



TODMORDEN TOWN COUNCIL

Item 10 Resources Committee  
31<sup>st</sup> July 24

## Report to Resources Committee

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<b>Date</b>	31 <sup>st</sup> July 2024
<b>Subject</b>	Mayoral Portraits Frame

### Purpose of Report

1. To seek expenditure approval for a Mayoral Portraits Frame to be installed in committee room B

### Background

2. TTC has for the last 106 years had a Mayoral portrait taken and they are displayed in the corridor between the Halifax Road entrance and the Council Chamber.
3. Also displayed in the hallway are the Town Clerks dating back to 1896.
4. These frames are now full, and the opportunity has arisen to install a new frame in committee room B
5. CMBC are not prepared to fund this as there are no funds available
6. Todmorden Town hall is a Grade 1 listed building and therefore specialist contracts are required to work on the building.
7. The proposed frame would house 40+ pictures and match the current ones displayed in the corridor.

### Financial

8. The quote provided is for £3185+ VAT
9. Funds could be taken from ;-

Centre	Cost Code	Details	Reduce Budget by
120	4990	Administration/Misc	£288
120	4140	Administration/ Communication	£100
120	4230	Administration/Other admin fees	£100
130	4330	Office of the Mayor/Mayors Day	£100

140	4350	Town Centre Security	£300
150	4629	Property/Patmos Electricity	£137
150	4633	Property/Walsden Cricket Ground	£100
150	4631	Property/Patmos Gardens	£100
150	4635	Property/Wheels Park	£250
150	4636	Property/Tree Maintenance	£160
200	4990	Resources/Misc	£250
200	4643	Resources/Memorials	£500
200	4560	Resources/Environmental Projects	£800

### **Recommendation**

10. That Members approve that the financial regulations are waived due to the specialist nature of the work in the Grade 1 listed building and that the works can take place without additional quotations
11. That Members approve the expenditure of £3185 + VAT for the installation of the new frame.
12. That Members agree for the funds to be taken from the budgets provided in this report.
13. That Members approve the moving of the Town Clerks portraits into committee room B

### **Reasons For Recommendation**

14. Todmorden Town Council has a rich history and the Mayoral Portraits are a large part of the Councils heritage.
15. The quote has been provided by a contractor who is permitted to do work in/on Todmorden Town Hall.

### **Policy Implications:**

16. N/A

### **Details Of Consultation:**

17. Calderdale Metropolitan Borough Council
18. Friends of Todmorden Town Hall
19. Todmorden Town Hall Tour Guides

### **Climate Change:**

20. N/A

### **Impact Equality Assessment**

21. N/A

**Supporting Papers:** Appendix 1 – Redacted Quote

**Further Information, Please Contact: Naomi Crewe**

