

TODMORDEN TOWN COUNCIL

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MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL
Held at Todmorden Town Hall on Wednesday 8th October 2025 at 7.30pm

Councillors present: - B Jancovich (Chair), S Martin, M Carrigan, D Skelton, K White, S Press, A H Greenwood, P Taylor, T Hanley, L Thorpe and D Hancock.

Officers: *N Pugh (Deputy Town Clerk & RFO) and Mr C Hill (Project Manager)*

Members of the Public:

2025(RC)049	<u>1. Apologies for Absence</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed. <i>Apologies were received from Cllrs Rea and Hollis.</i> Proposed by Cllr T Greenwood Seconded by Cllr M Carrigan <i>Approved</i> Resolved: That the apologies of Cllr Rea (Health Reasons) and Cllr Hollis (Health Reasons) and their reasons for absence are accepted.
2025(RC)050	<u>2. Declarations of Interest</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. <i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i> <i>No declarations have been received</i>
2025(RC)051	<u>3. Public Participation</u> <i>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</i> <i>Note: No resolutions can be under public participation.</i> <i>No public have requested to speak.</i>

2025(RC)052	4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960 To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information. Proposed by Cllr B Jancovich <i>Approved</i> Seconded by Cllr P Taylor Resolved: That Items 14, 15 and 16 are taken as private items in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information												
2025(RC)053	5. Minutes – For decision To approve the minutes of the Resources Committee meeting held on 10th September 2025. Proposed by Cllr B Jancovich <i>Approved</i> Seconded by Cllr S Martin In favour: Cllrs Skelton, Martin, Thorpe, Press, Carrigan, Taylor, Jancovich Against: Cllr Hancock Resolved: That the minutes of the Resources Committee meeting held on 10th September 2025 be accepted as a true record and the Chair be authorised to sign as such.												
2025(RC)054	6. Financial Summary – Information only To receive a financial summary and detailed income and expenditure as of 30th September 2025 6a Financial Summary 6c Balance Sheet 6b EMRS Summary 6d Detailed income and Expenditure Proposed by Cllr K White <i>Approved</i> Seconded by Cllr M Carrigan Resolved: That Members received the above information all together with thanks to the Council Officers for these documents.												
2025(RC)055	7. Grant Feedback – Information only To receive feedback from grants awarded as per the Councils Policy. <table><tr><th>Ref</th><th>Applicant</th><th>Amount Awarded</th><th>Purpose</th></tr><tr><td>7a</td><td>POD Calder Valley Shared Transport</td><td>£500.00</td><td>Car share scheme</td></tr><tr><td>7b</td><td>Tod Kindness Crew</td><td>£500.00</td><td>Coordinator costs</td></tr></table> Proposed by Cllr D Skelton <i>Approved</i> Seconded by Cllr T Hanley	Ref	Applicant	Amount Awarded	Purpose	7a	POD Calder Valley Shared Transport	£500.00	Car share scheme	7b	Tod Kindness Crew	£500.00	Coordinator costs
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7a	POD Calder Valley Shared Transport	£500.00	Car share scheme										
7b	Tod Kindness Crew	£500.00	Coordinator costs										

	Resolved: <i>That Members noted the feedback.</i>
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	<u>8. Grant Applications – Decision required</u>
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To note the current budget before considering whether to approve any grant applications enclosed:

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.

2025(RC)056	Ref	Applicant	Amount	Purpose
	8a	POD Calder Valley Shared Transport	£540.04	Accessibility adaptations to vehicle

Proposed by Cllr S Press
Approved

Proposed by Cllr S Press	Seconded by Cllr T Greenwood
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Resolved: That the grant amount of £540.04 for POD Calder valley Shared Transport is approved.

	9. Patmos Lighting – Decision required
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To consider the report provided about the removal of the power source in Patmos.

