

## TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
 Todmorden Community College,  
 Burnley Road, Todmorden OL14 7BX  
 07923257879

townclerk@todmorden-tc.gov.uk  
 www.todmorden-tc.gov.uk



**MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL**  
**Held at Todmorden Town Hall on Wednesday 7<sup>th</sup> September 2022 at 7.30pm**

**Councillors present:** - P Ripley, S Martin, S Press, M Holmstedt, P Taylor, J Turner, A Hollis, A H Greenwood, L Levick (Substitute for M Taylor) and L Thorpe (Mayor)

**Officers:** Ms N Crewe (Town Clerk & RFO) and Mr C Hill (Project Manager).

**Members of the Public:** 2 Members of the Public

2022(RC)065	<p><b><u>Item 1. Apologies for Absence</u></b>          To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs M Taylor and D Skelton.</i></p> <p><b>Proposed by Cllr P Ripley                      Seconded by Cllr P Taylor                      Unanimously Approved</b></p> <p><b>RESOLVED:</b> That the apologies of M Taylor (Family commitment), and D Skelton (Prior commitment) and their reasons for absence are accepted.</p> <p><b>Absent:</b> Cllr K White</p>
2022(RC)066	<p><b><u>Item 2. Declarations of Interest</u></b>          To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Cllr J Turner declared a non-pecuniary interest in Item 7a – Todmorden Food Drop in Grant application as she is part of the Management Committee and organised the Winter Supplies Project.</i></p> <p><i>Cllr A Hollis declared a non-pecuniary interest in Item 7a – Todmorden Food Drop in Grant application as he volunteers with them.</i></p>
2022(RC)067	<p><b><u>Item 3. Public Participation</u></b></p>

	<p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Judith Clayton attended the meeting and addressed the Members in relation to Item 7a – Grant application from the Food drop in and spoke in favour of the application.</i></p> <p><i>Item 7 was taken at this point in the meeting.</i></p>								
2022(RC)068	<p><b><u>Item 4. Minutes – For decision</u></b></p> <p>To approve the minutes of the Resources Committee meeting held on 3<sup>rd</sup> August 2022.</p> <p><b><i>Proposed by Cllr L Thorpe                      Secoded by Cllr S Martin                      Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That the minutes of the Resources Committee meeting held on 3<sup>rd</sup> August 2022 be accepted as a true record and the Chair be authorised to sign as such.</i></p>								
2022(RC)069	<p><b><u>Item 5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b><i>Proposed by Cllr A H Greenwood   Secoded by Cllr M Holmstedt Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>								
2022(RC)070	<p><b><u>Item 6. Financial Summary – information only</u></b></p> <p>To receive a financial summary and detailed income and expenditure as of 30th August 2022.</p> <p>6a      Financial Summary 6b      Budgets by Detail and Commitments 6c      Balance Sheet</p> <p><b><i>Proposed by Cllr A H Greenwood   Secoded by Cllr P Taylor                      Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That Members received the above information en bloc.</i></p>								
2022(RC)071	<p><b><u>Item 7. Grant Applications – for decision</u></b></p> <p>To note the current budget before considering whether to approve any grant applications enclosed:</p> <p><i>Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.</i></p> <table border="1" data-bbox="316 1845 1449 1984"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount Requested</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>7a</td> <td>Todmorden Food Drop in</td> <td>£3,000</td> <td>Winter Supplies</td> </tr> </tbody> </table> <p><b><i>Proposed by Cllr A H Greenwood                      Secoded by Cllr P Taylor                      Approved</i></b></p>	Ref	Applicant	Amount Requested	Purpose	7a	Todmorden Food Drop in	£3,000	Winter Supplies
Ref	Applicant	Amount Requested	Purpose						
7a	Todmorden Food Drop in	£3,000	Winter Supplies						

**RESOLVED:** That the grant application for £2,999 for Todmorden Food Drop in is approved.

2022(RC)072

**8. Grant Feedback – Information only**

To receive feedback from grants awarded as per the Councils Policy.

Ref	Applicant	Amount Awarded	Purpose
8a	CROWS	£1500	Feedback on the first 50% of the grant awarded

**Proposed by** Cllr P Taylor      **Seconded by** Cllr L Thorpe      **Unanimously Approved**

**RESOLVED:** That Members received the above information and agreed the remaining 50% of the grant be paid.

2022(RC)073

**9. Draft of Budget for 2023/2024 - Decision required**

To receive options for consideration in respect of the budget for 2023/24, 2024/25 and 2025/26

**Proposed by** Cllr A H Greenwood      **Seconded by** Cllr L Thorpe      **Unanimously Approved**

**RESOLVED:** That the budget proposed be taken forward to Full Council to consider for the formal budget setting process with a recommended increase of 25%.

2022(RC)074

**10. Town Deal Fund - Centre Vale Park Projects – For Decision**

To receive and retrospectively approve the formal Business Case submitted for approval by Calderdale Metropolitan Borough Council.

**Proposed by** Cllr S Martin      **Seconded by** Cllr J Turner      **Unanimously Approved**

**RESOLVED:** That Members retrospectively approved the Business Case submission as per Appendix 1 within this report.

2022(RC)075

**11. Town Deal Fund - Centre Vale Park Projects – Information only**

To receive a presentation outlining current issues and challenges .

**Proposed by** Cllr A H Greenwood      **Seconded by** Cllr M Holmstedt      **Unanimously Approved**

**RESOLVED:** That Members noted the presentation from the Towns Deal Project Manager.

2022(RC)076

**12. Update and handover of Projects/Outstanding Work progress – Information only**

To receive an update of project work outstanding and completed by the Town Clerk.

12a Outstanding projects/work relating to this Committee.

12b Completed projects/work completed relating to this Committee

	<p><b>Proposed by Cllr L Thorpe    Seconded by Cllr P Taylor    Unanimously Approved</b></p> <p><b>RESOLVED:</b> Members received and noted the above information en bloc</p>
2022(RC)077	<p><b>13. <u>Correspondence received – Information only</u></b> To receive any correspondence.</p> <p><i>No correspondence received.</i></p>
2022(RC)078	<p><b>14. <u>Any items for discussion for a future agenda – For information</u></b></p> <p><i>No items raised at this point</i></p>
2022(RC)079	<p><b>15. <u>Date of the next Resources Committee meeting</u></b> To note the date of the next Meeting of the Resource Committee will be the 2<sup>nd</sup> November 2022 commencing at 7.30pm.</p>
	<p><b>Meeting closed at 8.10pm</b></p>