



# TODMORDEN TOWN COUNCIL

## GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form. We also provide a guidance document to help you with the completion of this form.

### 1. Contact Details

<b>Name of Organisation</b>	Todmorden Folk Festival	
<b>Address of Organisation</b>	[REDACTED]	
<b>Name of person making application</b>	[REDACTED]	
<b>Position in Organisation</b>	[REDACTED]	
<b>Phone Number</b>	[REDACTED]	
<b>Email address</b>	[REDACTED]	
<b>website</b>	www.todfolkfest.co.uk	

### 2. Organisation Details

<b>2a. What type of Organisation are you? (Delete as appropriate)</b>		
Charitable organisation	Unregistered Community Group/Club/Society	
Registered Charity (Charity number please state below)	Other (please state below) N/A	
<b>2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)</b>	Yes	
<b>2c. Are you part of a larger, national or regional organisation? (If yes, please give details)</b>		No
<b>2d. How many trustees, volunteers and service users are there in your organisation?</b>	Committee 10 Volunteers 80+ Users 1000+	

**2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)**

Todmorden Folk Festival was started on a shoestring in 2014 by 2 music loving women who wanted Todmorden to experience a weekend of merriment, music and song! Historically Folk Festivals have become expensive events which are inaccessible for the majority and often not held within a town centre. We wanted to embed ours in our Town to the benefit of locals and businesses!

Since then, Tod Folk Festival has become a yearly calendar event for Todmorden where we fill the town with Morris dancers, street performers and free kids activities. It attracts families from the local area and folk fans travel here for the weekend and stay in local B&B's and eat/drink in our cafes and pubs and spend money in our shops and on the market.

Each year we choose local musicians, as well as famous folk groups, to sing at our concerts and at the fringe events run in many pubs and bars. We use local venues – churches, the college, Unitarian church, community halls etc for the concerts and we run free singing sessions open to all and both local and visiting musicians join in together.

This year we are repeating our Youth Showcase after the huge success of the last few years! This event happens in January where we are entertained by shortlisted youth acts (between the ages of 11 and 18) from the local area. We are delighted that past winners have gone on to play at Glastonbury and Cambridge Folk Festival!

In the Calderdale Year of Culture we have worked with Culturedale on a scheme that brought dance, singing and storytelling workshops to Todmorden primary schools and we plan to have some demonstrations of the culmination of this work at this year's festival.

**We will use your money to provide FREE children's activities on the Saturday of Folk Festival, largely based on Pollination Street as previously, as we believe this is an integral part of the festival for local families.**

Our committee is made up mainly of women and we are determined to ensure that women performers are well represented over the weekend as folk events have a stigma of being largely populated by older white males. This makes Tod Folk Festival a safe space for women performers and encourages other women to consider Folk music as a place for them.

**2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?**

We encourage attendees to arrive by public transport wherever possible and as the events are all centred in the town most local families and visitors walk to the various events.

We use local food and drink at our venues wherever possible and we own all our own glasses to be used at events to avoid plastic waste. In the past we have used The Real Junk Food Project to supply most of the food used over the weekend. This is food that would otherwise have gone to landfill and we hope to be able to work with them again. We also are supplied by local butchers from Tod Market and we source our cheese from Pextenment Cheese company in Todmorden.

Since 2014 we have worked with local breweries to supply the bars at our venues and we encourage other bars in the town to stock our local festival beers. This has led to repeat orders from local bars on an ongoing basis to these local breweries.

This year we are working with Eagles Crag Brewery based in Todmorden but we also stock some beers from Vocation based in Hebden Bridge

This year we are using Todmorden Learning Centre as venue for the fourth year and they will be providing information to our attendees on the Climate Change College and other courses run by them.

**2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 7 below)**

We have enjoyed a close relationship with Todmorden Town Council since 2015 when they supported our first festival and include their logo on all our publicity including flyers, brochures, banners. We invite the Mayor to our main concerts throughout the year and would welcome all local councillors to attend our concerts if they are able!

We announce and thank all funders on our website and on Social media posts and via press releases.

**3. Project Information**

**3a. Which Grant are you applying for?**

Small Grant		
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**3b. What is the Purpose of grant request (delete as appropriate)**

	Project Delivery		Civic Pride
	Voluntary sector youth Engagement	Social Exclusion	Accessibility and inclusivity
Community Benefit	Community Cohesion		Cultural Arts & Music
			Town Centre Event
Skill development	Economic difficulties	Health & Wellbeing	
Other (please state)			

<b>3c. Project Name</b>	<b>Todmorden Folk Festival</b>
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<b>3d. When will your project start?</b>	<b>Friday 2<sup>nd</sup> May</b>
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<b>3e. When will your project finish?</b>	<b>Sunday 4<sup>th</sup> May</b>
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**3f. How will your project benefit the local community within the Todmorden town boundary?**

By providing free activities in the town centre during folk festival weekend we attract a wide range of visitors both local and from further away. The local families and visitors have access to high quality entertainment which adds to the atmosphere that weekend in the town. Traders tell us it's their best

weekend of the year in terms of revenue as visitors spend their money locally, helping our local economy.

