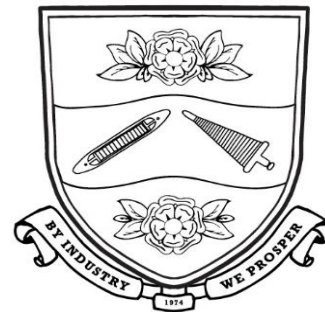


## TODMORDEN TOWN COUNCIL

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### MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 11<sup>th</sup> March 2026 at 7.30pm

**Councillors present:** - B Jancovich, S Martin, A H Greenwood, L Thorpe and D Skelton

**Officers:** Ms N Crewe (Town Clerk)

**Members of the Public:** 0

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| <p>2025(RC)107</p> | <p><b>1. Apologies for Absence</b><br/>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs M Carrigan, D Hancock, P Taylor, R Rea, K White, T Hanley, A Hollis and S Press</i></p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span><br/>Approved</p> <p><b>Resolved:</b> That the apologies of Cllrs M Carrigan (Family Commitment), D Hancock (Family Commitment), P Taylor (Family Commitment), R Rea (Health Reasons), K White (Health reasons), T Hanley (Health Reasons), A Hollis (Health reasons), S Press (Prior Commitment) and their reasons for absence are accepted.</p>   |
| <p>2025(RC)108</p> | <p><b>2. Declarations of Interest</b><br/>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations have been received.</i></p> |
| <p>2025(RC)109</p> | <p><b>3. Public Participation</b><br/>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p>   |

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|                      | <i>No public requested to speak</i>  |                      |                 |                  |                                  |
| 2025(RC)110          | <p><b>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b><br/>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr A H Greenwood <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span><br/><i>Approved</i></p> <p><b>Resolved:</b> <i>That the public are invited to stay for the full meeting.</i></p>   |                      |                 |                  |                                  |
| 2025(RC)111          | <p><b>5. Minutes – For decision</b><br/>To approve the minutes of the Resources Committee meeting held on 11<sup>th</sup> February 2026.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr L Thorpe</span><br/><i>Approved</i></p> <p><b>Resolved:</b> <i>That the minutes of the Resources Committee meeting held on 11<sup>th</sup> February 2026 be accepted as a true record, with the amendment to item 16 and the Chair be authorised to sign as such.</i></p>  |                      |                 |                  |                                  |
| 2025(RC)112          | <p><b>6. Financial Summary – Information only</b><br/>To receive a financial summary and detailed income and expenditure as of 4<sup>th</sup> March 2026.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">6a Financial Summary</td> <td style="width: 50%; text-align: center;">6b EMRS Summary</td> </tr> <tr> <td style="text-align: center;">6c Balance Sheet</td> <td style="text-align: center;">6d Detailed income &amp; Expenditure</td> </tr> </table> <p><b>Proposed</b> by Cllr B Jancovich <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span><br/><i>Approved</i></p> <p><b>Resolved:</b> <i>That Members received the items en block with thanks to the Council Officers for these documents.</i></p> | 6a Financial Summary | 6b EMRS Summary | 6c Balance Sheet | 6d Detailed income & Expenditure |
| 6a Financial Summary | 6b EMRS Summary  |                      |                 |                  |                                  |
| 6c Balance Sheet     | 6d Detailed income & Expenditure   |                      |                 |                  |                                  |
| 2025(RC)113          | <p><b>7. Discretionary Grants Policy – Decision required</b><br/>To review the updated draft Discretionary Grants Policy and consider recommending to Full Council for adoption for 2026/27.</p> <p><b>Proposed</b> by Cllr L Thorpe <span style="float: right;"><b>Seconded</b> by Cllr A H Greenwood</span><br/><i>Approved</i></p> <p><b>Resolved:</b> <i>That Members amended item 3.7 that the Climate Committee’s delegated authority remains the same at £1250.</i><br/>---</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span><br/><i>Approved</i></p> <p><b>Resolved:</b> <i>That Members amended point 2.4, added in 3.9 and 7.1.</i><br/>---</p>   |                      |                 |                  |                                  |

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|             | <p><b>Proposed</b> by Cllr A H Greenwood<br/>Approved</p> <p><b>Seconded</b> by Cllr S Martin</p> <p><b>Resolved:</b> That Members requested that the Town Clerk investigates what are the requirements for leases for grant applications for properties/land and bring it back to a future meeting as soon as possible</p> <p><b>Proposed</b> by Cllr L Thorpe<br/>Approved</p> <p><b>Seconded</b> by Cllr S Martin</p> <p><b>Resolved:</b> That Members noted the Discretionary Grants Policy and approved it to be recommended to Full Council with the amendments resolved.</p> |
| 2025(RC)114 | <p><b>8. End of year adjustments – Decision required</b><br/>To review and approve the presented end of year transfers to allow the Clerk to start the end of year shutdown.</p> <p><b>Proposed</b> by Cllr S Martin<br/>Approved</p> <p><b>Seconded</b> by Cllr B Jancovich</p> <p><b>Resolved:</b> That Members noted the end of year adjustments and approved the end of year transfers.</p>   |
| 2025(RC)115 | <p><b>9. Asset Register</b><br/>To receive and recommend for approval the proposed end of year Asset Register at a value of £1,444,030.46.</p> <p><b>Proposed</b> by Cllr S Martin<br/>Approved</p> <p><b>Seconded</b> by Cllr D Skelton</p> <p><b>Resolved:</b> That the Committee recommend the Asset Register with the value of £1,444,030.46 to Full Council for approval and thanked the Officers for their ongoing hard work.</p>   |
| 2025(RC)116 | <p><b>10. Todmorden Information Centre Grant Feedback – Information only</b><br/>To receive the final quarterly report for the Todmorden Information Centre.</p> <p><b>Proposed</b> by Cllr D Skelton<br/>Approved</p> <p><b>Seconded</b> by Cllr L Thorpe</p> <p><b>Resolved:</b> That the Committee noted the quarterly report from Todmorden Information Centre. Members asked that the TIC is asked about where the local business feedback data is being shared to and can the TIC give a breakdown of the volunteer hours.</p>  |
| 2025(RC)117 | <p><b>11. Update on Outstanding Work Projects – Information only</b><br/>To receive an update of project work outstanding for the Town Clerk.</p> <p><b>Proposed</b> by Cllr D Skelton<br/>Approved</p> <p><b>Seconded</b> by Cllr S Martin</p> <p><b>Resolved:</b> Members received and noted the information provided by the Clerk with thanks.</p>   |

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| 2025(RC)118                     | <b>12. Date of the next committee meeting</b><br>To note the date of the next Meeting of the Resource Committee will be the 8 <sup>th</sup> April 2026 commencing at 7.30pm. |
| <i>Meeting closed at 8.28pm</i> |  |