

## TODMORDEN TOWN COUNCIL

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### MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 12<sup>th</sup> November 2025 at 7.30pm

**Councillors present:** - B Jancovich (Chair), S Martin, A Hollis, S Press, A H Greenwood, P Taylor and T Hanley

**Officers:** Ms N Crewe (Town Clerk) & Mrs N Pugh (Deputy Clerk & RFO)

#### Members of the Public:

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| 2025(RC)065 | <p><b><u>1. Apologies for Absence</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs D Hancock, D Skelton, R Rea, M Carrigan, K White and L Thorpe</i></p> <p><b>Proposed</b> by Cllr P Taylor <b>Seconded</b> by Cllr A H Greenwood</p> <p><b>Approved</b></p> <p><b>Resolved:</b> That the apologies of Cllr D Hancock (Family Commitment), D Skelton (Prior Commitment, R Rea (Health Reasons), M Carrigan (Prior Commitment), K White (Work Committee) and L Thorpe (Prior Commitment) and their reasons for absence are accepted.</p>                                                                                                                                                                         |
| 2025(RC)066 | <p><b><u>2. Declarations of Interest</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations have been received.</i></p> |
| 2025(RC)067 | <p><b><u>3. Public Participation</u></b></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                      | Note: No resolutions can be under public participation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                      |                 |                  |                                  |
| 2025(RC)068          | <p><b><u>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b><br/>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr S Martin<br/>Approved</p> <p><b>Seconded</b> by Cllr P Taylor</p> <p><b>Resolved:</b> That the public are invited to stay for the full meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                      |                 |                  |                                  |
| 2025(RC)069          | <p><b><u>5. Minutes – For decision</u></b><br/>To approve the minutes of the Resources Committee meeting held on 8<sup>th</sup> October 2025.</p> <p><b>Proposed</b> by Cllr A Hollis<br/>Approved</p> <p><b>Seconded</b> by Cllr S Martin</p> <p><b>Resolved:</b> That the minutes of the Resources Committee meeting held on 8<sup>th</sup> October 2025 be accepted as a true record and the Chair be authorised to sign as such.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                      |                 |                  |                                  |
| 2025(RC)070          | <p><b><u>6. Financial Summary – Information only</u></b><br/>To receive a financial summary and detailed income and expenditure as of 10<sup>th</sup> November 2025</p> <table><tr><td>6a Financial Summary</td><td>6b EMRS Summary</td></tr><tr><td>6c Balance Sheet</td><td>6d Detailed income &amp; Expenditure</td></tr></table> <p><b>Proposed</b> by Cllr B Jancovich<br/>Approved</p> <p><b>Seconded</b> by Cllr T Hanley</p> <p><b>Resolved:</b> That Members received Item 6a with thanks to the Council Officers for these documents.</p> <p>--</p> <p><b>Proposed</b> by Cllr B Jancovich<br/>Approved</p> <p><b>Seconded</b> by Cllr P Taylor</p> <p><b>In favour:</b> Cllrs B Jancovich, S Martin, A Hollis, S Press, P Taylor and T Hanley<br/><b>Against:</b> none</p> <p><b>Resolved:</b> That Members received Item 6b with thanks to the Council Officers for these documents.</p> <p>--</p> <p><b>Proposed</b> by Cllr B Jancovich<br/>Approved</p> <p><b>Seconded</b> by Cllr A Hollis</p> <p><b>Resolved:</b> That Members received Item 6c with thanks to the Council Officers for these documents.</p> <p>--</p> |  | 6a Financial Summary | 6b EMRS Summary | 6c Balance Sheet | 6d Detailed income & Expenditure |
| 6a Financial Summary | 6b EMRS Summary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                      |                 |                  |                                  |
| 6c Balance Sheet     | 6d Detailed income & Expenditure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                      |                 |                  |                                  |

|                                 | <p><b>Proposed</b> by Cllr B Jancovich<br/>Approved</p> <p><b>Seconded</b> by Cllr P Taylor</p> <p><b>Resolved:</b> That Members received Item 6d with thanks to the Council Officers for these documents.</p>                                                                                                                                                                                                                                                                                                              |                |                      |                |         |    |                      |          |                      |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|----------------|---------|----|----------------------|----------|----------------------|
| 2025(RC)071                     | <p><b>7. Grant Feedback – Information only</b><br/>To receive feedback from grants awarded as per the Councils Policy.</p> <table><tr><th>Ref</th><th>Applicant</th><th>Amount Awarded</th><th>Purpose</th></tr><tr><td>7a</td><td>Handmade Productions</td><td>£2985.00</td><td>Tales &amp; Trails Event</td></tr></table> <p><b>Proposed</b> by Cllr A H Greenwood<br/>Approved</p> <p><b>Seconded</b> by Cllr T Hanley</p> <p><b>Resolved:</b> That the feedback provided by Handmade Parade was noted and accepted.</p> | Ref            | Applicant            | Amount Awarded | Purpose | 7a | Handmade Productions | £2985.00 | Tales & Trails Event |
| Ref                             | Applicant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Amount Awarded | Purpose              |                |         |    |                      |          |                      |
| 7a                              | Handmade Productions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | £2985.00       | Tales & Trails Event |                |         |    |                      |          |                      |
| 2025(RC)072                     | <p><b>8. Update on Projects/Outstanding Work – Information only</b><br/>To receive an update of project work outstanding for the Town Clerk.</p> <p><b>Proposed</b> by Cllr A H Greenwood<br/>Approved</p> <p><b>Seconded</b> by Cllr P Taylor</p> <p><b>Resolved:</b> Members received and noted the information provided by the Clerk with thanks.</p>                                                                                                                                                                    |                |                      |                |         |    |                      |          |                      |
| 2025(RC)073                     | <p><b>9. Date of the next committee meeting</b><br/>To note the date of the next Meeting of the Resource Committee will be the 10<sup>th</sup> December 2025 commencing at 7.30pm.</p>                                                                                                                                                                                                                                                                                                                                      |                |                      |                |         |    |                      |          |                      |
| <p>Meeting closed at 7.38pm</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                      |                |         |    |                      |          |                      |