Proposed** by Cllr A Hollis

**Seconded** by Cllr P Taylor

**Unanimously Approved**

**RESOLVED:** That Members received the above information en bloc.

2023(RC)008

**Item 10. Grant Applications – for decision**

To note the current budget before considering whether to approve any grant applications enclosed:

*Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.*

Ref	Applicant	Amount	Purpose
10a	Todmorden Country Fair	£3000	Camel racing at the Country Fair
10b	Todmorden Hippodrome	£2500	Heritage archiving project
10c	Todmorden Choral Society	£2950	Room hire and core costs
10d	Golden Lion CIC	£650	Scratch Jam workshops
10e	Todmorden Book Festival	£3000	Todmorden Book Festival 2023
10f	Denis Field Growers	£579.13	Construction of Water Collection Unit
10g	Todmorden Orchestra	£2,904.84	Town Hall Hire

**Proposed** by Cllr S Martin

**Seconded** by Cllr S Press

**Approved**

**RESOLVED:** That the grant application for £3,000 for Todmorden Country Fair is not approved.

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**Proposed** by Cllr P Ripley

**Seconded** by Cllr S Cheraghi-Sohi

**Unanimously Approved**

**RESOLVED:** That the grant application for £2,500 for Todmorden Hippodrome is approved.

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**Proposed** by Cllr A Hollis

**Seconded** by Cllr P Taylor

**Unanimously Approved**

**RESOLVED:** That the grant application for £2,950 for Todmorden Choral Society is approved.

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**Proposed** by Cllr S Cheraghi-Sohi

**Seconded** by Cllr P Ripley

**Unanimously Approved**

	<p><b>RESOLVED:</b> That the grant application for £650 for Golden Lion CIC is approved.</p> <p>---</p> <p>Cllr S Press left the room for this vote as she has a none pecuniary interest in the organisation.</p> <p><b>Proposed</b> by Cllr P Taylor      <b>Seconded</b> by Cllr A Hollis      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the grant application for £3,000 for Todmorden Book Festival is approved</p> <p>---</p> <p><b>Proposed</b> by Cllr S Cheraghi-Sohi      <b>Seconded</b> by Cllr S Martin      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the grant application for £600 for Denis Field Growers is reduced in line with the Councils policy and £445.93 is approved</p> <p>---</p> <p><b>Proposed</b> by Cllr S Martin      <b>Seconded</b> by Cllr S Press      <i>Approved</i></p> <p><b>RESOLVED:</b> That the grant application for £2,904.84 for Todmorden Orchestra is reduced in line with the Council's policy and £1851.93 is approved</p>
2023(RC)009	<p><b><u>Item 11. Update and handover of Projects/Outstanding Work progress – Information only</u></b> To receive an update of project work outstanding and completed by the Town Clerk.</p> <p>11a Outstanding projects/work relating to this Committee. 11b Completed projects/work competed relating to this Committee</p> <p><b>Proposed</b> by Cllr S Martin      <b>Seconded</b> by Cllr P Taylor      <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> Members received and noted the above information en bloc</p>
2023(RC)010	<p><b><u>Item 12. Correspondence received – Information only</u></b> To receive any correspondence.</p> <p><i>No correspondence received.</i></p>
2023(RC)011	<p><b><u>Item 13. Any items for discussion for a future agenda – For information</u></b></p>
2023(RC)012	<p><b><u>Item 14. Date of the next Resources Committee meeting</u></b> To note the date of the next Meeting of the Resource Committee will be the 2<sup>nd</sup> August 2023 commencing at 7.30pm.</p>
Meeting closed at 8.40pm	