We focus each day on a slightly different area of town to share the benefits of the extra footfall. Friday we are based largely in the College area, Saturday the market and town centre and on Sunday the Water Street/Oxford Street area.

**3g. Why is this project needed? What advantage will it bring to Todmorden?**

Since its inception in 2014 Tod Folk Festival has become a calendar event in the town. It attracts visitors who stay in local B&B's spending money locally.

Due to the cost-of-living crisis we have not increased the price of our weekend tickets (£49) as we want to ensure as many people as possible are able to attend our event and we are maintaining the FREE elements of the weekend including a full programme of Children's events on Pollination Street to entertain the whole family. These have been hugely popular in the past attracting many local families. Last year's hugely successful event showed again that after the privations of the previous years there is a huge appetite for local music and dance events and we love to showcase why folk music is relevant to us all. We believe this helps put Todmorden on the map as well as providing quality entertainment for locals.

**3h. How many people within the Todmorden town boundary will benefit from the project?**

We sell tickets to many local people both for the Family Ceilidh and the Concerts and anticipate about 300 Tod residents form part of the audience.

The free events attract many more – especially families – numbering at least 1000 over the 3 days, but as the events are in the open and free it is very hard to establish exact numbers and where they have come from!

**3i. Please include dates and venue of events if applicable (include a draft programme if available.)**

**Tod Folk Festival runs next year from 2<sup>nd</sup> – 4th May**

Your funding will largely provide FREE activities for families around the town over the weekend based around Pollination Street. There are also many other free events in bars and pubs and in public spaces around the town.

We sell full weekend tickets which give access to all the concerts etc for £49 per adult and £35 per child. These include: -

**Friday 29<sup>th</sup>**

Ceilidh at Todmorden Learning Centre in the refurbished hall

Concert at Unitarian Church

**Saturday 30<sup>th</sup>**

Workshops at St Marys

Workshops at Masonic Hall

Full day of events at Central Methodist Church including a Craft Fair, Festival Café and Afternoon Concert  
FREE activities on Pollination Street all day for families

Evening Concert at Unitarian Church

Morris teams throughout the town

**Sunday 31<sup>st</sup>**

FREE World music stage on Oxford Street Car Park

Morris teams throughout the town

Afternoon Concert at St Marys

**Performers already booked: -**

Monkey Box Ceilidh band and Lisa Heywood

Flook

Lady Nade

Twelfth Day

Maddie Morris

The Rosie Hood Band

Jack Badcock

Soma

Sunbloom

Frank Burkitt and Kara Filby

Kath Reade

And more in the pipeline!

**Youth Award winners** – once we choose them on Friday 31<sup>st</sup> January 2025

#### 4. Financial Information/ Project Costs

<b>4a. Total Project Costs</b>	<b>£34300</b>		
<b>4b. Amount requested from TTC</b> (This figure must be equal to the shortfall between Figure A. Expenditure and Figure B. Income at item 4e below).	<b>£ 2000</b>		
<b>4c. Have you previously applied for grant funding from Todmorden Town Council?</b> (If yes please give details of grants received from the Town Council over the last 5 years.)	Yes		
In 2024 we were awarded £2000 In 2023 we were awarded £2250 In 2022 we were awarded £1000			
<b>4d. Have you or this group previously applied for or received any other grant for this project?</b> (If yes please give details below)	Yes – just not yet!		
<b>Applied to</b>	<b>Hoping to apply to Calderdale as they have previously supported us for our Free event on the Sunday</b>		
<b>Dates of application</b>			
<b>Received from</b>			
<b>Date received/or due</b>			
<b>Amount received</b>			

**4e. Budget:** This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

<b>Expenditure Description</b>	<b>Cost (£)</b>
Artists	£10,000
Venues	£2500
Tech	£3000
Marketing	£3400
Admin/overheads	£2700
Food and Drink	£2200
Overheads	£2500
Volunteer Hours (based on £10 per hour as for this project only)	£8000
<b>A. Total Expenditure (must be = to 4a: Total Project Costs)</b>	
	<b>£34,300</b>

Other income		Cost (£)
Income Description		Cost (£)
From your own resources (including public fundraising)		£7800
Ticket income (expected)		£10,000
Other income (expected)		£4000
Other grant funding (yet to be applied for)		£2500
<b>Total Income</b>		
<b>Volunteer Hours (this should match the figure in the expenditure table)</b>		£8000
<b>B. Total Income</b>		£32,300

<b>C. Total Grant Requested from the Town Council*</b>	£2000
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\*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC)

### 5. Organisation Financial Information

5a. Level of Reserves Held at application date	£7800
5b. Bank Statement(s) Balance at application date	£13143
5c. Total value of Assets Held	£13143

5d. Name of signatory on the account 1	[REDACTED]
5e. Name of signatory on the account 2	[REDACTED]

5f. Organisations Bank details	
Bank Account Name	[REDACTED]
Bank (HSBC, Virgin etc)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]