

# TODMORDEN TOWN COUNCIL

Item 5 – July  
Full Council 2024

Todmorden Town Hall,  
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## MINUTES OF THE ANNUAL MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 19<sup>th</sup> June 2024 at 7.30pm

**Councillors present:** - Cllrs M Carrigan, A H Greenwood, T Hanley, A Hollis, B Jancovich, S Martin, S Press, D Skelton, P Taylor, L Thorpe, J Williams, P Ripley, K White and G Kent

**Officers:** Ms N Crewe (Town Clerk) & Mr C Hill (Project Manager)

**Members of the Public:** 2

2024(FC)025	<p><b>1. Apologies for Absence - Decision required</b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllr J Turner, M Molteno, R Rea and S Cheraghi-Sohi.</i></p> <p><b>Proposed</b> by Cllr P Taylor <span style="float: right;"><b>Seconded</b> by Cllr J Williams</span> <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the apologies of J Turner (Prior Commitment), M Molteno (Work Commitment) R Rea (Work Commitment) and S Cheraghi-Sohi (Health reasons) and their reasons for absence are accepted.</i></p>
2024(FC)026	<p><b>2. Declarations of Interests</b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations received.</i></p>
2024(FC)027	<p><b>3. Public Participation – Information only</b></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p> <p><i>Mr Jackson addressed the Council in regard to Item 6c (Item 3 on the Resources Committee meeting).</i></p>

2024(FC)028	<p><b>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed by Cllr D Skelton</b> <b>Seconded by Cllr S Martin</b>  <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That items 12 to 15 are taken as private items under the Admissions to Meetings Act 1960.</i></p>
2024(FC)029	<p><b>5. Minutes – Decision required</b></p> <p>To approve the minutes of the Town Council meeting held on 25<sup>th</sup> May 2024.</p> <p><b>Proposed by Cllr P Taylor</b> <b>Seconded by Cllr A Hollis</b>  <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the minutes of the Town Council meetings held on 25<sup>th</sup> May 2024 be accepted as a true record and signed by the Chairman as such.</i></p>
2024(FC)030	<p><b>6. Committee Minutes – Information only</b></p> <p>To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p>6a Climate Committee 29<sup>th</sup> May 2024 (Draft)  6b Development Committee 5<sup>th</sup> June 2024 (Draft)  6c Resources Committee 12<sup>th</sup> June 2024 (Draft)</p> <p><b>Proposed by Cllr S Martin</b> <b>Seconded by Cllr G Kent</b>  <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the minutes of the Committee meetings as specified above be received en block.</i></p>
2024(FC)031	<p><b>7. Financial Position – Information only</b></p> <p>To receive a financial statement as of 11<sup>th</sup> June 2024.</p> <p>7a Financial Summary      7b Balance Sheet      7c Detailed income and Expenditure</p> <p><b>Proposed by Cllr D Skelton</b> <b>Seconded by Cllr M Carrigan</b>  <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That Members note the Councils financial position at this time and thanked the Town Clerk for her ongoing hard work.</i></p>
2024(FC)032	<p><b>8. Schedule of Payments – Decision required</b></p> <p>To receive and approve a schedule of 31 payments made between 15<sup>th</sup> May 2024 and 11<sup>th</sup> June 2024 totaling £23,935.71.</p> <p><b>Proposed by Cllr D Skelton</b> <b>Seconded by Cllr J Williams</b></p>





*and Town Clerk to sign the Lease in the form attached as per Appendix 1 subject to any minor amends.*

*That Full Council authorised the Mayor, Chair of Resources Committee and Town Clerk to sign the Deed of Covenant in the form attached as per Appendix 2 subject to any minor amends*

*That the signed Lease is handed over to Calderdale MBC upon confirmation that insurance cover is in place.*

**Meeting closed at 8pm.**