

TODMORDEN TOWN COUNCIL

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MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 12th March 2025 at 7.30pm

Councillors present: - D Skelton (Chair), S Martin, P Taylor, L Thorpe, B Jancovich, M Carrigan, A H Greenwood, A Hollis (Substitute for S Press) and D Hancock.

Officers: Ms N Crewe (Town Clerk) and Ms N Pugh (Responsible Financial Officer)

Members of the Public: 2

2024(RC)086	<p>1. Apologies for Absence</p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs K White, S Press and T Hanley.</i></p> <p>Proposed by Cllr A H Greenwood Seconded by Cllr P Taylor <i>Unanimously Approved</i></p> <p>Resolved: <i>That the apologies of Cllrs K White (Prior Commitment), S Press (Prior Commitment), T Hanley (Health Reasons) and their reasons for absence are accepted.</i></p> <p>Absent: <i>R Rea</i></p>
2024(RC)087	<p>2. Declarations of Interest</p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>None</i></p>
2024(RC)088	<p>3. Public Participation</p> <p><i>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</i></p>

	Resolved: <i>That Members received the grant feedback presented for Tod Support.</i>
2024(RC)093	<p>8. Todmorden Information Centre Quarterly Grant Report – Information only To receive the final quarterly report from Todmorden Information Centre regarding the grant funding provided by Todmorden Town Council.</p> <p>Proposed by Cllr D Skelton <i>Unanimously Approved</i></p> <p>Seconded by Cllr M Carrigan</p> <p>Resolved: <i>That the Committee noted the quarterly report from Todmorden Information Centre.</i></p>
2024(RC)094	<p>9. Financial Risk Register – Decision required To review Todmorden Town Council’s Financial Risk Register and consider re-adoption for 2025/26.</p> <p>Proposed by Cllr S Martin <i>Unanimously Approved</i></p> <p>Seconded by Cllr P Taylor</p> <p>Resolved: <i>That the Committee recommend the Financial Risk Register to Full Council for adoption for 25-26.,</i></p>
Cllr L Thorpe arrived at 7.43pm	
2024(RC)095	<p>10. Corporate Risk Register To review Todmorden Town Council’s Risk Register and consider re-adoption for 2025/26.</p> <p>Proposed by Cllr P Taylor <i>Unanimously Approved</i></p> <p>Seconded by Cllr A Hollis</p> <p>Resolved: <i>That the Committee recommend the Corporate Risk Register to Full Council for adoption for 25-26 with the amendments on point 13, 24 and 25.</i></p>
2024(RC)096	<p>11. Asset Register - Disposals To receive and approve a list of equipment to be removed from the Council Asset register.</p> <p>Proposed by Cllr S Martin <i>Unanimously Approved</i></p> <p>Seconded by Cllr M Carrigan</p> <p>Resolved: <i>That the items listed are approved for removal from the Asset Register.</i></p>
2024(RC)097	<p>12. Asset Register To receive and approve the proposed end of year Asset Register.</p> <p>Proposed by Cllr M Carrigan <i>Unanimously Approved</i></p> <p>Seconded by Cllr A Hollis</p> <p>Resolved: <i>That the Committee recommend the Asset Register to Full Council for approval and thanked the Officers for their on going hard work.</i></p>

2024(RC)098	<p>13. End of Year Adjustments To approve the presented end of year transfers to allow the Clerk to start the end of year shutdown.</p> <p>Proposed by Cllr D Skelton Seconded by Cllr P Taylor <i>Unanimously Approved</i></p> <p>Resolved: <i>That the presented end of year adjustments are approved and delegated to the Town Clerk to take forward.</i></p>
2024(RC)099	<p>14. Update on Projects/Outstanding Work progress – Information only To receive an update of project work outstanding for the Town Clerk.</p> <p>Proposed by Cllr L Thorpe Seconded by Cllr M Carrigan <i>Unanimously Approved</i></p> <p>Resolved: <i>Members received and noted the information provided by the Clerk.</i></p>
2024(RC)100	<p>15. Items for a future agenda – For information To inform the Town Clerk of items Councillors would like to see on a future agenda of the Resources Committee.</p> <p>No additional items currently raised at this time.</p>
2024(RC)101	<p>16. Date of the next committee meeting To note the date of the next Meeting of the Resource Committee will be the 9th April 2025 commencing at 7.30pm.</p>
<i>Meeting closed at 7.56pm</i>	