

# TODMORDEN TOWN COUNCIL

Item 5 –April Full Council 2025

Todmorden Town Hall,  
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## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 19<sup>th</sup> March 2025 at 7.30pm

**Councillors present:** - G Kent, S Martin, L Thorpe, S Press, D Skelton, M Carrigan, K White, A H Greenwood, T Hanley, R Rea, A Hollis, P Ripley, B Jancovich, N Stocks and D Hancock.

**Officers:** Ms N Crewe (Town Clerk/ Minute taker) and Mr C Hill (Project Manager)

**Members of the Public: 0**

2024(FC)142	<p><b>1. Apologies for Absence - Decision required</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs P Taylor, M Molteno and J Williams.</i></p> <p><b>Proposed</b> by Cllr A Hollis <span style="float: right;"><b>Seconded</b> by Cllr N Stocks</span> <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the apologies of Cllrs P Taylor (Family Commitment), M Molteno (Health reasons) and J Williams (Prior Commitment) and their reasons for absence are accepted.</i></p>
2024(FC)143	<p><b>2. Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations received.</i></p>
2024(FC)144	<p><b>3. Public Participation – Information only</b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p> <p><i>No public requested to speak.</i></p>

2024(FC)145	<p><b>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</b>  To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span>  Unanimously Approved</p> <p><b>Resolved:</b> That item 18 is taken as a private item.</p>
2024(FC)146	<p><b>5. Minutes – Decision required</b>  To approve the minutes of the Town Council meeting held on 19<sup>th</sup> February 2025.</p> <p><b>Proposed</b> by Cllr M Carrigan <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span>  Unanimously Approved</p> <p><b>Resolved:</b> That the minutes of the Town Council meetings held on 19<sup>th</sup> February 2025 are a true record of the meeting.</p>
2024(FC)147	<p><b>6. Committee Minutes – Information only</b>  To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p style="margin-left: 40px;">6a Climate Committee 26<sup>th</sup> February 2025 (Draft)  6b Development Committee 5<sup>th</sup> March 2025 (Draft)  6c Resources Committee 12<sup>th</sup> March 2025 (Draft)</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr P Ripley</span>  Unanimously Approved</p> <p><b>Resolved:</b> The minutes of the Committee meetings as specified above be received en block.</p>
2024(FC)148	<p><b>7. Financial Position – Information only</b>  To receive a financial statement as of 12<sup>th</sup> March 2025.</p> <p style="margin-left: 40px;">7a Financial Summary <span style="float: right;">7b EMRS Summary</span>  7c Balance Sheet <span style="float: right;">7d Detailed income and Expenditure</span></p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr L Thorpe</span>  Unanimously Approved</p> <p><b>Resolved:</b> That Members note the Councils financial position at this time and thanked the Town Clerk for the information provided.</p>
2024(FC)149	<p><b>8. Schedule of Payments – Decision required</b>  To receive and approve a schedule of 47 payments made between 11<sup>th</sup> February to the 11<sup>th</sup> March 2025 totaling £96,990.03.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr A H Greenwood</span>  Unanimously Approved</p>

