

TODMORDEN TOWN COUNCIL

Item 5 – March Full Council 2025

Todmorden Town Hall,
Bridge Street, Todmorden,
OL14 5AQ
townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 19th February 2025 at 7.30pm

Councillors present: - G Kent, S Martin, L Thorpe, S Press, J Williams, P Taylor, D Skelton, M Carrigan, K White, A H Greenwood, T Hanley, R Rea, M Molteno, A Hollis, P Ripley and D Hancock.

Officers: Ms N Crewe (Town Clerk/ Minute taker)

Members of the Public: 1

Cllr Molteno, Deputy Mayor of Todmorden Town Council welcomed Cllr D Hancock to Todmorden Town Council.

2024(FC)124	<p>1. Apologies for Absence - Decision required To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs B Jancovich and N Stocks.</i></p> <p>Proposed by Cllr P Taylor Seconded by Cllr G Kent <i>Unanimously Approved</i></p> <p>Resolved: <i>That the apologies of Cllrs B Jancovich (Prior Commitment), N Stocks (Prior Commitment), and their reasons for absence are accepted.</i></p>
2024(FC)125	<p>2. Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>Cllr L Thorpe declared a none pecuniary interest in Item 18.</i></p>
2024(FC)126	<p>3. Public Participation – Information only To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p>

	<i>No public requested to speak.</i>
2024(FC)127	<p>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>Proposed by Cllr S Martin Seconded by Cllr G Kent <i>Unanimously Approved</i></p> <p>Resolved: <i>That item 18 is taken as a private item.</i></p>
2024(FC)128	<p>5. Minutes – Decision required</p> <p>To approve the minutes of the Town Council meeting held on 22nd January 2025.</p> <p>Proposed by Cllr P Taylor Seconded by Cllr A H Greenwood <i>Unanimously Approved</i></p> <p>Resolved: <i>That the minutes of the Town Council meetings held on 22nd January 2025 are a true record of the meeting.</i></p>
2024(FC)129	<p>6. Committee Minutes – Information only</p> <p>To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p style="margin-left: 40px;">6a Resources Committee 29th January 2025 (Draft) 6b Development Committee 5th February 2025 (Draft) 6c Staffing Committee 12th February 2025 (Draft)</p> <p>Proposed by Cllr S Martin Seconded by Cllr L Thorpe <i>Unanimously Approved</i></p> <p>Resolved: <i>The minutes of the Committee meetings as specified above be received en block.</i></p>
2024(FC)130	<p>7. Financial Position – Information only</p> <p>To receive a financial statement as of 11th February 2025.</p> <p>7a Financial Summary 7b Balance Sheet 7c Detailed income and Expenditure</p> <p>Proposed by Cllr D Skelton Seconded by Cllr M Molteno <i>Unanimously Approved</i></p> <p>Resolved: <i>That Members note the Councils financial position at this time and thanked the Town Clerk for the information provided.</i></p>
2024(FC)131	<p>8. Schedule of Payments – Decision required</p> <p>To receive and approve a schedule of 31 payments made between 14th January to the 10th February 2025 totaling £34,915.50</p> <p>Proposed by Cllr D Skelton Seconded by Cllr P Taylor</p>

	<p>To review the Councils Social Media and Communications Policy for adoption by Full Council.</p> <p>Proposed by Cllr S Martin Seconded by Cllr S Press <i>Approved</i></p> <p>Resolved: That Members approved the adoption of the Social Media and Communications Policy for 2025/26 with the two amendments.</p>																																																								
2024(FC)138	<p>15. Confirmation of Committee Membership – Decision required To confirm the Membership of the Development Committee and Resources Committee.</p> <p>Proposed by Cllr P Taylor Seconded by Cllr S Martin <i>Unanimously Approved</i></p> <p>Resolved: That the following Councillors are nominated to the Resources Committee and the Development Committee</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Resources Committee</th> <th colspan="2" style="text-align: center;">Development Committee</th> </tr> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Member</th> <th style="text-align: left;">Name</th> <th style="text-align: left;">Member</th> </tr> </thead> <tbody> <tr> <td>Cllr 1 (Chair)</td> <td>D Skelton</td> <td>Cllr 1 (Chair)</td> <td>S Martin</td> </tr> <tr> <td>Cllr 2 (Vice Chair)</td> <td>S Press</td> <td>Cllr 2 (Vice Chair)</td> <td>T Hanley</td> </tr> <tr> <td>Cllr 3</td> <td>K White</td> <td>Cllr 3</td> <td>K White</td> </tr> <tr> <td>Cllr 4</td> <td>R Rea</td> <td>Cllr 4</td> <td>S Press</td> </tr> <tr> <td>Cllr 5</td> <td>S Martin</td> <td>Cllr 5</td> <td>J Williams</td> </tr> <tr> <td>Cllr 6</td> <td>A H Greenwood</td> <td>Cllr 6</td> <td>A Hollis</td> </tr> <tr> <td>Cllr 7</td> <td>T Hanley</td> <td>Cllr 7</td> <td>G Kent</td> </tr> <tr> <td>Cllr 8</td> <td>P Taylor</td> <td>Cllr 8</td> <td>B Jancovich</td> </tr> <tr> <td>Cllr 9</td> <td>L Thorpe</td> <td>Cllr 9</td> <td>P Ripley</td> </tr> <tr> <td>Cllr 10</td> <td>M Carrigan</td> <td>Cllr 10</td> <td>P Taylor</td> </tr> <tr> <td>Cllr 11</td> <td>B Jancovich</td> <td>Cllr 11</td> <td>N Stocks</td> </tr> <tr> <td>Cllr 12</td> <td>D Hancock</td> <td>Cllr 12</td> <td>D Hancock</td> </tr> </tbody> </table>	Resources Committee		Development Committee		Name	Member	Name	Member	Cllr 1 (Chair)	D Skelton	Cllr 1 (Chair)	S Martin	Cllr 2 (Vice Chair)	S Press	Cllr 2 (Vice Chair)	T Hanley	Cllr 3	K White	Cllr 3	K White	Cllr 4	R Rea	Cllr 4	S Press	Cllr 5	S Martin	Cllr 5	J Williams	Cllr 6	A H Greenwood	Cllr 6	A Hollis	Cllr 7	T Hanley	Cllr 7	G Kent	Cllr 8	P Taylor	Cllr 8	B Jancovich	Cllr 9	L Thorpe	Cllr 9	P Ripley	Cllr 10	M Carrigan	Cllr 10	P Taylor	Cllr 11	B Jancovich	Cllr 11	N Stocks	Cllr 12	D Hancock	Cllr 12	D Hancock
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2024(FC)139	<p>16. Update on Projects/Outstanding Work progress – Information only To receive an update of project work completed and outstanding for the Town Clerk.</p> <p style="text-align: center;">16a Completed work 16b Outstanding work</p> <p>Proposed by Cllr P Taylor Seconded by Cllr J Williams <i>Unanimously Approved</i></p> <p>Resolved: Members received and noted the above information en bloc and thanked the Town Clerk and the other Officers for all their work.</p>																																																								
2024(FC)140	<p>17. Date of the next Town Council meeting To note the date of the next Meeting of the Town Council will be Wednesday 19th March 2025 commencing at 7.30pm.</p>																																																								

