



TODMORDEN TOWN COUNCIL

GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form. We also provide a guidance document to help you with the completion of this form.

1. Contact Details

Name of Organisation	Tod Support
Address of Organisation	
Name of person making application	██████████
Position in Organisation	██████████
Phone Number	██████████
Email address	██████████
website	https://todsupport.org.uk

2. Organisation Details

2a. What type of Organisation are you? (Delete as appropriate)	
Charitable organisation	
Registered Charity (Charity number please state below)	We are in the process of becoming a CIO
2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes
2c. Are you part of a larger, national or regional organisation? (If yes, please give details)	No
2d. How many trustees, volunteers and service users are there in your organisation?	12 Trustees and 7 volunteers

2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)

Tod Support is run entirely by volunteers, with support from the Town Clerk of Todmorden Town Council. The organisation distributes funds (interest from capital only) from the Todmorden War Memorial Fund and funds (interest and capital drawn down) from the Abraham Ormerod Fund and from any successful bids for funding.

We support people who live in Todmorden who are struggling with the cost of living and/or have health issues. We receive requests for help, via our web site, direct contact, or from our monthly sessions at Todmorden Food Drop In. Needs differ from individual to individual and may include help with food and energy costs, warm bedding, a cooker or fridge, beds or children's cot and school uniforms.

2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

No

2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 7 below)

Acknowledgement of any assistance from Todmorden Town Council will be included on the website (Todsupport.org.uk) , our Facebook page and any publicity leaflets we produce.

3. Project Information

3a. Which Grant are you applying for?

Small Grant. X		
----------------	--	--

3b. What is the Purpose of grant request (delete as appropriate)

	Project Delivery		
Community Benefit			
	Economic difficulties	Health & Wellbeing	
Other (please state)			

3c. Project Name	School Uniforms 2025
3d. When will your project start?	Beginning of June

3e. When will your project finish?	End of July
3f. How will your project benefit the local community within the Todmorden town boundary?	
<p>During these difficult economic times families in Todmorden are struggling to pay bills, heat their homes, buy enough food etc. Families with children in particular struggle to buy school uniforms for their children, either when they move to a new school, or have grown out of or worn out their existing uniforms. This project will help alleviate their financial struggles and provide appropriate items of school uniform for children of Todmorden.</p> <p>Tod support uses income and capital (Abraham Ormerod only) to provide assistance to the poor and needy of Todmorden. Tod support is in the process of registering as a COC so that we are more easily able to apply for and administer funds received from sources other than the two charities.</p> <p>Due to increased demand for support from the very poorest of families and individuals in Todmorden, and the pressure on the capital reserves of the Abraham Ormerod Charity, the Trustees have instructed me to apply for funding from other sources in order to relieve this pressure and ensure that we can continue to support residents of Todmorden in the future.</p>	
3g. Why is this project needed? What advantage will it bring to Todmorden?	
<p>Being able to wear a school uniform that is in good condition and that fits, is important to the well being of children. It will improve their self-esteem, and if attending a school for the first time help them settle into the strange surroundings. Being comfortable, and confident is important to young people. A higher self-esteem will help them assimilate with their peers and thus help them in progressing in education. The financial support will also assist parents who are struggling financially to provide basic needs for their families.</p> <p>We always suggest to parents that they ask at their children’s school if they have a second-hand school uniform scheme (as many do) to see if there is a uniform available to suit their child. However, if not, this grant will enable us to provide parents with sufficient funds to buy the basic uniform their children will need. We will be seeking to engage with the staff of Todmorden schools to ensure that allocation of funding is fair and equitable and is directed at those most in need.</p> <p>Last year we were able to support 33 applications for school uniforms. 13 successful applications were from Central, 6 from Cornholme, 3 from Langfield, 6 from Stansfield, 2 from Stoodley and 3 from Walsden. 26 applications were from single parent families and 7 from families.</p>	
3h. How many people within the Todmorden town boundary will benefit from the project?	
<p>Between 30 and 40 families, depending on the value of the vouchers issued to the families. We will ask parents to complete a form, identifying their needs. Parents will be encouraged to use a supermarket for the purchase of uniforms, to ensure value for money, unless a specific item of clothing such as a blazer, needs to be purchased from another supplier.</p>	

3i. Please include dates and venue of events if applicable (include a draft programme if available.)

We distribute funds at Todmorden Learning Centre between end June 2025 and end of July 2025

4. Financial Information/ Project Costs

4a. Total Project Costs	£6,144		
4b. Amount requested from TTC (This figure must be equal to the shortfall between Figure A. Expenditure and Figure B. Income at item 4e below).	£3000		
4c. Have you previously applied for grant funding from Todmorden Town Council? (If yes please give details of grants received from the Town Council over the last 5 years.)	Yes	No	
2023/2024 - £505.56 Website development			
4d. Have you or this group previously applied for or received any other grant for this project? (If yes please give details below)	Yes		
Applied to	Grantscape (pending)		
Dates of application	January 2025		
Received from			
Date received/or due	Not received confirmation of success of grant to date		
Amount received	We have applied for £2000		

4e. Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

Expenditure Description	Cost (£)
Provision of items of school uniform clothing for individual families	£5000
	£
	£
	£
Volunteer hours. 100 hours @ £11.44	£1,144
A. Total Expenditure (must be = to 4a: Total Project Costs)	£6,144

Other income	
Income Description	Cost (£)
Grantscape grant application (pending)	£2000
	£
	£
	£
	£
	£
	£
Volunteer Hours (this should match the figure in the expenditure table)	£1,144
B. Total Income	£3,144.

C. Total Grant Requested from the Town Council*	£3000
--	-------

*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC)

5. Organisation Financial Information

5a. Level of Reserves Held at application date	Todmorden War Memorial Fund - £211,105 Abraham Ormerod Trust - £126,722
5b. Bank Statement(s) Balance at application date	£13260.24
5c. Total value of Assets Held	£351087

5d. Name of signatory on the account 1	[REDACTED]
5e. Name of signatory on the account 2	[REDACTED]

5f. Organisations Bank details	
Bank Account Name	[REDACTED]
Bank (HSBC, Virgin etc)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]