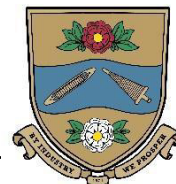


TODMORDEN TOWN COUNCIL

SMALL GRANTS APPLICATION FORM – MAXIMUM GRANT £3,000



CONTACT DETAILS

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application.

Date of Application:	26.08.2023	Ref Number: <i>(official use only)</i>	
Name of Organisation:	Todmorden Emergency Support (TES)		
Address:			

Name of person making the application.		Position:	Treasurer
Telephone Number:		Email Address:	
Website:		Town Clerk confirmed Bank details and supporting documents <i>(official use only)</i>	

ORGANISATION DETAILS

What type of organisation are you?	
<input type="checkbox"/> Charitable Organisation <input type="checkbox"/> Unregistered Community Group/Club/Society (delete as appropriate*)	
X Registered Charity <input type="checkbox"/> Charity Number 219673 <input type="checkbox"/> Other (please state)	
Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes
Are you part of a larger, national or regional organisation? If yes, please give details	No
How many trustees, volunteers and service users are there in your organisation?	12 trustees 24 volunteers many service users (118 in 2022)
Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community	

TES is a charitable fund which exists to help the needy people of Todmorden, using and distributing funds left in the will of Abraham Ormerod and the Todmorden War Memorial Fund. The funds help many people each year with help with household energy costs and the replacement of essential household items. Our aim is to ensure people in need can be given help in a timely manner.

In order to qualify for support from TES people need to live in Todmorden and demonstrate their income and receipt of benefits (in most cases). The funds have been running for many years and have helped many people, but this has been mostly by word of mouth or referrals as we have had no publicity and no public face to the TES. We have seen a notable increase in applications recently due to the continuing cost of living crisis and we wish to improve our publicity and help more of those in need.

The two funds have different sets of rules regarding their management, and how they can be used. We cannot access the capital held in the War Memorial funds, only the interest. We can also allocate the interest on the Abraham Ormerod funds, with the proviso that the fund be used 'to alleviate pain and suffering'

How will you acknowledge the Assistance of Todmorden Town Council on all promotional material - see declaration of application.

We will include an acknowledgment on all our publicity material and correspondence of the assistance of the Todmorden Town Council.

Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

No - although we do help people affected by local flooding

FINANCIAL INFORMATION – (Please complete/provide)

Level of Reserves Held at application date	Audited Accounts/Annual Income Expenditure Statement	Bank Statement(s) Balance at application date	Total value of Assets Held £
£ 375,183.40	Provided	£ 9,566.46	£384,749.86

DETAILS OF FUNDING REQUESTED

What is the purpose of your request for a grant?

- | | |
|--|--|
| <input type="checkbox"/> Town Hall Hire | <input checked="" type="checkbox"/> Community Cohesion |
| <input checked="" type="checkbox"/> Project Delivery | Cultural Arts & Music |
| Core Funding | Town Centre Event |
| Civic Pride | Food Growing |
| Town Centre Improvement | Skills Development |

Safety/Promotion Environmental Projects Climate Change Community Benefit	Voluntary Sector Youth Engagement <input checked="" type="checkbox"/> Social Exclusion/Economic Difficulties Accessibility and Inclusivity – especially Dementia friendly Other (Please Specify)
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What is your project called?	TES Marketing Strategy	
When will your project start and finish?	Start Date: 01.10.2023	Finish Date: Ongoing

How will your project benefit the local community within the Todmorden town boundary? (Use a separate Sheet if necessary).

Our funds are available to Todmorden residents only.

We know that many people in Todmorden are unaware of the existence of the TES, and that many people who would benefit from our assistance are not getting the help they need.

Our stated aims are ‘to ensure that people in need can be given help in ways appropriate to their needs’, and ‘to ensure that all organisations working with people in need and families and individuals know how to access help from the TES’.

**Why is this project needed? What advantage will it bring to Todmorden?
How many people within the Todmorden town boundary will benefit from the project?**

The project is needed to improve awareness of the help available to people in Todmorden from the TES. Both sets of funds decree that the funds should be used primarily to support those in need.

We need a website to inform people of our existence, both those in need and those who would like to help us and get involved in some way. Additional publicity material in the form of posters and business cards will support the project.

Please include dates and venue of events if applicable – please include a draft programme if available.

n/a

PROJECT COSTS AND FINANCES

Total Cost of Project:	£ 842.60	Amount Requested:	£ 505.56
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Have you previously applied for grant funding from Todmorden Town Council?		No
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Have you or this group previously applied for or received any other grant for this project?		<input type="checkbox"/> No
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Budget: This budget should be for the **total cost** of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already. Please also provide estimates/quotations of the proposed items of expenditure you may use.

Expenditure items	Cost (£)
Website design and creation (Steve Griffiths, Picus Works Hebden Bridge)	£410
Annual costs for 2 years, including development, hosting and the domain name.	£260
A5 Flyers (both electronic development and 500 printed) Print Bureau Hebden Bridge	£67
Business cards (1000) Print Bureau	£105.60
If applicable - Volunteer hours at £10 per hour	
A: Total Expenditure	£842.60

Other Income Sources (state from whom and whether confirmed)	Income (£)
From your own resources (including public fundraising)	£337.04
If applicable - Volunteer hours at £10 per hour - (Match with Figure in Expenditure)	
B: Total Income	£337.04

C: Sum requested from Todmorden Town Council	£505.56
D: Applicant contribution % = (B/A)% - (official use only)	40%
E: Todmorden Town Council Contribution % = (C/A)% (official use only)	60%

D: Total income (must be sum of B & C above) and equal to figure A	£842.60
TTC use – does applicant contribution % meet criteria – see end of application form (official use only)	Yes

How much do you receive from your main funder ?	n/a
What other grants have you received in the last 3 years (amount and from who?)	
None	

TOWN COUNCILLOR SUPPORT – is this application supported by your ward Town Councillor? Yes NO