

**Item 18 - Outstanding Project Work (excluding routine required work)**

Item no	Meeting	Date Raised	Min ref	Description	Actions	Outcomes
349	Full Council	01/04/2024		Mayors Portraits	Sort new frame to house Mayors portraits	In Course
272	Resources	23/11/2022	2022(RC)098	Resources Committee - Additional agenda items & report	What media the council use?	In Course
270	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Calderdale Waste collection – what waste they won't take – Light bulbs	In Course
269	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Environmental Map for Todmorden?	In Course
266	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Would the Makery work with Schools	In Course
265	Climate	30/11/2022	2022(CEC)044	Climate Emergency Committee - Agenda items	Research and add to Climate agenda - Green Consumption Plan – uses of gas appliances	In Course
250	TES	15/09/2022		Support Todmorden Emergency Support	Risk Assessment	In Course
249	TES	15/09/2022		Support Todmorden Emergency Support	Risk Management Policy	In Course
247	TES	15/09/2022		Support Todmorden Emergency Support	Equality and Diversity Policy	In Course
246	TES	15/09/2022		Support Todmorden Emergency Support	Whistle Blowing Policy	In Course
242	TES	15/09/2022		Support Todmorden Emergency Support	Communications/IT/Social Media Policy	In Course
241	TES	15/09/2022		Support Todmorden Emergency Support	Volunteer Management Policy	In Course
233	Resources	03/08/2022	2022(RC)063	Banking	Investigate banking options for the Council	In course
113	Resources	08/09/2021	2021(RC)067	Lobb Mill Refurbishment works and signage	Identify options and seek quotes	In course
59	Resources	24/02/2021	2020(RC)085	Marketing and Communications Plan	TC to work up scheme/policies	In course
374	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Write press release for patmos	In course
375	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do regular reports to Full Council on progress	In course
376	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	set up budget for works	In course
377	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	write scope of works based on structural engineers report	In course
378	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	go for quotes for option a and b	In course
379	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	get approvals on quotes to progress work	In course
380	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	check all health and safety documents from contractor	In course
381	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do site inspection and report before contractor starts	In course
382	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do weekly site inspection of works	In course
383	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Inspect and sign off work	In course
384	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	ensure monthly inspections and records	In course