



# TODMORDEN TOWN COUNCIL

## GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form. We also provide a guidance document to help you with the completion of this form.

### 1. Contact Details

<b>Name of Organisation</b>	Todmorden Cricket Club
<b>Address of Organisation</b>	Centre Vale, Burnley Road, Todmorden, OL14 7BS
<b>Name of person making application</b>	[REDACTED]
<b>Position in Organisation</b>	[REDACTED]
<b>Phone Number</b>	[REDACTED]
<b>Email address</b>	[REDACTED]
<b>website</b>	todmordenc.com

### 2. Organisation Details

<b>2a. What type of Organisation are you? (Delete as appropriate)</b>	
	Other (please state below) Club
<b>2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)</b>	Yes
<b>2c. Are you part of a larger, national or regional organisation? (If yes, please give details)</b>	No
<b>2d. How many trustees, volunteers and service users are there in your organisation?</b>	4 Trustees, 12 committee members, 35 volunteers, 5000 service users.

**2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)**

Local cricket club, established in 1837, providing cricket training and playing facilities for 7 junior teams, and 3 senior teams playing in the Lancashire League.

Over 120 junior members actively involved in training and matches most nights in the week during the summer, and training in indoor nets at various local venues in winter.

Many people visit the club on a regular basis with nearly 400 members and countless other visitors using our facilities,

The club has a function room that is home to many local organisations such as Todmorden Tai Kwando, Slimming World, Todmorden Hippodrome, Yoga classes, various children and baby play and sensory groups as well as classroom facilities for Todmorden J,I & N School.

We also provide seminar and conference facilities for local companies such as District learning and Safespaces.

We hold many functions including weddings, funerals, birthdays, Christenings etc.

We have a band of volunteers who look after the ground on a daily basis all the year round to make Centre Vale a welcoming place to come and visit which encourages local engagement. We estimate volunteer hours to be upwards of 8000.

For the last 40 years, our 5 caravan pitches have enabled thousands of visitors from all over the country to come and visit our beautiful town and contribute to the local economy. The disabled toilets will also benefit these people.

We do have some reserves in a deposit account which we are building up, in order to provide off field training facilities, to be able to compete with other clubs in the area who already have this sort of facility. It also serves as our emergency fund, and also contains proceeds of a bounce back loan that we are still paying back. To this end, we are looking for help to finance this project along with funds from our current account.

We feel that we provide a great benefit to the local community and would like to further improve our facilities to increase that benefit, and we would be extremely grateful for your help to deliver this.

**2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?**

Disabled toilet facilities will use water saving technology.

**2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 7 below)**

We will issue a press release, put an article on our website and inform members via our social media presence. Once the project has been finished, we would look to install signage acknowledging the council's contribution.

### 3. Project Information

**3a. Which Grant are you applying for?**

Small Grant

**3b. What is the Purpose of grant request (delete as appropriate)**

	Project Delivery		
			Accessibility and inclusivity
Community Benefit	Community Cohesion	Safety/promotion	Cultural Arts & Music
		Health & Wellbeing	
Other (please state)			

**3c. Project Name** Disabled Toilet Provision

**3d. When will your project start?** Feb 2025

**3e. When will your project finish?** March 2025

**3f. How will your project benefit the local community within the Todmorden town boundary?**

It will benefit local people and visitors who are in need of disabled facilities whilst visiting the club.

**3g. Why is this project needed? What advantage will it bring to Todmorden?**

**This is the missing link in our facilities, we want to be able to welcome everyone to the club regardless of any disabilities.**

**3h. How many people within the Todmorden town boundary will benefit from the project?**

**Anyone who needs disabled facilities in Todmorden.**

**3i. Please include dates and venue of events if applicable (include a draft programme if available.)**

**All cricket match dates are available on the Lancashire League Website.**

#### 4. Financial Information/ Project Costs

<b>4a. Total Project Costs</b>	<b>£6458.00</b>	
<b>4b. Amount requested from TTC</b> (This figure must be equal to the shortfall between Figure A. Expenditure and Figure B. Income at item 4e below).	<b>£3000.00</b>	
<b>4c. Have you previously applied for grant funding from Todmorden Town Council?</b> (If yes please give details of grants received from the Town Council over the last 5 years.)		No
<b>4d. Have you or this group previously applied for or received any other grant for this project?</b> (If yes please give details below)		No
<b>Applied to</b>		
<b>Dates of application</b>		
<b>Received from</b>		
<b>Date received/or due</b>		
<b>Amount received</b>		

**4e. Budget:** This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

<b>Expenditure Description</b>	<b>Cost (£)</b>
LABOUR	£4400.00
TOILET & MACERATOR	£698.00
FIRE DOOR & IRONMONGERY	£250.00
7 X OSB BOARDS	£210.00
7 X PANELS	£710.00
ADHESIVE	£115.00
BATONS & ARCHITRAVE	£75.00
<b>A. Total Expenditure (must be = to 4a: Total Project Costs)</b>	<b>£6458.00</b>

<b>Other income</b>	
<b>Income Description</b>	<b>Cost (£)</b>
CLUB FUNDS	£3458.00
	£
	£
	£
	£
FLOORING AND DECORATING TO BE DONE BY VOLUNTEERS	£
	£
<b>Volunteer Hours (this should match the figure in the expenditure table)</b>	£
<b>B. Total Income</b>	<b>£3458.00</b>

<b>C. Total Grant Requested from the Town Council*</b>	<b>£3000.00</b>
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\*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC)

### 5. Organisation Financial Information

<b>5a. Level of Reserves Held at application date</b>	£68,458.00
<b>5b. Bank Statement(s) Balance at application date</b>	£10,458.00 current account £58,000.00 savings account for long term projects
<b>5c. Total value of Assets Held</b>	£156,907.00

<b>5d. Name of signatory on the account 1</b>	
<b>5e. Name of signatory on the account 2</b>	

<b>5f. Organisations Bank details</b>	
<b>Bank Account Name</b>	
<b>Bank (HSBC, Virgin etc)</b>	
<b>Sort Code</b>	
<b>Account Number</b>	