



TODMORDEN TOWN COUNCIL

GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form. We also provide a guidance document to help you with the completion of this form.

1. Contact Details

Name of Organisation	8 th /26 th Calder Valley Scouts
Address of Organisation	[REDACTED]
Name of person making application	[REDACTED]
Position in Organisation	[REDACTED]
Phone Number	[REDACTED]
Email address	[REDACTED]
website	https://www.caldervalleyscouts.org.uk

2. Details

2a. What type of Organisation are you? (Delete as appropriate)		
Charitable organisation X	Unregistered Community Group/Club/Society	
Registered Charity (Charity number please state below) 306101	Other (please state below)	
2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes X	No
2c. Are you part of a larger, national or regional organisation? (If yes, please give details) Scout Association	Yes X	No
2d. How many trustees, volunteers and service users are there in your organisation?	Trustees- 11 Volunteers- 40 Service users- 220	

2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)

Scouts and cubs help young people, aged 6-25 years old, achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities. The 8th/ 26th Calder Valley Scouts aims to enrich members lives by building their skills and confidence and by helping them become responsible members of our community.

We do this by introducing members to activities and experiences e.g. camping and kayaking/canoeing which they may never otherwise be able to access and by helping them to work for badges on a range of subjects (e.g. IT skills, bike riding) As well as building individual skills the activities we offer also support learning to work as a team in a safe and supportive environment.

We have a progressive training structure which allows members to build skills, confidence and higher qualifications as they gain more experience, in some cases eventually leading to them becoming volunteers with the group.

We encourage children and young people from all parts of Todmorden to join the 8th/26th via promotion of the group on our website and Facebook and through adverts e.g at Todmorden cricket club. We also attract adult volunteers (often parents) from across the town.

The project we are seeking funding for is a training programme for our members (adult volunteers and young people) Beneficiaries will then go on to volunteer within the group , helping to support and deliver activities and increasing group sustainability .

2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

The training programme will use local providers (e.g. Splat Training in Todmorden for first aid courses) and , as much as possible , will be delivered locally to minimise the distance need to travel thereby reducing carbon emissions.

Groups will be transported in 1 minibus rather than several cars also reducing emissions.

Some of the training will be delivered at Riverside which is also on a bus route giving members an alternative means of getting to the venue.

2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 7 below)

We will acknowledge the assistance of Todmorden Town Council in a number of ways including:

- Posts on social media (Facebook)

- Logo on our website
- Report to AGM detailing successful funding bids
- Press release
- Informing beneficiaries of the source of the funding
- By putting the Councils logo on any publicity about the project

3. Project Information

3a. Which Grant are you applying for?			
Small Grant X	New Organisation	Climate	
3b. What is the Purpose of grant request (delete as appropriate)			
	Project Delivery X		
	Voluntary sector youth Engagement X	Social Exclusion	
Community Benefit X	Community Cohesion	Safety/promotion X	
Skill development X		Health & Wellbeing X	
Other (please state)			

3c. Project Name	8th/26th Volunteer Training Programme
3d. When will your project start?	March 2025
3e. When will your project finish?	March 2026

3f. How will your project benefit the local community within the Todmorden town boundary?
<p>The project will benefit the local community within Todmorden Town boundary in a number of ways including:</p> <ul style="list-style-type: none"> • By building skills within the group, helping the group become more sustainable • By helping residents to gain qualifications (first aid, mountain leader etc), supporting residents in increasing their skills and employability • Providing 12 first aid trained residents within Todmorden which will support the group running safely and also provide a resource of trained volunteers within the town • By supporting and engaging young people • By valuing and supporting our volunteers

- By supporting the provision of physical activities (hill walking/ kayaking/ canoeing) to Todmorden residents helping to support their health & wellbeing
- By supporting the use and development of the watersports centre at Riverside
- By encouraging children, young people and adults to get outdoors more

3g. Why is this project needed? What advantage will it bring to Todmorden?

