



TODMORDEN TOWN COUNCIL

GRANT APPLICATION FORM – MAXIMUM GRANT £3,000

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application. Please complete all the highlighted boxes on this application form. We also provide a guidance document to help you with the completion of this form.

1. Contact Details

Name of Organisation	Todmorden Makery (Scavenger Labs FM C.I.C)
Address of Organisation	[REDACTED]
Name of person making application	[REDACTED]
Position in Organisation	[REDACTED]
Phone Number	[REDACTED]
Email address	[REDACTED]
website	www.todmordenmakery.org.uk

2. Organisation Details

2a. What type of Organisation are you? (Delete as appropriate)	
Charitable organisation	Unregistered Community Group/Club/Society
Registered Charity (Charity number please state below)	Other (please state below) Community Interest Company (CIC)
2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes
2c. Are you part of a larger, national or regional organisation? (If yes, please give details)	No
2d. How many trustees, volunteers and service users are there in your organisation?	3 directors 9 management committee members 600 registered members and volunteers

2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)

Todmorden Makery is a member/ volunteer run workshop for making and repairing, it is the main project of the parent community interest company Scavenger Labs C.I.C.

The main activities at the Makery workshop are repairing and making drop-in sessions. A coordinator (also including volunteers) runs each weekly drop-in, where other volunteers help with, or repair- garments, electronics and household items brought in by the general public. These events are widely publicised and open to all ages and demographics locally who want or need space to create and make. They are of particular benefit to lower income households who may be able to get items of clothing, electronics and other items repaired- for free or for a voluntary donation- rather than having to replace them, also through our 'Pay as You Feel' shop for unwanted and donated and repaired items, processing these also being a large proportion of our work.

Todmorden Makery has a focus on making and fixing that is good for the planet and which builds community spirit. In addition to repairing and making activities an additional objective is to promote social cohesion and community resilience in Calderdale through practically oriented collaboration, achieved through knowledge-sharing to produce items at our workshop within Todmorden College.

Todmorden Makery has a focus on being led by the feedback and ideas of members of the project. We hold member and volunteer meetings to gather ideas for this purpose four times per year. We have a management committee of 7 which meets monthly, plus a steering group to give oversight to the project.

Case Study : One member (Matt, a pseudonym) attended the food bank located next to Todmorden Makery on Saturdays. Whilst accessing this support, he was welcomed into the workshop space where he immediately expressed enthusiasm to be involved and benefit himself and his community. He is extremely skilled with electronics and quickly began volunteering, fixing electrical items brought to our repair drop ins. He also brought others from the food bank to the Makery. We often have donated items such as laptops and computers. These individuals have been donated laptops fixed by Matt. Matt has fixed numerous laptops meaning the Makery now has a large surplus for further donations in our community. Matt has his own struggles in his life: he is about to lose his home and suffers from substance abuse. He continues to benefit hugely from the Makery as a rare source of stability in his life, alongside the wider influence he has on his community as an active individual achieving positive benefit for others. It is clear that for Matt, his positive influence on others through the Makery has a significantly beneficial effect on his own welfare.

We have had fantastic success attracting visitors to the workshop and many have become active members. Over the last two years we have also focused on outreach work, making us able to target groups and communities which are sometimes harder to attract to our community activities. These groups include 70+ age range, people of south-Asian heritage, lower income households, LGBTQ people and families. Specifically we have put on free events focused on our core areas, as well as workshops such as robot making, junk jewellery, lino printing, digital inclusion, 3d printing and publicised our free shop.

As we evaluate our work, as a relatively young organisation, we have identified the need to now stabilise our activities and future by investing in our Volunteer Coordinator, and increase this role into a General Coordinator to incorporate necessary operations management, and rationalise and implement the policies and principles for Todmorden Makery's strategic growth.

It has become clear that volunteers are the backbone of what we do, and that the most significant impact we have on Todmorden is the repair and fixing service we offer, the ethical processing of unwanted goods, by giving opportunities for people to offer specialist skills to help others in the community. This is well demonstrated by Matt's experience (explored above).

We are currently well equipped and have a constant flow of donated tools and resources so these are not included in the budget - this project instead requests funding for the time of our Volunteer Coordinator to cover and secure this core element of our work, crucial to this project, described in more detail below.

2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

Our work is proof of concept of the value of repair and re-use and the willingness of the people of Todmorden to get involved in our workshop oriented to reducing environmental and climate impact. We have a beneficial effect on climate issues through the project activities, textile and electronic-waste being extremely damaging to the environment with negative climate effects.

Having repair and re-use of materials as the most prominent feature of the workshop sends an important message: people will volunteer their time to share skills and resources to improve the global environment and add richness to their local community.

