

### Item 9b Resources September 2024- Outstanding Project Work

#### Town Clerk actions required (excluding financial internal reporting) and Member routine direct requests for action

Item no	Meeting	Date Raised	Min ref	Description	Actions	Outcomes
13	Emergency Committee	06/05/2020	2020(EC) 35	Identified several policy shortfalls	Town Clerk prioritises audit related work ( focus on finances and governance ) ahead of HR type policy work	focus in 2021/22 moving towards HR policies
27	Emergency Committee	03/06/2020	2020(EC)73	Walden library land - community garden use	Liaison with group, and CMBC re use of library land and agreement reached. Site identified to be used. £1k of sponsorship obtained.	Seeking CMBC agreement to meet on site
59	Resources	24/02/2021	2020(RC)085	Marketing and Communications Plan	TC to work up scheme/policies	In course
102	Resources	01/05/2021		Portsmouth Community Garden	Site identified to use as community garden	Seeking CMBC agreement to meet on site
113	Resources	08/09/2021	2021(RC)067	Lobb Mill Refurbishment works and signage	Identify options and seek quotes	In course
233	Resources	03/08/2022	2022(RC)063	Banking	Investigate banking options for the Council	In course
241	TES	15/09/2022		Support Todmorden Emergency Support	Volunteer Management Policy	In Course
242	TES	15/09/2022		Support Todmorden Emergency Support	Communications/IT/Social Media Policy	In Course
245	TES	15/09/2022		Support Todmorden Emergency Support	Application/Client Privacy Policy	In Course
246	TES	15/09/2022		Support Todmorden Emergency Support	Whistle Blowing Policy	In Course
247	TES	15/09/2022		Support Todmorden Emergency Support	Equality and Diversity Policy	In Course
249	TES	15/09/2022		Support Todmorden Emergency Support	Risk Management Policy	In Course
250	TES	15/09/2022		Support Todmorden Emergency Support	Risk Assessment	In Course
265	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda -Green Consumption Plan – uses of gas appliances	In Course
266	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda -How the Makery work with Schools	In Course
267	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - How is Climate college working?	In Course
269	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Environmental Map for Todmorden?	In Course
270	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda . Calderdale Waster collection – what waste they won't take – Light bulbs	In Course
272	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	What media the council use?	In Course
330	Full Council	20/09/2023	2023(FC)070	Tod Support	Source and contract external advice of Tod Support Governing docs etc	In Course - sent off brief for quotes