	<p><b>Resolved:</b> That the schedule of payments consisting of 47 items totalling £96,990.03 is approved and signed by the Chair and one other Town Councillor.</p>
2024(FC)150	<p><b>9. Financial Risk Register - Decision required</b> To review Todmorden Town Council’s Financial Risk Register and consider adoption for 2025/26 as recommended by the Resources Committee.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span> Unanimously Approved</p> <p><b>Resolved:</b> That Members approved the adoption of the Financial Risk Register for 2025/26</p>
2024(FC)151	<p><b>10. Corporate Risk Register - Decision required</b> To review Todmorden Town Council’s Corporate Risk Register and consider adoption for 2025/26 as recommended by the Resources Committee.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr M Carrigan</span> Unanimously Approved</p> <p><b>Resolved:</b> That Members approved the adoption of the Corporate Risk Register for 2025/26</p>
2024(FC)152	<p><b>11. Asset Register – Disposals – information only</b> To receive an approved list of equipment that has been removed from the Council Asset register.</p> <p><b>Proposed</b> by Cllr N Stocks <span style="float: right;"><b>Seconded</b> by Cllr A Hollis</span> Unanimously Approved</p> <p><b>Resolved:</b> That Members noted and approved the listed items for removal from the asset register.</p>
2024(FC)153	<p><b>12. Asset Register - Decision required</b> To receive and approve the proposed end of year Asset Register as recommended by the Resources Committee.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr A H Greenwood</span> Unanimously Approved</p> <p><b>Resolved:</b> That Members approved the Asset Register presented with a value of £648,920.73.</p>
2024(FC)154	<p><b>13. Grant Request Climate Committee – Decision required</b> To receive a recommendation from the Climate Committee for approval of a grant for Todmorden Tomorrow event.</p> <p><b>Proposed</b> by Cllr G Kent <span style="float: right;"><b>Seconded</b> by Cllr N Stocks</span> Unanimously Approved</p>

	<b>Resolved:</b> That Members approved the grant of £2579 for Todmorden Tomorrow event at Todmorden Learning Centre and Community Hub.
2024(FC)155	<p><b>14. Todmorden Neighbourhood Plan – Information only</b> To inform Members of the outcome of the Referendum and timetable for adoption.</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr G Kent</span> Unanimously Approved</p> <p><b>Resolved:</b> That Members noted the outcome of the Referendum for the Todmorden Neighbourhood Plan and thanked all the officers involved.</p>
2024(FC)156	<p><b>15. Confirmation of representation of the Council on External Bodies – Decision required</b> To confirm the Council representatives on the external Bodies</p> <p><b>Proposed</b> by Cllr A H Greenwood <span style="float: right;"><b>Seconded</b> by Cllr L Thorpe</span> Unanimously Approved</p> <p><b>Resolved:</b> This item was deferred to the Annual Parish Council Meeting.</p>
2024(FC)157	<p><b>16. Update on Projects/Outstanding Work progress – Information only</b> To receive an update of project work completed and outstanding for the Town Clerk.</p> <p style="text-align: center;">16a Completed work <span style="float: right;">16b Outstanding work</span></p> <p><b>Proposed</b> by Cllr M Carrigan <span style="float: right;"><b>Seconded</b> by Cllr R Rea</span> Unanimously Approved</p> <p><b>Resolved:</b> Members received and noted the above information en bloc and thanked the Town Clerk and the other Officers for all their work.</p>
2024(FC)158	<p><b>17. Date of the next Town Council meeting</b> To note the date of the next Meeting of the Town Council will be Wednesday 16<sup>th</sup> April 2025 commencing at 7.30pm.</p>
<p><b>Private and Confidential Items</b></p> <p><i>Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.</i></p>	
2024(FC)159	<p><b>18. Bandstand and Bowling Pavilion Works – Approval to Contract for Works – Decision required</b> To consider the final budget provision and agree to move to contract stage for delivery of the Bandstand and Pavilion proposed works.</p> <p><i>Members wanted to remember the save the bandstand group for their initial work.</i></p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Press</span> Unanimously Approved</p>

**Resolved:** That Members authorise the Town Clerk to enter into a contract with Rosslee Construction Ltd in an amount of £988,764 in respect of proposed works to the Bandstand and Bowling Pavilion.

*That delegated powers are given to the Chair of Resources Committee and Town Clerk to enter into a License for Works for the Bandstand and Bowling Pavilion in the forms attached as per Appendices A and B*

*That delegated powers are given to the Chair of Resources Committee and Town Clerk to enter into Wayleaves agreements in respect of power supply and data communications for the Bandstand and Bowling Pavilion in the forms attached as per Appendices C and D.*

*That £10,000 is moved from the Community Development EMR to EMR TD Solar Panel.*

**Meeting closed at 8pm**