

TODMORDEN TOWN COUNCIL

Todmorden Town Hall,
Bridge Street, Todmorden,
OL14 5AQ
townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



3rd December 2025

You are hereby Summoned to attend a meeting of the Resources Committee which will be held on Wednesday 10th December 2025 at 7.30pm at Todmorden Town Hall.

N Crewe
N Crewe
Town Clerk

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than midday on Monday 8th December 2025 (townclerk@todmorden-tc.gov.uk) tel. 07923257879.

Committee Members

D Skelton	B Jancovich (Chair)	K White	L Thorpe	S Martin
A Hollis	P Taylor	A H Greenwood	R Rea	T Hanley
M Carrigan	D Hancock			

12 Committee Members plus Mayor Ex Officio

Agenda

1. Apologies for Absence - Decision required

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation - Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be made under public participation.

4. Exclusion of Press and Public - Public Bodies (admission to meetings act 1960)- Decision required

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

5. Minutes – Decision required

To approve the minutes of the Resources Committee meeting held on 12th November 2025.

6. Financial Summary – Information only

To receive a financial summary and detailed income and expenditure as of 1st December 2025

6a Financial Summary

6b EMRS Summary

6c Balance Sheet

6d Detailed income and Expenditure

7. Town Centre Security Funding Request – Decision required*

To receive a presentation and funding request for up to £52,000.00 from West Yorkshire Police for 50% funding for 2 PCSO's in Todmorden.

8. Facilities Management Plan – Information Only

To receive the Facilities Management Plan for building management of Council buildings.

9. CCTV Policy – Decision Required

To receive a draft CCTV Policy for consideration to recommend to Full Council for approval.

10. Legionella Policy

To receive a draft Legionella Policy for consideration to recommend to Full Council for approval.

11. Electrical Safety Policy

To receive a draft of the Electrical Safety Policy for consideration to recommend to Full Council for approval.

12. Fire Safety Policy

To receive a draft of Fire Safety Policy for consideration to recommend to Full Council for approval.

13. Asset Register Threshold – Decision Required

To receive a report in regards to the Asset Register threshold.

14. Todmorden Information Centre Quarterly Report – Information only

To receive the third quarterly report from Todmorden Information centre regarding the grant funding provided by Todmorden Town Council.

15. Update on Outstanding Work Projects – Information only

To receive an update of project work outstanding for the Town Clerk.

16. Date of the next committee meeting

To note the date of the next Meeting of the Resource Committee will be the 14th January 2026 commencing at 7.30pm.