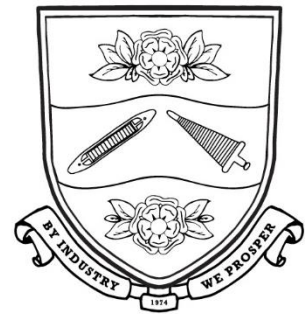


TODMORDEN TOWN COUNCIL

Todmorden Town Hall
Bridge Street
Todmorden
OL14 5AQ
Tel: 0770 632 2037
www.todmorden-tc.gov.uk



12th February 2025

YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 19th February 2025 at 7.30pm in the Council Chamber at Todmorden Town Hall.

N Crewe
Town Clerk

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which can be checked for any updated Agenda related items. All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than midday on Monday 17th February 2025 (townclerk@todmorden-tc.gov.uk) tel: 07923257879.

COUNCIL MEMBERS

Cllr M Carrigan	Cllr A H Greenwood	Cllr T Hanley	Cllr A Hollis	Cllr B Jancovich
Cllr G Kent	Cllr S Martin	Cllr M Moltano	Cllr S Press	Cllr R Rea
Cllr P Ripley	Cllr D Skelton	Cllr P Taylor	Cllr L Thorpe	Cllr K White
Cllr J Williams	Cllr N Stocks	Cllr D Hancock		

Agenda

1. Apologies for Absence - Decision required.

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation – Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be made under public participation

4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

5. Minutes – Decision required

To approve the minutes of the Town Council meeting held on 22nd January 2025.

6. Committee Minutes – Information only

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

- 6a Resources Committee 29th January 2025 (Draft)
- 6b Development Committee 5th February 2025 (Draft)
- 6c Staffing Committee 12th February 2025 (Draft)

7. Financial Position – Information only

To receive a financial statement as of 11th February 2025.

- 7a Financial Summary
- 7b Balance Sheet
- 7c Detailed income and Expenditure

8. Schedule of Payments – Decision required

To receive and approve a schedule of 31 payments made between 14th January to the 10th February 2025 totaling £34,915.50

9. Standing Orders – Decision required

To review the Councils Standing Orders for adoption by Full Council.

10. Financial Regulations – Decision required

To review the Councils Financial Regulations for adoption by Full Council.

11. Internal Controls – Decision required

To review the Councils Internal Control Document for adoption by Full Council.

12. Reserves and Treasury Management Policy – Decision required

To review the Councils Reserves and Treasury Management Policy for adoption by Full Council.

13. Scheme of Delegation - Decision required

To review the Councils Scheme of Delegation for adoption by Full Council.

14. Social Media and Communications Policy - Decision required

To review the Councils Social Media and Communications Policy for adoption by Full Council.

15. Confirmation of Committee Membership – Decision required

To confirm the Membership of the Development Committee and Resources Committee.

16. Update on Projects/Outstanding Work progress – Information only

To receive an update of project work completed and outstanding for the Town Clerk.

- 16a Completed work
- 16b Outstanding work

17. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council will be Wednesday 19th March 2025 commencing at 7.30pm.

Private and Confidential Items

Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

18. Service to Todmorden Awards – Decision required

To review nominations for the three Service to Todmorden Award categories and agree the winners.