Todmorden Makery has been up and running for 4 years now. Over this time we have been able to prevent a significant amount of household items from going to landfill or overseas disposal.

Our repair activity has taken two main tracks;

One - repairing items bought by owners and helping owners to build their repair skills. 120 items were brought in for repair in the last 6 months, the majority repaired successfully. We repair up to 25 items in a week by our volunteers.

Two - repairing donated items and regifting them to the general public via our free/ give what you can shop (which is very popular with food bank users on Saturday mornings). 80 electrical donations were logged in the last six months, with many more textiles, including requests for house clearances. These were also processed by holding and participating in markets and fairs to fundraise, sourcing recyclers of wood, tech and electricals; contacting resellers of tools and equipment to fundraise; meeting requests for materials and equipment to enable other's projects; and donating to organisations such as the scouts, Healthy Minds, and local craft groups.

We promote repair rather than throwing away in addition through our ongoing activities, specific workshops and informal education.

Most of our core tools - for example sewing machines, tools and computers - have been sourced second hand or donated, these having arrived in plentiful numbers from the public. Therefore we are not requesting equipment funds, instead what is needed is human resource to process items otherwise destined for landfill, by re-using repairing and recycling, and attracting and training skilled volunteers to carry out this vital work.

2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 7 below)

We are happy to follow the guidance and acknowledge the assistance of Todmorden Town Council on all our printed promotional material. We would create a press release, website post and social media posts upon award of any grant support explicitly acknowledging the help of the council.

As with previous Town Council funding we will include the Town Council logo as part of all of our advertised events. We shall achieve community visibility for the project through showcasing some of the work at community events held at the Makery workshop and other locations. We will also post our activities as social media and website showcases and media articles.

We also welcome the opportunity to work in partnership with the Town Council if they have a particular focus that they would like to promote using our activities, and are pleased to currently be planning an repair workshop event in Cornholme in April with your Community Support Officer, the Coordinator is also looking forward to attending the Climate Surgery at the end of this month.

3. Project Information

3a. Which Grant are you applying for?			
Small Grant	New Organisation	Climate	
3b. What is the Purpose of grant request (delete as appropriate)			
	Project Delivery	Core Funding	
		Social Exclusion	Accessibility and inclusivity
Community Benefit	Community Cohesion		Cultural Arts & Music
Environmental project	Climate change		
Skill development	Economic difficulties	Health & Wellbeing	
Other (please state)			

3c. Project Name	Consolidating Todmorden Makery for the long term benefit of our town's community
3d. When will your project start?	1st May 2025
3e. When will your project finish?	31st December 2025

3f. How will your project benefit the local community within the Todmorden town boundary?

Weekly drop- ins represent the core activity and costs of Todmorden Makery and we have increased the number from 6 to 9 in the last 6 months to reflect participant demand and allow for more meaningful activity, now totalling 18 hours per week. These are staffed by volunteers and attended by the general public seeking help to repair or make objects. Attendance numbers have been 2-5 volunteers plus 5-12 members per session with bike repair and weekly daytime drop-ins in particular increasingly popular.

We really want this free core activity, identified as most beneficial to the community, to have a sustainable future and are raising money by monthly donations from our members, averaging £200 per month- which covers two thirds of our rent- plus other fundraising activities, and are looking to increase that year on year. We are particularly focused currently on securing the role of our Volunteer Coordinator, who is only part funded for her time and volunteering excessively during each working week which is not viable in the long term.

The Volunteer Coordinator attends upwards of 3 sessions per week to facilitate and analyse the successful running of the workshop and activities, managing and enabling creativity and repair, whilst addressing members needs to use the space safely, respectfully and productively, signposting to health and safety policies, and is adept at trouble-shooting by observing potential problems at an early stage and taking swift action.

She welcomes and interacts with visitors, ensuring they are well briefed; supports volunteers to find the best fit for their skills and assists them with hosting, repairs and advising on members projects; ensures all necessary records are kept, regularly consults users on ideas for workshops and events and coordinates these, and seeks feedback to improve our service.

Management of the space and materials is an ongoing challenge and the VC is effective in organising and rationalising what we have available.

The VC facilitates many outreach and fundraising events, engaging with groups such as Happy Valley Pride, Friends of the Earth, Culturedale and U3A members- resulting in a marked increase in the diversity of our members; plus creating partnerships with the newly opened Woodshop, negotiating Makery members' regular free usage- similarly we now have partnerships with Mytholmroyd repair café and other Calderdale groups such as Active Calderdale and Cargodale.

The VC has attended Fire Safety and First Aid training and has conveyed the information and procedures to volunteers, also ensuring the First Aid kit is maintained correctly.

The VC manages a myriad of email queries, requests and offers and other essential administrative tasks- including policies updating, purchasing, budgeting, uploading to accounting systems, processing donations and petty cash monitoring.

