

## TODMORDEN TOWN COUNCIL

Todmorden Town Hall,  
 Bridge Street, Todmorden,  
 OL14 5AQ  
 townclerk@todmorden-tc.gov.uk  
 www.todmorden-tc.gov.uk



**MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL**  
**Held at Todmorden Town Hall on Wednesday 9<sup>th</sup> October 2024 at 7.30pm**

**Councillors present:** - D Skelton (Chair), S Press (Vice Chair), B Jancovich, S Martin, A H Greenwood, P Taylor and T Hanley.

**Officers:** Ms N Crewe (Town Clerk)

**Members of the Public:** 2

2024(RC)041	<p><b>1. Apologies for Absence</b>          To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs L Thorpe, R Rea, S Cheraghi-Sohi and K White.</i></p> <p><b>Proposed</b> by Cllr P Taylor <span style="float: right;"><b>Seconded</b> by Cllr T Hanley</span>  <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the apologies of Cllrs L Thorpe (Prior Commitment), R Rea (Work Commitment), S Cheraghi-Sohi (Family Commitment) and K White (Health reasons) and their reasons for absence are accepted.</i></p>
2024(RC)042	<p><b>2. Declarations of Interest</b>          To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>Cllr D Skelton and A H Greenwood declared a none pecuniary interest in Item 8a.</i></p>
2024(RC)043	<p><b>3. Public Participation</b>          To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p>

	<p><i>Mr Jackson asked why the grant applications had the name of the applicant redacted and it was explained that this information is not required by the Councillors for the grant making process as they grants are for the organisations applying not the individual.</i></p>										
2024(RC)044	<p><b>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b> To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr T Hanley</span> <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the public are invited to stay for the full meeting.</i></p>										
2024(RC)045	<p><b>5. Minutes – For decision</b> To approve the minutes of the Resources Committee meeting held on 25<sup>th</sup> September 2024.</p> <p><b>Proposed</b> by Cllr A H Greenwood <span style="float: right;"><b>Seconded</b> by Cllr B Jancovich</span> <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That the minutes of the Resources Committee meeting held on 25<sup>th</sup> September 2024 be accepted as a true record and the Chair be authorised to sign as such.</i></p>										
2024(RC)046	<p><b>6. Financial Summary – Information only</b> To receive a financial summary and detailed income and expenditure as of 1<sup>st</sup> October 2024.</p> <p>6a Financial Summary    6b Commitments and Budgets by Detail    6c Balance Sheet</p> <p><b>Proposed</b> by Cllr P Taylor <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span> <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>That Members received the above information en bloc with thanks to the Clerk.</i></p> <p><i>That the Town Clerk is authorized to release £1,500 from the Neighbourhood Plan EMR and £6,000 for the Vale Land Community Garden EMR.</i></p>										
2024(RC)047	<p><b>7. Grant Feedback – Information only</b> To receive feedback from grants awarded as per the Councils Policy.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Ref</th> <th style="width: 40%;">Applicant</th> <th style="width: 20%;">Amount Awarded</th> <th style="width: 30%;">Purpose</th> </tr> </thead> <tbody> <tr> <td>7a</td> <td>TAODS – Hippodrome</td> <td>£2500</td> <td>Archive project</td> </tr> </tbody> </table> <p><b>Proposed</b> by Cllr B Jancovich <span style="float: right;"><b>Seconded</b> by Cllr P Taylor</span> <i>Unanimously Approved</i></p>			Ref	Applicant	Amount Awarded	Purpose	7a	TAODS – Hippodrome	£2500	Archive project
Ref	Applicant	Amount Awarded	Purpose								
7a	TAODS – Hippodrome	£2500	Archive project								

**Resolved:** That Members received the grant feedback presented and thanked TAODS for completing the feedback and their hard work.

**8. Grant Applications – Decision required\***

To note the current budget before considering whether to approve any grant applications enclosed:

*Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.*

Ref	Applicant	Amount	Purpose
8a	Heptonstall Exhibitions and Richard Naylor Trust	£2000	Educational Support
8b	Calder Valley Shared Transport Limited, trading as POD	£500	Car share scheme
8c	Tod Kindness Crew CIC	£500	To pay a coordinator for 15 weeks

*\* The Resources Committee can approve grants up to and including £3000 anything over this delegated authority has to go to Full Council for final decision.*

**Proposed** by Cllr B Jancovich  
Unanimously Approved

**Seconded** by Cllr T Hanley

2024(RC)048

**Resolved:** That the grant application for £2000 for Heptonstall Exhibitions and Richard Naylor Trust is approved.

-----

**Proposed** by Cllr A H Greenwood  
Unanimously Approved

**Seconded** by Cllr S Martin

**Resolved:** That the grant application for £500 for Calder Valley Shared Transport Limited, trading as POD is approved subject to evidence being provided to the Council Office that the funding gap has been filled and that it will be completed within this financial year.

-----

**Proposed** by Cllr P Taylor  
Unanimously Approved

**Seconded** by Cllr S Press

**Resolved:** : That the grant application for £500 for Tod Kindness Crew CIC is approved.

**9. Draft of Budget for 2025/2026 - Decision required**

To review the second draft of the budget for 2025/26, 2026/27 and 2027/28 financial year.

2024(RC)049

**Proposed** by Cllr S Press  
Unanimously Approved

**Seconded** by Cllr S Martin

	<p><b>Resolved:</b> <i>That Members recommend to Full Council the proposed budget is approved for 2025/26 subject to the tax base.</i></p>
2024(RC)050	<p><b>10. Todmorden Information Centre Quarterly Grant Report – Information only</b> To receive the second quarterly report from Todmorden Information Centre regarding the grant funding provided by Todmorden Town Council.</p> <p><b>Proposed</b> by Cllr A H Greenwood <b>Seconded</b> by Cllr S Martin <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>Members noted the TIC quarterly report.</i></p>
2024(RC)051	<p><b>11. Update on Projects/Outstanding Work progress – Information only</b> To receive an update of project work outstanding for the Town Clerk.</p> <p><b>Proposed</b> by Cllr B Jancovich <b>Seconded</b> by Cllr P Taylor <i>Unanimously Approved</i></p> <p><b>Resolved:</b> <i>Members received and noted the information provided by the Clerk.</i></p>
2024(RC)052	<p><b>11. Items for a future agenda – For information</b> To inform the Town Clerk of items Councillors would like to see on a future agenda of the Resources Committee.</p> <p><i>No additional items at this time</i></p>
2024(RC)053	<p><b>13. Date of the next Resources Committee meeting</b> To note the date of the next Meeting of the Resource Committee will be the 11<sup>th</sup> December 2024 commencing at 7.30pm.</p>
Meeting closed at 8.10pm	