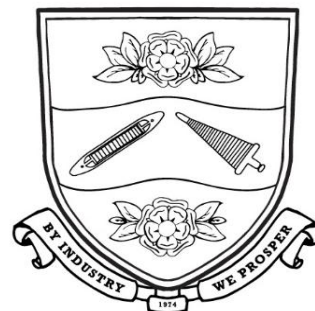


# TODMORDEN TOWN COUNCIL

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## Minutes of a meeting of Resources Committee of Todmorden Town Council held at Todmorden Town Hall on Wednesday 10<sup>th</sup> December 2025 at 7.30pm

**Councillors present:** - B Jancovich (Chair), D Skelton, S Martin, A Hollis and T Hanley.

**Officers:** Ms N Crewe (Town Clerk) & Mrs N Pugh (Deputy Clerk & RFO)

**Members of the Public:** Inspector Collins and Sgt Thompson

2025(RC)074	<p><b>1. Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs D Hancock, R Rea, M Carrigan, A H Greenwood, P Taylor, L Thorpe, K White, and S Press.</i></p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span> Approved</p> <p><b>Resolved:</b> That the apologies of Cllr D Hancock (Family commitment), R Rea (Health reasons), M Carrigan (Prior commitment), A H Greenwood (Prior commitment), S Press (Health reasons), P Taylor (Prior commitment), L Thorpe (Health reasons), K White (Health reasons) and their reasons for absence are accepted.</p>
2025(RC)075	<p><b>2. Declarations of Interest</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>No declarations have been received.</i></p>
2025(RC)076	<p><b>3. Public Participation</b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Note: No resolutions can be under public participation.</i></p>

2025(RC)077	<p><b>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b>  To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr D Skelton <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span>  Approved</p> <p><b>Resolved:</b> <i>That the public are invited to stay for the full meeting.</i></p>				
2025(RC)078	<p><b>5. Minutes – For decision</b>  To approve the minutes of the Resources Committee meeting held on 12<sup>th</sup> November 2025.</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr D Skelton</span>  Approved</p> <p><b>Resolved:</b> <i>That the minutes of the Resources Committee meeting held on 12<sup>th</sup> November 2025 be accepted as a true record and the Chair be authorised to sign as such.</i></p>				
2025(RC)079	<p><b>6. Financial Summary – Information only</b>  To receive a financial summary and detailed income and expenditure as of 1<sup>st</sup> December 2025.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">6a Financial Summary</td> <td style="width: 50%; text-align: center;">6b EMRS Summary</td> </tr> <tr> <td style="text-align: center;">6c Balance Sheet</td> <td style="text-align: center;">6d Detailed income &amp; Expenditure</td> </tr> </table> <p><b>Proposed</b> by Cllr A Hollis <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span>  Approved</p> <p><b>Resolved:</b> <i>That Members received the above information all together with thanks to the Council Officers for these documents.</i></p>	6a Financial Summary	6b EMRS Summary	6c Balance Sheet	6d Detailed income & Expenditure
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6c Balance Sheet	6d Detailed income & Expenditure				
2025(RC)080	<p><b>7. Town Centre Security Funding Request – Decision required</b>  To receive a presentation and funding request for up to £52,000.00 from West Yorkshire Police for 50% funding for 2 PCSO’s in Todmorden.</p> <p><b>Proposed</b> by Cllr T Hanley <span style="float: right;"><b>Seconded</b> by Cllr S Martin</span>  Approved</p> <p><b>Resolved:</b> <i>That Members agreed to recommend to Full Council up to £52,000 to West Yorkshire Police for 50% funding for 2 PCSO’s in Todmorden.</i></p>				
2025(RC)081	<p><b>8. Facilities Management Plan – Information Only</b>  To receive the Facilities Management Plan for building management of Council buildings.</p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr T Hanley</span>  Approved</p>				

	<p><b>Resolved:</b> That Members noted the TTC Facilities Management Plan and approved it to be recommended to Full Council with thanks to the Officers for all their hard work.</p>
2025(RC)082	<p><b>9. CCTV Policy – Decision Required</b> To receive a draft CCTV Policy for consideration to recommend to Full Council for approval.</p> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr A Hollis Approved</p> <p><b>Resolved:</b> That Members noted the CCTV Policy and approved it to be recommended to Full Council.</p>
2025(RC)083	<p><b>10. Legionella Policy</b> To receive a draft Legionella Policy for consideration to recommend to Full Council for approval.</p> <p><b>Proposed</b> by Cllr T Hanley <b>Seconded</b> by Cllr S Martin Approved</p> <p><b>Resolved:</b> That Members noted the Legionella Policy and approved it to be recommended to Full Council.</p>
2025(RC)084	<p><b>11. Electrical Safety Policy</b> To receive a draft of the Electrical Safety Policy for consideration to recommend to Full Council for approval.</p> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr D Skelton Approved</p> <p><b>Resolved:</b> That Members noted the Electrical Safety Policy and approved it to be recommended to Full Council.</p>
2025(RC)085	<p><b>12. Fire Safety Policy</b> To receive a draft of Fire Safety Policy for consideration to recommend to Full Council for approval.</p> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr D Skelton Approved</p> <p><b>Resolved:</b> That Members noted the Fire Safety Policy and approved it to be recommended to Full Council.</p>
2025(RC)086	<p><b>13. Asset Register Threshold – Decision Required</b> To receive a report in regards to the Asset Register threshold.</p> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr A Hollis Approved</p> <p><b>Resolved:</b> That the Resources Committee recommends to Full Council an increase in the minimum asset register threshold from £80 to £250 for adoption.</p>

