



TODMORDEN TOWN COUNCIL

GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form

Contact Details

Name of Organisation	Todmorden Community Energy
Address of Organisation	[REDACTED] [REDACTED]
Name of person making application	[REDACTED]
Position in Organisation	[REDACTED]
Phone Number	[REDACTED]
Email address	[REDACTED]
website	N/A

Organisation Details

What type of Organisation are you? (Delete as appropriate)	
Charitable organisation	Unregistered Community Group/Club/Society
Registered Charity (Charity number please state below)	Other (please state below) Community Benefit Society
Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes
Are you part of a larger, national or regional organisation? (If yes, please give details)	No
How many trustees, volunteers and service users are there in your organisation?	6

Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community

Todmorden Community Energy is a Community Benefit Society formed in January 2024.

The society directors are all Todmorden residents with long standing links to the community. All are also members of the Todmorden town deal sustainability panel, which was formed in 2022 to review and appraise each of the eight town deal projects from a sustainability perspective, with the objective of encouraging sustainable design practices to be implemented by project sponsors. One director also sits on the town deal board itself, responsible for general oversight of the projects.

As part of our panel discussions, we jointly identified the huge potential for renewable energy generation within Todmorden, and that whilst there were existing community energy groups in the wider area, none were specifically focused on Todmorden and its residents. As a result, we took the decision to constitute such a group and obtained support from the Cooperative and other local community energy groups to help us on the journey.

A particular area of interest for TCE is harnessing the abundance of fast flowing water courses in the town to generate clean electricity. This resource was previously used to great effect during the industrial revolution (there were 57 water wheels in Todmorden in the 1850s), but was subsequently allowed to diminish. Our intention is to bring at least some of this heritage back to life to complement the abundant wind and solar resources Todmorden also enjoys, situated as it is in a relatively high altitude east-west running valley, with an open aspect and an abundance of south facing roof space.

Our primary objectives are as follows:

- To bring forward renewable energy projects primarily utilising community assets.
- To use revenue derived from community renewable energy projects to unlock further projects.
- To encourage the wider community to invest into renewable energy.
- To benefit the community by giving access to cheaper energy to those in greatest need.
- To provide advice to the community on energy saving and sustainability topics.
- To develop green skills in Todmorden relating to renewable energy (in conjunction with Todmorden Learning College).

TCE is currently working on three pilot projects which will demonstrate the potential of three different renewable energy technologies in the town. These are:

Royd Farm Wind Turbine(s)

TCE successfully applied to the Community Energy Fund (CEF) for funding for a feasibility study into installing up to two small scale wind turbines at Royd Farm in Todmorden. We have also attracted additional funding to complement this from the Todmorden Wind Farm Community fund. The study is now underway and we hope to have the findings by the end of May 2024. Provided the feasibility study recommends that the proposal is technically feasible and financially viable, a planning application for the project will be submitted by the end of the financial year. Although this project is not taking place on community owned land, all income derived from the wind turbines will benefit the community.

Centre Vale Park Bowling Pavilion PV Scheme

Discussions have taken place with Todmorden Town Council about the potential for additional PV panels to be installed onto the new bowling pavilion in Centre Vale Park. TCE will present details of this project to Todmorden Town Council on 15th May 2024. Should this project not proceed, TCE has identified alternative community energy PV projects in the town to showcase this technology, including a mosque.

Gorpley Clough Hydro Scheme

This is a proposal for a small scale hydro generation scheme at Gorpley Clough on Bacup Road, Todmorden. Initial consultation has taken place into feasibility with Kelda Group (Yorkshire Water). A funding application has been made to the Community Energy Fund for a full feasibility study. A decision is expected in August 2024.

Should feasibility studies show that some or all of these projects are feasible, our intention is to fund capital expenditure for construction costs via a mixture of grant funding and a community share offer.

Our intention is to learn from the successful delivery of these projects before developing a pipeline of community energy projects in the town.

Working closely with Todmorden Learning College and Todmorden Town Council, TCE is part of the organising committee for the Todmorden Tomorrow Festival taking place at TLC in July 2024. Our plan is to launch TCE to the public at this event, gain new members and use the event to gauge interest in a community share issue relating to the three projects named above.

Through the joint organisation of this event and the collaboration on the bowling pavilion project, TCE has already built a solid working relationship with Todmorden Town Council which we hope will go from strength to strength in future.

We intend to work hard at all stages to engage with local communities and particularly hard to reach groups to ensure their ideas, local knowledge and priorities are built into the projects being developed, and that they have a say in the future of the town. Whilst we do not intend to spend large sums on promotion and publicity we recognise the need for high quality design to generate local interest and to build genuine and meaningful involvement by the wider community. The group has a mix of expertise and knowledge but engaging a locally based graphics company would encourage confidence and take the project forward. Previously members of the group have prepared our own leaflets, maps and graphics for display at local events but we now need a working website, and well designed display material for future events and to support greater public involvement.

Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

TCE aims to directly address the climate emergency by reducing the carbon emissions relating to residential and business energy consumption in Todmorden. The hydro scheme at Gorpley Clough has the potential to support flood alleviation through improved water storage and management by restoration and re-use of industrial infrastructure linked to water powered mills in the area.

This effect will be clearly demonstrable and measurable based on the generation data of the renewable energy projects and energy saving measures delivered by the group.

In delivering projects, TCE intends to always take into account social justice to minimise any potential negative effects of the clean energy transition on the most vulnerable in society.

