

Item 10b July 2025 - Outstanding Project Work

Town Clerk actions required (excluding financial internal reporting) and Member routine direct requests for action

Item no	Meeting	Date Raised	Min ref	Description	Actions	Outcomes
368	Climate Emergency	27/11/2024	2024(CEC)036	My Tree Promise	Collect feedback about trees that have been distributed for June CEC meeting	In Course
349	Full Council	01/04/2024		Mayors Portraits	Sort new frame to house Mayors portraits	In Course
272	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	What media the council use?	In Course
270	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Calderdale Waste collection - what waste they won't take - Light bulbs	In Course
269	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Environmental Map for Todmorden?	In Course
267	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - How is Climate college working?	In Course
266	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Would the Makery work with Schools	In Course
265	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Green Consumption Plan - uses of gas appliances	In Course
250	TES	15/09/2022		Support Todmorden Emergency Support	Risk Assessment	In Course
249	TES	15/09/2022		Support Todmorden Emergency Support	Risk Management Policy	In Course
247	TES	15/09/2022		Support Todmorden Emergency Support	Equality and Diversity Policy	In Course
246	TES	15/09/2022		Support Todmorden Emergency Support	Whistle Blowing Policy	In Course
245	TES	15/09/2022		Support Todmorden Emergency Support	Application/Client Privacy Policy	In Course
242	TES	15/09/2022		Support Todmorden Emergency Support	Communications/IT/Social Media Policy	In Course
241	TES	15/09/2022		Support Todmorden Emergency Support	Volunteer Management Policy	In Course
233	Resources	03/08/2022	2022(RC)063	Banking	Investigate banking options for the Council	In course
113	Resources	08/09/2021	2021(RC)067	Lobb Mill Refurbishment works and signage	Identify options and seek quotes	In course
59	Resources	24/02/2021	2020(RC)085	Marketing and Communications Plan	TC to work up scheme/policies	In course
13	Emergency Committee	06/05/2020	2020(EC)035	Identified several policy shortfalls	Town Clerk prioritises audit related work (focus on finances and governance) ahead of HR type policy work	focus in 2021/22 moving towards HR policies