



TODMORDEN TOWN COUNCIL

# TODMORDEN TOWN COUNCIL

## Report to Full Council

<b>Report Author</b>	Development Committee
<b>Tel No</b>	07933713958
<b>Email</b>	<a href="mailto:projectmanager@todmorden-tc.gov.uk">projectmanager@todmorden-tc.gov.uk</a>
<b>Date</b>	17 <sup>th</sup> January 2024
<b>Subject</b>	<b>Neighbourhood Plan - Submission for Regulation 15 Consultation</b>

### PURPOSE OF REPORT

1. To inform Full Council that on the 3<sup>rd</sup> January the Development Committee considered proposed final versions of the following documents:-  
  
Appendix 1a Neighbourhood Plan  
  
Appendix 1d Non- Designated Heritage Assets Register  
  
Appendix 2 Design Handbook  
  
Appendix 3 Statement of Consultation
2. To recommend that Full Council approve the above documents for submission to Calderdale MBC (CMBC) for Regulation 15 Consultation and for Calderdale MBC to take forward the process towards adoption of the Todmorden Neighbourhood Plan and Design Handbook as Supplementary Planning Documents.
3. To remind Members that the Neighbourhood Plan will need to be reviewed in five years.

### BACKGROUND

4. The Neighbourhood Plan has been in preparation since 2017 and following early progress was delayed in 2019 pending CMBC taking forward the Local Plan, which was finally adopted in March 2023.
5. The Neighbourhood Plan Advisory Committee was reconvened in February 2023 to review the draft version in light of the then emerging Local Plan, since when several changes have been made to strengthen policy or following consultation , amends and additions made.
6. As far as we are aware there is nothing in conflict with the Local Plan, having informally consulted with CMBC during this process.

7. Accompanying the plan is another key document that helps adds local influence - the Design Handbook. This has been strengthened following consultation with a new section 6 addressing energy conservation.
8. Incremental changes have been made since Feb 2023 and to help members understand what changes have been made, Appendix 1b provides such a comparison.
9. Within the Neighbourhood Plan is a section called Local Green Spaces. Appendix 1c outlines how those green spaces have been determined as Designated Local Green Spaces. Members should specifically note the inclusion of Denis's Field.
10. Included within the Neighbourhood Plan is a list of Non- Designated Heritage Assets which Development Committee has already reviewed, and following every property owned on the list being written to, has been amended to remove those requesting non-inclusion.
11. Accompanying the Neighbourhood Plan and Design Handbook is a Statement of Consultation detailing the extent of consultation carried out to arrive at the final versions for submission.
12. Once submitted to Calderdale MBC, for Regulation 15 Consultation they will progress through the next stages of Independent Examination, Modification and Referendum.
13. Once approved by Full Council for submission to Calderdale MBC, the Project Officer and Assistant Town Clerk will work on a process for how these policies will be applied practically for when Development Committee considers future planning applications and a record maintained as to their effectiveness.

## **FINANCIAL**

14. The extent of Project Office time to compete the required elements in conjunction with the Neighbourhood Plan Planning Consultant has been extensive and is reflected in a higher than anticipated spend than established at the start of the year.
15. Substantial support has also been provided from within the office in preparation of the NDA Register, Consultation and Committee work.
16. In total it is estimated that direct costs of c£30k have been incurred since 2017 of which £15k was grant funded, in addition to the AECOM Housing Needs Assessment which was directly funded by Locality.

## **RECOMMENDATION**

17. That Full Council approves the Neighbourhood Plan, Non-Designated Assets Register, Design Handbook and Statement of Consultation for submission to Calderdale MBC for Regulation 15 Consultation and completion of the process towards adoption as Supplementary Planning Document.

## **REASONS FOR RECOMMENDATION**

18. Full Council is required to approve these documents as final versions, ahead of submission to Calderdale MBC.

## **POLICY IMPLICATIONS:**

19. Todmorden Town Council has resolved to take forward a Neighbourhood Plan.

## **DETAILS OF CONSULTATION:**

20. As per the Statement of Consultation

## **CLIMATE CHANGE:**

21. Policies within these documents reflect Town Council concerns

## **IMPACT EQUALITY ASSESSMENT**

22. Policies within these documents reflect accessibility concerns

## **SUPPORTING PAPERS:**

- Appendix 1a – Neighbourhood Plan
- Appendix 1b – Comparison of Policy Amends /Additions (internal use)
- Appendix 1c – Green Spaces – Process and Considerations (internal use)
- Appendix 1d – Non- Designated Assets Register
- Appendix 1e – Housing Needs Assessment (supporting evidence only)
- Appendix 2 – Design Handbook
- Appendix 3 – Statement of Consultation

**FURTHER INFORMATION, PLEASE CONTACT: Colin Hill**