2025(RC)057	Proposed by Cllr S Martin Approved	Seconded by Cllr K White
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Proposed by Cllr S Martin **Seconded by Cllr K White**

Resolved: That Members approved the removal of the damaged lights at Patmos and instruct for the disconnection of the power supply.

	10.Draft of Budget for 2026/2027 - Decision required
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To consider the second draft budget presented for 2026/27 and the provisional 3 year draft budget.

Proposed by Cllr K White
Approved

Proposed by Cllr K White **Seconded by Cllr D Skelton**

Resolved: That Members considered the budget presented and, subject to confirmation of the tax base, recommend it to Full Council for approval for 2026/27.

2025(RC)058	<i>That the Committee recommend to Full Council that the Council requests to CMBC a precept of £513,137.</i>
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That Officers provide an explanation to Full Council regarding the budget provision of £2,000 under Mayor's Administration.

Members note that a circa 12% increase in the Precept would be required for 2026/27, based on the proposed budget and last year's tax base. (It is important to note that this percentage figure may vary dependant on the tax base provided by CMBC but unable to be guaranteed however the amount required in point 21 of this report is an accurate figure of the Councils precept requirement.)

2025(RC)059	11. CROWS Second report – Decision required
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	To receive the second report of Works done by CROWS in Todmorden. Proposed by Cllr D Skelton Seconded by Cllr L Thorpe Approved Resolved: That Members noted the second report from CROWS and thanked them for their on-going hard work.
2025(RC)060	<u>12. Update on Projects/Outstanding Work – Information only</u> To receive an update of project work outstanding for the Town Clerk. Proposed by Cllr P Taylor Seconded by Cllr L Thorpe Approved Resolved: Members received and noted the information provided by the Clerk
2025(RC)061	<u>13. Date of the next committee meeting</u> To note the date of the next Meeting of the Resource Committee will be the 12th November 2025 commencing at 7.30pm.
Private and Confidential Items <i>Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.</i>	
2025(RC)062	<u>14. Bandstand – Premises License and Operational Proposals</u> To receive a report in regards to the Bandstand Premises License and Operational Proposals Proposed by Cllr S Press Seconded by Cllr P Taylor Approved Resolved: That Members noted the issues surrounding the operational proposals for the Bandstand. <i>That Members retrospectively approved the application submitted for the Premises Licence.</i> <i>That Members agreed the use of up to £4,000 from the existing Earmarked Reserve for Bowling Club Equipment use for sound equipment.</i>
2025(RC)063	<u>15. Bandstand, Bowls Pavilion and Update on other Centre Vale Park projects. – Information only</u> To receive an update on the construction, finances for the Bandstand and Pavilion and Centre Vale Park Town Deal projects. Proposed by Cllr S Press Seconded by Cllr P Taylor Approved

	Resolved: <i>That Members noted the update provided by the Project Manager and recorded their thanks to both the Project Manager and the Town Clerk for their hard work and diligent management of the Town Deal projects on behalf of the Town Council. Members recognised that these projects have involved, and continue to involve, a significant amount of work, and that without the expertise and commitment of the Project Manager and Town Clerk progress would have been much more difficult.</i>
2025(RC)064	16. Bandstand and Pavilion CCTV/Intruder Alarm/ Fire Alarm monitoring contract – Decision required To receive a report in regard to the Pavilion and Bandstand safety and security. Proposed by Cllr S Martin Seconded by Cllr S Press Approved Resolved: <i>That Members recommend to Full Council to waive Standing Order 18(v) to enable the direct appointment of the contractor without seeking alternative quotations, on the grounds of specialist knowledge, expediency, insurance compliance, and the need to ensure staff safety and welfare by outsourcing out-of-hours call out responsibilities.</i> <i>That Members recommend to Full Council to approve the placement of a contract for 5 years for the provision of intruder alarm monitoring, fire alarm monitoring, CCTV monitoring, and key holder services at the Bandstand and Pavilion in Centre Vale Park.</i>
Meeting closed at 8:35pm	