

# TODMORDEN TOWN COUNCIL

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## MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 17<sup>th</sup> April 2024 at 7.30pm

**Councillors present:** - B Jancovich, S Martin, S Press, D Skelton, P Taylor, A H Greenwood, R Rea, P Ripley, A Hollis and M Carrigan (Substitute for S Cheraghi-Sohi).

**Officers:** Ms N Crewe (Town Clerk & RFO) and Mr C Hill (Project Manager).

**Members of the Public:** 3

|             |  |
|-------------|--|
| 2023(RC)077 | <p><b>1. Apologies for Absence</b><br/>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs S Cheraghi-Sohi, J Turner and K White</i></p> <p><b>Proposed</b> by Cllr S Martin    <b>Seconded</b> by Cllr A H Greenwood    <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the apologies of Cllrs S Cheraghi-Sohi (Family Commitment), J Turner (Health Reasons) and K White (Health Reasons) and their reasons for absence are accepted.</p>  |
| 2023(RC)078 | <p><b>2. Declarations of Interest</b><br/>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>None received.</i></p> |
| 2023(RC)079 | <p><b>3. Public Participation</b><br/>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p>  |

|             | <p><i>Paula Marshall spoke on behalf of Todmorden Carnival, Item 9a Grant request for the Annual Carnival event in Centre Vale Park.</i></p> <p><i>Julie Thorpe spoke on behalf of Todmorden Learning Centre &amp; Community Hub, Item 9b Grant request for the Climate event.</i></p>   |                |  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
|-------------|--|----------------|--|----------------|---------|----|--------------------|-------|--------------------|----|-------------------------|-------|-------------------------|----|------------------------|------|-----------------------------|----|-------------------------------|-------|--|
| 2023(RC)080 | <p><b>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b><br/>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed by Cllr M Carrigan    Seconded by Cllr P Taylor    Unanimously Approved</b></p> <p><b>RESOLVED:</b> <i>That the public are invited to stay for the full meeting.</i></p>   |                |  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 2023(RC)081 | <p><b>5. Minutes – For decision</b><br/>To approve the minutes of the Resources Committee meeting held on 14<sup>th</sup> February 2024.</p> <p><b>Proposed by Cllr A Hollis    Seconded by Cllr A H Greenwood    Unanimously Approved</b></p> <p><b>RESOLVED:</b> <i>That the minutes of the Resources Committee meeting held on 14<sup>th</sup> February 2024 be accepted as a true record and the Chair be authorised to sign as such.</i></p>  |                |  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 2023(RC)082 | <p><b>6. Financial Summary – Information only</b><br/>To receive a financial summary and detailed income and expenditure as of 31<sup>st</sup> March 2024.</p> <p>6a Financial Summary    6b Commitments and Budgets by Detail    6c Balance Sheet</p> <p><b>Proposed by Cllr D Skelton    Seconded by Cllr S Martin    Unanimously Approved</b></p> <p><b>RESOLVED:</b> <i>That Members received the above information en bloc</i></p>  |                |  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 2023(RC)083 | <p><b>7. Grant Feedback – Information only</b><br/>To receive feedback from grants awarded as per the Councils Policy.</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount Awarded</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>7a</td> <td>Todmorden Carnival</td> <td>£3000</td> <td>Todmorden Carnival</td> </tr> <tr> <td>7b</td> <td>Todmorden Book Festival</td> <td>£3000</td> <td>Todmorden Book Festival</td> </tr> <tr> <td>7c</td> <td>Calder Community Cares</td> <td>£500</td> <td>Kidsfest Town Hall hire fee</td> </tr> <tr> <td>7d</td> <td>8th/26th Calder Valley Scouts</td> <td>£3000</td> <td>metal container which will be used to store water sports</td> </tr> </tbody> </table> <p><b>Proposed by Cllr P Taylor    Seconded by Cllr P Ripley    Unanimously Approved</b></p> | Ref            | Applicant  | Amount Awarded | Purpose | 7a | Todmorden Carnival | £3000 | Todmorden Carnival | 7b | Todmorden Book Festival | £3000 | Todmorden Book Festival | 7c | Calder Community Cares | £500 | Kidsfest Town Hall hire fee | 7d | 8th/26th Calder Valley Scouts | £3000 | metal container which will be used to store water sports |
| Ref         | Applicant  | Amount Awarded | Purpose  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 7a          | Todmorden Carnival   | £3000          | Todmorden Carnival                                       |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 7b          | Todmorden Book Festival  | £3000          | Todmorden Book Festival                                  |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 7c          | Calder Community Cares   | £500           | Kidsfest Town Hall hire fee                              |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |
| 7d          | 8th/26th Calder Valley Scouts  | £3000          | metal container which will be used to store water sports |                |         |    |                    |       |                    |    |                         |       |                         |    |                        |      |                             |    |                               |       |  |

