

# TODMORDEN TOWN COUNCIL

Item 5 Full Council February 2025

Todmorden Town Hall,  
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## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall, Wednesday 22<sup>nd</sup> January 2025 at 7.30pm

**Councillors present:** - G Kent, S Martin, B Jancovich, L Thorpe, N Stocks, S Press, J Williams, P Taylor, D Skelton and A Hollis.

**Officers:** Ms N Crewe (Town Clerk/ Minute taker)

**Members of the Public:** 1

2024(FC)112	<p><b>1. Apologies for Absence - Decision required</b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p><i>Apologies were received from Cllrs M Carrigan, K White, A H Greenwood, T Hanley, R Rea, and M Molteno.</i></p> <p><b>Proposed</b> by Cllr P Taylor <span style="float: right;"><b>Seconded</b> by Cllr N Stocks</span></p> <p>Unanimously Approved</p> <p><b>Resolved:</b> <i>That the apologies of Cllrs M Carrigan (Prior Commitment), K White (Health Reasons), A H Greenwood (Prior Commitment), T Hanley (Work Commitment), R Rea (Health Reasons), M Molteno (Work Commitments) and their reasons for absence are accepted.</i></p> <p><b>Absent:</b> P Ripley</p>
2024(FC)113	<p><b>2. Declarations of Interests</b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations received.</i></p>
2024(FC)114	<p><b>3. Public Participation – Information only</b></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p>

	<p><i>Note: No resolutions can be under public participation</i></p> <p><i>No public requested to speak.</i></p>
2024(FC)115	<p><b>4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required</b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr P Taylor</span></p> <p><i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That item 12 is taken as a private item.</i></p>
2024(FC)116	<p><b>5. Minutes – Decision required</b></p> <p>To approve the minutes of the Town Council meeting held on 18<sup>th</sup> December 2024.</p> <p><b>Proposed</b> by Cllr A Hollis <span style="float: right;"><b>Seconded</b> by Cllr L Thorpe</span></p> <p><i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the minutes of the Town Council meetings held on 18<sup>th</sup> December 2024 are a true record of the meeting.</i></p>
2024(FC)117	<p><b>6. Committee Minutes – Information only</b></p> <p>To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p style="padding-left: 40px;">6a Development Committee 15<sup>th</sup> January 2025 (Draft)</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr P Taylor</span></p> <p><i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>The minutes of the Committee meetings as specified above be received en block.</i></p>
2024(FC)118	<p><b>7. Financial Position – Information only</b></p> <p>To receive a financial statement as of 13<sup>th</sup> January 2025.</p> <p>7a Financial Summary      7b Balance Sheet      7c Detailed income and Expenditure</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr P Taylor</span></p> <p><i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That Members note the Councils financial position at this time and thanked the Town Clerk for the information provided.</i></p>
2024(FC)119	<p><b>8. Schedule of Payments – Decision required</b></p> <p>To receive and approve a schedule of 28 payments made between 10<sup>th</sup> December 2024 and 13<sup>th</sup> January 2025 totaling £54,091.71</p>



- to enable the above areas to be resolved.*
- f. Form of contract to be agreed.*
  - g. Buttress Architects satisfaction as to ability to carry out works within the tendered price submitted.*

*That prior to any contract being entered into a further update report is bought back to Full Council to authorise entering into the contract.*

**Meeting closed at 8.15pm**