



TODMORDEN TOWN COUNCIL

Item 6 – Development Committee

21<sup>st</sup> June 2023

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## Report to Development Committee

<b>Report Author</b>	Colin Hill, Project Manager
<b>Tel No</b>	07933713958
<b>Email</b>	<a href="mailto:projectmanager@todmorden-tc.gov.uk">projectmanager@todmorden-tc.gov.uk</a>
<b>Date</b>	21 <sup>st</sup> June 2023
<b>Subject</b>	Consultation Draft Neighbourhood Plan and Design Handbook

### Purpose of Report

1. To present to Members the Consultation Draft Neighbourhood Plan (Appendix1) and Design Guide (Appendix 2) for consideration.
2. To seek Members agreement to submit these documents to Full Council on the 12<sup>th</sup> July 2023 for approval to use as the consultation documents under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012.
3. To inform Members that following such consultation, if there is a need to amend these documents the Neighbourhood Plan Advisory Group will be reconvened to consider such amendments and report back to the Development Committee.

### Background

4. The Neighbourhood Plan Advisory Group has been reviewing the Draft Neighbourhood Plan and Design Handbook through a series of public meetings.
5. Following the adoption of the Local Plan by Calderdale MBC in March 2023, all plan policies have been reviewed to ensure they do not counter any of those in the Local Plan and information updated where relevant to the 2021 Census Data.
6. Early views of the plan content have been sought from Calderdale MBC, with recommendations made by them incorporated into the current version.
7. Initial consultation to understand local priorities and determine the direction of the plan was carried out in 2017, with a Housing Needs Assessment completed in 2019 to help further inform the plan.
8. Following the adoption of the Local Plan we are now able to take forward the final stages of the Neighbourhood Plan process which now requires a further six-week consultation period to enable further comments to be received and considered.

9. Once Full Council has approved the Draft Neighbourhood Plan and Design Handbook for consultation we will:
  - a. Update the web site with the new content.
  - b. Advise the public of formal consultation days 21<sup>st</sup> and 23<sup>rd</sup> September 2023
    - i. Social Media
    - ii. Notice Board
    - iii. Press Release
  - c. Carry out an on-line consultation to run during the formal six-week period which will start on the 21<sup>st</sup> September 2023
10. Alongside this consultation officers will be progressing work on the Non-Designated Heritage Asset Register and the Local Green Spaces register.
11. Subject to further amends following consultation It is anticipated that we should be in a position to formally submit to Calderdale MBC by the end of November 2023.

### **Financial Considerations**

12. Project Manager costs are being recharged to a revenue budget with a separate revenue budget established for Consultant and Plan preparation and consultation.
13. It is not anticipated to exceed current budget provision.

### **Recommendation**

14. That Members recommend to Full Council to approve the documents for consultation as submitted in Appendix 1 and Appendix 2.

### **Reasons For Recommendation**

15. Full Council approval is required to approve these documents for external consultation.

### **Policy Implications**

16. None directly arising from this report.

### **Impact Equality Assessment**

17. None arising from this report.

### **Supporting Papers**

1. Appendix 1 – Consultation Draft Neighbourhood Plan  
Appendix 2 – Consultation Draft Design Handbook