|             | <p><b>RESOLVED:</b> That Members received the grant feedback presented and thanked the groups for completing the feedback.</p>  |        |                                |        |         |    |                    |       |                                |    |   |       |                    |
|-------------|---|--------|--------------------------------|--------|---------|----|--------------------|-------|--------------------------------|----|---|-------|--------------------|
| 2023(RC)084 | <p><b>8. Todmorden Information Centre quarterly Grant report – Information only.</b><br/>To receive the quarterly report on activities from the Todmorden Information Centre, in line with their grant requirements for 2023/24.</p> <p><b>Proposed</b> by Cllr P Taylor    <b>Seconded</b> by Cllr A Hollis    <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That Members received the fourth quarterly report from the TIC.</p>   |        |                                |        |         |    |                    |       |                                |    |   |       |                    |
| 2023(RC)085 | <p><b>9. Grant Applications – Decision required</b><br/>To note the current budget before considering whether to approve any grant applications enclosed:<br/><i>Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.</i></p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>9a</td> <td>Todmorden Carnival</td> <td>£3000</td> <td>Annual event held in Todmorden</td> </tr> <tr> <td>9b</td> <td>Todmorden Learning Centre &amp; Community Hub</td> <td>£3000</td> <td>Todmorden Tomorrow</td> </tr> </tbody> </table> <p><i>* The Resources Committee can approve grants up to and including £3000.</i></p> <p><b>Proposed</b> by Cllr B Jancovich    <b>Seconded</b> by Cllr A H Greenwood<br/><i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the grant application for £3000 for Todmorden Carnival is approved. Councillors requested that the grant outcome letter includes a request that the event organisers address recycling at their event and that consideration is given to asking local businesses for sponsorship as they state that this event support the local economy. They also requested for more data about the event on any future applications and more detail on their feedback form after the 2024 event.</p> <p>-----</p> <p><b>Proposed</b> by Cllr S Press    <b>Seconded</b> by Cllr M Carrigan    <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> That the grant application for £3000 for Todmorden Learning Centre &amp; Community Hub Park is approved and Councillors appreciated the amount of detail provided in the application.</p> | Ref    | Applicant                      | Amount | Purpose | 9a | Todmorden Carnival | £3000 | Annual event held in Todmorden | 9b | Todmorden Learning Centre & Community Hub | £3000 | Todmorden Tomorrow |
| Ref         | Applicant   | Amount | Purpose                        |        |         |    |                    |       |                                |    |   |       |                    |
| 9a          | Todmorden Carnival  | £3000  | Annual event held in Todmorden |        |         |    |                    |       |                                |    |   |       |                    |
| 9b          | Todmorden Learning Centre & Community Hub   | £3000  | Todmorden Tomorrow             |        |         |    |                    |       |                                |    |   |       |                    |
| 2023(RC)086 | <p><b>10 End of Year Close down update – Information only</b><br/>To receive an end of close update for 23/24.</p> <p><b>Proposed</b> by Cllr D Skelton    <b>Seconded</b> by Cllr M Carrigan    <i>Unanimously Approved</i></p> <p><b>RESOLVED:</b> Members noted the end of year close down update and thanked the Town Clerk and the team for their hard work.</p>   |        |                                |        |         |    |                    |       |                                |    |   |       |                    |
| 2023(RC)087 | <p><b>11. Update on Projects/Outstanding Work progress – Information only</b><br/>To receive an update of project work completed and outstanding for the Town Clerk.</p>  |        |                                |        |         |    |                    |       |                                |    |   |       |                    |

