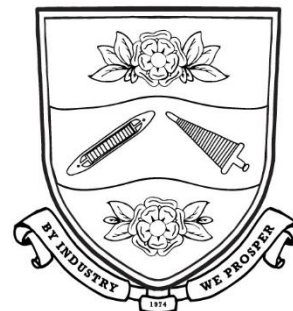


TODMORDEN TOWN COUNCIL

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**Minutes of the Meeting of Staffing Committee of Todmorden Town Council
 Held at Todmorden Town Hall on Wednesday 12th February 2025 at 7.30pm**

Councillors present: Cllrs A H Greenwood, A Hollis, L Thorpe, P Taylor, D Skelton S Martin (Sub for M Carrigan), and B Jancovich (Mayor)

Officers: Ms N Crewe (Town Clerk)

Members of the Public: 0

2024(SC)016	<p>1. Apologies for Absence To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllr M Carrigan.</i></p> <p>Proposed by Cllr P Taylor <i>Unanimously Approved</i></p> <p>Seconded by Cllr A Hollis</p> <p>Resolved: <i>That the apologies of Cllr M Carrigan (Prior Commitment) and their reasons for absence are accepted.</i></p>
2024(SC)017	<p>2. Declarations of Interest To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>The Town Clerk made a declaration of interest regarding item 7</i></p>
2024(SC)018	<p>3. Public Participation To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p>

	<i>No public present.</i>
2024(SC)019	<p>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960 To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>Proposed by Cllr A H Greenwood Seconded by Cllr L Thorpe <i>Unanimously Approved</i></p> <p>Resolved: <i>That item 7 is taken as a confidential item due to the personal information provided to the Committee.</i></p>
2024(SC)020	<p>5. Minutes – For decision To approve the minutes of the Staffing Committee meeting held on 23rd October 2024.</p> <p>Proposed by Cllr A Hollis Seconded by Cllr D Skelton <i>Unanimously Approved</i></p> <p>Resolved: <i>That the minutes of the Staffing Committee meeting held on 23rd October 2024 be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2024(SC)021	<p>6. Date of the next Committee meeting To note the date of the next Meeting of the Staffing Committee on the 23rd April 2025.</p>
<p>Private and Confidential</p> <p>Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972</p>	
2024(SC)022	<p>7. Staffing Update – Decision required To receive an update from the Staffing Panel on the staffing matters.</p> <p>Proposed by Cllr B Jancovich Seconded by Cllr A Hollis <i>Unanimously Approved</i></p> <p>Resolved: <i>That the Committee have been updated by the Staffing review panel and ratify their decisions and instruct the Town Clerk ensure that all the paperwork is up to date, correct and completed.</i></p>
Meeting closed at 7.54pm	