Significantly as a result of her work our membership has increased by 200 in the last year, in part through orientation sessions used to attract and familiarise new members with our ethos, practices, and procedures; also through mentorship and work experience provision she has nurtured ten new recent volunteers .

Todmorden Makery benefits the local community through activities which provide an inclusive space to pool skills and develop social cohesion. Whilst doing this we provide free materials and help create therapeutically, and fix and repair essential yet often expensive items in our community, including bikes, electronics and clothing. The cost of living crisis means this support is a safety net for people to get by: they do not need to purchase new items if they can be fixed or made at the Makery, where they will also find equitable social connections that break down isolation and loneliness. Many of our members express feeling empowered in their own lives through seeing their own positive influence on the community through creating, contributing to repairs, or even just supporting and encouraging others in the workshop space: this includes people recovering from bereavement, substance abuse and the threat of destitution.

Examples of the many kinds of activities that happen at drop-in sessions are:

- Repairing- including bikes, electronic appliances, anything that can be glued, knife sharpening & textile repairs.
- Art and Craft Making: including woodworking, rug making, pattern cutting, knitting, spinning.
- Refurbishing: eg computers for distribution to households in need
Upholstery: experienced upholsterers help participants create and renovate furniture - including some for the Makery.
- Use of the Tool library; a sister project that lives inside a storeroom in the workshop that provides free rental of power tools such mitre saws, cordless drills and garden strimmers to two hundred members.

There is already great fixing and making knowledge in our community- Todmorden Makery and its users help capture this into one place and nurture it. We think that growing our collective understanding of what can and can't be made and repaired- and who has the skills to do it, is a fantastic focus to pull people together.

This project is more than just about building technical fixing skills. The confidence and wellbeing of members is also a positive outcome across different communities in Todmorden- and at a range of partner services (e.g. Todmorden Food Bank)- to reach a wide demographic and socioeconomic range of participants.

For older members of the community benefits are strong social networks and a vibrant community experience, reducing social isolation- we have received feedback suggesting older members rely solely on the Makery for their social interaction.

For working age people we build members' core skills which are directly related to positive outcomes in workplaces, specifically: developing a practised ability to plan and problem solve, engaging others whilst moving towards a practical project outcome, and developing one's ability to build positive social relationships in the process.

The focus on practical activities provides a neutral space where all can have a meaningful place, including those who may feel marginalised, or are from newly immigrant communities such as Ukraine.

3g. Why is this project needed? What advantage will it bring to Todmorden?

Demand and interest in Todmorden Makery has been high and we still have the potential to reach a wider audience and further benefit the local environment.

We hope to regularly engage 200 people over this project as regular direct beneficiaries (i.e. users of the workshop), bringing our total membership to over 700, which includes 60 volunteers, regular and occasional users of the workshop, and others attending one off events over the course of the grant period. There may be an additional 600 family members (indirect beneficiaries) who benefit in other ways from the making and repairing activities, skills learned or the household goods that we put back into the community via our free shop, though the additional numbers of people who benefit via wider partnership projects and knock-on effects is hard to estimate.

As our communities experience a period of increased financial pressure on individuals and families, Todmorden Makery aims to address social isolation in Calderdale and build community resilience. Due to our location in the heart of Todmorden within one of its most accessible establishments (Tod College) we remain consistently at the heart of community life. We have become more than a workshop: we are a place of gathering fuelled by an ever-growing army of volunteers as more people engage with our work and feel the mutual benefits in an individual and collective sense. Our Volunteer Coordinator is the lynchpin holding this all together.

As a society we are becoming increasingly aware of the negative environmental, and emotional, costs of consumer culture. However, while there is a growing awareness, making everyday changes is made much easier with the support that Todmorden Makery uniquely provides.

One of our mottos is that the project is good for the planet, and people and activities that provide positive outlets to volunteers, and are helpful to maintain wellbeing are useful to many. We anticipate that they may be particularly valuable to older and more vulnerable members of our community. We are actively planning projects and sessions which are suitable as therapeutic activities, where the end goal is that group members perceive themselves as more active, capable and resilient. We have built our capacity as a group to be able to undertake these activities.

We also hope that this project will benefit local businesses as we signpost and promote them, e.g. bike shops for certain repairs. In addition Todmorden Makery attracts a wide range of people to the college who take advantage of other opportunities in the building as a hub of community enterprise and vice versa, for example we have members who attend classes run in Tod College also coming to visit us..

3h. How many people within the Todmorden town boundary will benefit from the project?