How will you acknowledge the Assistance of Todmorden Town Council on all promotional material - see declaration at end of application.

As we are asking for support with our publicity we will commit to including the Todmorden Town Council logo on our materials related to this project to demonstrate that we have been supported by the Town Council. We are also open to supporting the Town Council wherever possible with events, seminars and

meetings etc relating to renewable energy in particular and sustainability in general and are willing to share knowledge and expertise gained through the development of the projects with other groups and individuals.

Project Information

Which Grant are you applying for?

Small Grant

New Organisation

Climate

What is the Purpose of grant request (delete as appropriate)

Environmental project

Climate change

Other (please state)

Project Name

Todmorden Community Energy Setup Costs

When will your project start?

01/06/2024

When will your project finish?

N/A

How will your project benefit the local community within the Todmorden town boundary? (Use a separate Sheet if necessary).

See description above. Todmorden Community Energy will focus on projects within the Todmorden town boundary and all benefits will remain within Todmorden.

A community share issue for individual renewable energy projects should provide a small dividend but additional income from selling electricity will be used to support other projects including other renewable energy projects and supporting retrofitting of terraced houses to reduce household energy costs and consumption.

Why is this project needed? What advantage will it bring to Todmorden?

Whilst we have already been successful in attracting funding for specific projects as outlined above, TCE does not yet have any working capital to cover its basic expenses, namely, setting up a website and producing promotional material for events such as the Todmorden Tomorrow Festival that we are helping to organise. To date, all activities and materials have been paid for through personal donations from the group's directors. A grant from Todmorden council would help us to professionalise and expedite our plans, something we feel is essential given the seriousness of the climate emergency that we are all trying to address.

How many people within the Todmorden town boundary will benefit from the project?
Approx. 15,700
Please include dates and venue of events if applicable (include a draft programme if available.)
Todmorden Tomorrow Festival, Todmorden Learning College, 6th and 7th of July 2024

Financial Information/ Project Costs

Total Project Costs	£3,808.76
Amount requested from TTC	£1,777.12
Have you previously applied for grant funding from Todmorden Town Council? (If yes please give details including when and how much)	No
N/A	
Have you or this group previously applied for or received any other grant for this project? (If yes please give details below/ separate sheet)	Yes
Applied to	Todmorden Community Windfarm Fund
Dates of application	January 2024
Received from	Todmorden Community Windfarm Fund
Date received/or due	May 2024
Amount received	£5,000 (pending receipt)

Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already.

(Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

--

Bank Account Name	[REDACTED]
Bank (HSBC, Natwest etc)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]

Acknowledging the contribution from Todmorden Town Council

This is public money used to support local good causes. We would expect residents to be made aware of this wherever your organisation is able to do so through use of the Council’s crest and commentary wherever the opportunity arises.

- Press Release on award of Grant.
- Web Site acknowledgement that Todmorden Town Council has provided a Grant and the amount provided.
- Social media post on award being given.
- Any literature promoting the project and or purpose of the grant.
- Inclusion of crest on letter footer as funders/part funders of organisation.

Declaration

- I am authorised to make this application on behalf of the above organisation
- I certify that the information contained in this application is correct
- I confirm that I have read and understood the Council’s criteria for its small grants scheme
- If the information in the application changes, I will inform Todmorden Town Council as soon as possible
- I give permission for Todmorden Town Council to record the details of my organisation electronically and contact organisation by phone, mail or email with information from time to time
- I agree to the terms and conditions of the grant criteria stipulated on this form and will provide evidence to the Council to show that the grant has been used in the manner it was intended and will repay any funds that have not been used towards the grant
- I agree to promote Todmorden Town Council in all publicity activities in support of the grant awarded
- I agree to comply with any other terms and conditions that the Council may attach to the grant
- I agree to return any unspent grant monies awarded.

[REDACTED]

Application Date _____ 09/05/2024 _____

Please submit your completed application form and supporting documents to:
 Todmorden Town Council, Todmorden Town Hall, Bridge Street, Todmorden, OL14 5AQ or via email to admin@todmorden-tc.gov.uk

Checklist

Please enclose the following documents with your application. We will only process your application once we have received them.		
Full and complete copies of your signed, certified and audited latest annual accounts (if your organisation is less than twelve months old, please provide your latest bank statement with a statement of income and expenditure or other financial information which indicates your financial position, and the projected income and expenditure for the next twelve months. You are also required to supply one personal and one business reference).	Yes	No
Copy of your organisation's constitution or set of rules	Yes	No
Copies of your bank statements for the last six months	Yes	No
Copies of two written estimates/quotes if you are applying for a grant for equipment/capital item	Yes	No
Evidence of any other awards received towards the cost of the project e.g. copy of award letter.	Yes	No
A certified copy of the resolution of the organisation to apply for the grant or letter of approval signed by 2 trustees/board Members	Yes	No
Any other information that is appropriate or relevant to this application (e.g. insurance cover, health and safety issues, planning permission received)	Yes	No
If you are unable to supply this information, please contact the Town Council office for advice prior to submission.		

Official Use Only

Sum requested from Todmorden Town Council		
Applicant contribution % = (B/A)%		%
Todmorden Town Council Contribution % = (C/A)%		%
Total income (must be sum of B & C above) and equal to figure A		
Does applicant contribution % meet criteria – see end of application form	Yes	No
Volunteer Hours % contribution		
Does the volunteer hours contribution % meet criteria	Yes	No
Town Clerk confirmed Bank details and supporting documents.	Yes	No