



TODMORDEN TOWN COUNCIL

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Report to Full Council

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Date	15 th May 2024
Subject	Awards for All Application – Community Engagement Officer

PURPOSE OF REPORT

1. To seek Full Council approval to submit an “Awards for All” grant application to part fund a one-year fixed term staffing appointment of a Community Engagement Officer- see Appendix 1
2. To ask the Staffing Committee to agree the Job Description and Person Specification in anticipation of a successful award, to expedite the recruitment processes.
3. To inform Members that in addition to salary costs, an operational budget of £5,000 will be required.

BACKGROUND

4. Awards for All is funded by the National Lottery Community Fund.
5. The scheme is very competitive, applications have to deliver range of outputs.
6. There is currently a 16-week waiting time from submission of grant to approval.
7. The proposal is to create a one year fixed term position to:-
8. Support community groups to operationally run a Bandstand and Bowling Pavilion (wider group and community use).
 - a. Help community groups seek out external grant funding opportunities and where cross cutting themes, work together to attract larger pots for funding for collective delivery of funders output requirements.
 - b. Help and support implementation of good governance/organisational structure.
 - c. Enable old Library building in deprived area to open for community use.
 - d. Support community groups in understanding activity impact re sustainability and climate.

9. If this position proves to be successful and The Town Council wishes to consider continuing with this role past the one-year fixed term appointment time, this will require a combination of new grant funding and or inclusion within future revenue budget provision.
10. To attract the right calibre of candidate it is proposed to appoint at scale point 15 to 17

15	£27,803 – with on costs £33,363
16	£28,282-- with on costs £33,938
17	£28,770– with on costs £34,524
11. In addition to salary costs, an operational budget of c£5,000 to enable some specific projects to be delivered with groups.

FINANCIAL

12. The position at overall c £40,000 cost would be funded by:-

a.	Awards for All	-	£20,000
b.	Community Development		£11,000
	Earmarked Reserve		
c.	Community Ownership		£9,000
	Fund Revenue Award.		
13. If appointed the post will span over two financial years with the revenue impact as follows:-

Oct 24 to March 25	£20,000
Funded by COF	£9,000 (has to be spent by March 2025)
Awards for All	£8,500
EMR-Community Development	£2,500 (part operational budget)
April 25 to Sept 25	
	£20,000
Awards for All	£11,500- salary contribution
EMR-Community Development	£8,500 (salary)
EMR-Community Development	£2,500 (part operational budget)

RECOMMENDATION

14. That Full Council approves submission of an Awards for all Grant Application as per Appendix 1.
15. That the Staffing Committee agree Job particulars.
16. That on advice of a successful “Awards for All” outcome the recruitment process commences.

REASONS FOR RECOMMENDATION

17. Awards for all requires confirmation that the Town Council has approved submission.
18. Increased budgets for staffing and approval of use of Earmarked reserves require Full Council approval.

POLICY IMPLICATIONS:

19. None arising out of this report.

DETAILS OF CONSULTATION:

CLIMATE CHANGE:

20. Support will be provided to help community groups to understand their activity impact on Sustainability and Climate.

IMPACT EQUALITY ASSESSMENT

21. None arising out of this report

SUPPORTING PAPERS:

Appendix 1 – “Awards for All” grant application.

FURTHER INFORMATION, PLEASE CONTACT: Colin Hill