The 8th/26th , which is entirely volunteer run and led , has a progressive training structure which allows members to build skills, confidence and higher qualifications as they gain more experience, in some cases eventually leading to them becoming volunteers with the group.

Over time group members join, leave and move up (i.e. from cubs to scouts, scouts to explorer scouts , to young leaders) , continually developing skills and experience. This means there is a constant need and demand for training opportunities , particularly as older young people go off to University or start work and can no longer volunteer on a regular basis.

Growing Our Own leaders and instructors from within Todmorden helps to keep the 8th/26th rooted in and supporting our community and working for its benefit. By investing in our volunteers through training we keep the group sustainable and relevant.

The Paddlesport training will train 4 group member to become instructors with the group , building their skills and helping group members learn further skills in paddlesports and also how to instruct others in canoeing and kayaking and being safe in the water.

The Mountain Leader training will train 2 group members to safely lead groups in walking in moorland and hills.

The navigation course will train 4 young people in navigation skills , helping them become more confident in walking on the hills.

The 2 day first aid course will help the group run safely and is a prerequisite of our public liability insurance – without enough trained volunteers the group cannot run. Over the next 2 years 30 members of the group will need their first aid training refreshed , we have therefore set up a rolling programme of first aid training and are looking for funding to train 12 people in first aid in 2025.

3h. How many people within the Todmorden town boundary will benefit from the project?

40 leaders plus 220 children & young people = 260

22 group members attending training

3i. Please include dates and venue of events if applicable (include a draft programme if available.)

First Aid -Splat Training (Todmorden) – May 2025 (2 days)
Kayaking – Outdoors Centre, Nottingham – June 2025
Mountain Leadership – Peak District & Snowdonia May 2025
Navigation Course- Riverside – September 2025

4. Financial Information/ Project Costs

4a. Total Project Costs	£ 6456		
4b. Amount requested from TTC (This figure must be equal to the shortfall between Figure A. Expenditure and Figure B. Income at item 4e below).	£ 3000		
4c. Have you previously applied for grant funding from Todmorden Town Council? (If yes please give details of grants received from the Town Council over the last 5 years.)	Yes X	No	
We received a grant of £3000 in May 2021 to purchase a metal container , sited at Riverside, to provide an informal watersports centre for the group.			
4d. Have you or this group previously applied for or received any other grant for this project? (If yes please give details below)	Yes	No X	
Applied to	N/A		
Dates of application	N/A		
Received from	N/A		
Date received/or due	N/A		
Amount received	N/A		

4e. Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

Expenditure Description	Cost (£)
2 day first aid training x 12 people @£121 per person	£ 1452
Paddlesport safety & rescue course (must be done before instructor course) plus Paddlesport Instructor Course @ £360 per person x 4	£ 1440
Mountain Leader training @ £435pp (ML course) + £445 (ML assessments) per person x 2	£1760
Navigation Training - £128 per person x 4	£ 512
Volunteer hours – how many hours – 113	£ 1292
A. Total Expenditure (must be = to 4a: Total Project Costs)	£6456

Other income	
Income Description	Cost (£)
Contribution from own funds	£2164
	£
	£
	£
	£
	£
Volunteer Hours (this should match the figure in the expenditure table)	£ 1292
B. Total Income	£3456

C. Total Grant Requested from the Town Council*	£3000
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*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC)

5. Organisation Financial Information

5a. Level of Reserves Held at application date	£ 7001.78
5b. Bank Statement(s) Balance at application date	£ 12,106.63
5c. Total value of Assets Held	£ 51850 minibuses & equipment (kayaks/ tents etc)

5d. Name of signatory on the account 1	[REDACTED]
5e. Name of signatory on the account 2	[REDACTED]

5f. Organisations Bank details	
Bank Account Name	[REDACTED]
Bank (HSBC, Virgin etc)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]