This project will regularly reach 200 people as regular direct beneficiaries (i.e. regular users of the workshop). This will bring our total membership to over 700, which includes 60 volunteers, regular and occasional users of the workshop, and others attending one off events over the course of the grant period. There may be an additional 600 family members (indirect beneficiaries) who benefit in other ways from the making and repairing activities, skills learned or the household goods that we put back into the community via our free shop, though the additional numbers of people who benefit via wider partnership projects and knock-on effects is hard to estimate. The numbers stated above are conservative numbers that are viable to evaluate in hard figures.

3i. Please include dates and venue of events if applicable (include a draft programme if available.)

Mondays:

12-2pm: Textiles and upholstery drop-in

6-8pm: Bike repair drop-in

Wednesdays:

11am-1pm: Woodwork and Tool Library drop-ins

1-3pm: Textiles, general and Tool Library drop-ins

6-8pm: Electrical and general drop-in
 Thursdays 6-8pm: Men in Sheds drop-in
 Fridays: 12-3pm: Textiles and general drop-in
 Saturdays: 10am-1pm: General and Tool Library drop-ins

1st Tuesday each month 6-8pm: Women in Workshops

Women in Workshops



Drop In Sessions
 6 – 8 pm
 Monthly on First Tuesdays
 "Build, brew & bond"

At these sessions you will have access to the tools and materials available, e.g. woodwork, textiles and crafts.

An informal space for all womxn to work on projects or get advice, plus demonstrations of specific skills.

No booking required, feel free to get in touch with any questions.

www.todmordenmakery.org.uk

todmordenmakery@gmail.com tel. 01706 318 132

Makery Workshop, Ground floor, Tod College, Burnley Rd (next to Aldi)

Made possible by the kindness of our volunteers, supporters, and funders



Todmorden
Town Council



COMMUNITY
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CALLING ALL MEN IN SHEDS



Every Thursday @ 6-8 pm

Do we get together enough?

Occasionally we all need a decent chat with our pals, and it helps to bash a nail into a piece of wood when we can. Or fix something. Or neither, if just a brew and a natter is your thing. Come along to Men in Sheds, and let's do just that.

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Todmorden Makery Weekly Drop-in Timetable



www.todmordenmakery.org.uk

todmordenmakery@gmail.com

tel. 01706 318 132

Makery Workshop, Ground floor,
Tod College, Burnley Rd (next to Aldi)

We're a volunteer-run members community workshop that helps repair items and gets you started on making projects- your own or use one of our kits.

Get creative or get fixing. Save money, relax & have a brew!

You're welcome at all our drop-ins, support available at times listed below- last entry 1 hour before session end.

Mon. 12 - 2 pm	Upholstery
Mon. 6 - 8 pm	Bike Repair
Wed. 11 am - 1 pm	Tool Library & Woodwork
Wed. 1 - 3 pm	Textiles & Quiet Time
Wed. 6 - 8 pm	Electricals & General
Thur. 6 - 8 pm	Men in Sheds
Fri. 12 - 3 pm	Textiles & General
Sat. 10 am - 1 pm	Tool Library & General
Monthly. 1st Tues. 6 - 8 pm	Women in Workshops

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Town Council



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4. Financial Information/ Project Costs

4a. Total Project Costs	£7,805		
4b. Amount requested from TTC (This figure must be equal to the shortfall between Figure A. Expenditure and Figure B. Income at item 4e below).	£3,000		
4c. Have you previously applied for grant funding from Todmorden Town Council? (If yes please give details of grants received from the Town Council over the last 5 years.)	Yes	No	
2021: £3000 2023: £2550 2024: £3000			
4d. Have you or this group previously applied for or received any other grant for this project? (If yes please give details below)	Yes	No	
Applied to	National Lottery Awards for All		
Dates of application	24.05.2024		
Received from	National Lottery Community Fund		
Date received/or due	08.08.2024		
Amount received	£19,910 (£4,805 of which covers the specific project activities and timeframe presented in this application)		

4e. Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. And please do not round figures up)

Expenditure Description	Cost (£)
Volunteer Coordinator - management of workshop and volunteers workshop @ £150/day	£5,550
Book keeping (£12 x 5h) and Quickbooks (20)	£560
Insurance	£405
Accounts contribution	£390
Publicity printing	£400
Rent	£500
A. Total Expenditure (must be = to 4a: Total Project Costs)	£7,805

Other income	
Income Description	Cost (£)
Contribution from Lottery funding	£4805
B. Total Income	£4805

C. Total Grant Requested from the Town Council*	£3000
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*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC)

5. Organisation Financial Information

5a. Level of Reserves Held at application date	£6122
5b. Bank Statement(s) Balance at application date	£22547.62
5c. Total value of Assets Held	£6618

5d. Name of signatory on the account 1	
5e. Name of signatory on the account 2	

5f. Organisations Bank details	
Bank Account Name	
Bank (HSBC, Virgin etc)	
Sort Code	
Account Number	