

TODMORDEN TOWN COUNCIL

Todmorden Town Hall
Bridge Street
Todmorden
OL14 5AQ
Tel: 0770 632 2037
www.todmorden-tc.gov.uk



11th December 2025

You are hereby Summoned to attend a meeting of the Town Council on Wednesday 17th December 2025 at 7.30pm at Todmorden Town Hall.

N Crewe
Town Clerk

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk. All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than midday on Monday 15th December 2025 (townclerk@todmorden-tc.gov.uk) tel: 07706322037.

COUNCIL MEMBERS

Cllr M Carrigan	Cllr A H Greenwood	Cllr T Hanley	Cllr A Hollis
Cllr B Jancovich	Cllr G Kent	Cllr S Martin	Cllr M Molteno
Cllr S Press	Cllr R Rea	Cllr P Ripley	Cllr D Skelton
Cllr P Taylor	Cllr L Thorpe	Cllr K White	Cllr J Williams
Cllr N Stocks	Cllr D Hancock		

Agenda

1. Apologies for Absence - Decision required.

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation – Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be made under public participation

4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

5. Minutes – Decision required

To approve the minutes of the Town Council meeting held on 19th November 2025.

6. Committee Minutes – Information only

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

- 6a Climate Committee – 26th November 2025 (Draft)
- 6b Development Committee – 3rd December 2025 (Draft)
- 6c Resources Committee – 10th December 2025 (Draft)

7. Financial Position – Decision Required

To receive a financial statement as of 8th December 2025.

- 7a Financial Summary
- 7b EMRS Summary
- 7c Balance Sheet
- 7d Detailed income and Expenditure

8. Schedule of Payments – Decision required

To receive and approve schedules of 42 payments made between 10th November 2025 to the 8th December 2025 totaling £54,875.29.

9. Facilities Management Plan – Information Only

To receive the Facilities Management Plan for building management of Council buildings.

10. CCTV Policy – Decision Required

To receive a recommendation from the Resources Committee of a CCTV Policy for adoption by full Council.

11. Legionella Policy – Decision Required

To receive a recommendation from the Resources Committee of a Legionella Policy for adoption by full Council.

12. Electrical Safety Policy – Decision Required

To receive a recommendation from the Resources Committee of an Electrical Safety Policy for adoption by full Council.

13. Fire Safety Policy – Decision Required

To receive a recommendation from the Resources Committee of a Fire Safety Policy for adoption by full Council.

14. Town Centre Security Funding Request – Decision required*

To receive a recommendation from the Resources Committee for funding of up to £52,000 from West Yorkshire Police for 50% funding for 2 PCSO's in Todmorden.

15. Climate Grant Request – Decision Required

To receive a request from the Climate Emergency Committee to allow additional grant funding of £1250 to be given to Todmorden Community Energy project at the Hippodrome.

16. Asset Register Threshold – Decision Required

To receive a recommendation from the Resources Committee to adjust the Asset Register Threshold.

17. Patmos Memorial Garden – Boundary Wall Structural Concerns & Budget Requirements – Decision Required.

To receive a report in regards to Patmos Memorial Garden Boundary Wall and to consider budget realignment and project plan.

18. Update on Projects/Outstanding Work progress – Information only

To receive an update of project work completed and outstanding for the Town Clerk.

18a Completed work

18b Outstanding work

19. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council will be Wednesday 21st January 2026 commencing at 7.30pm.