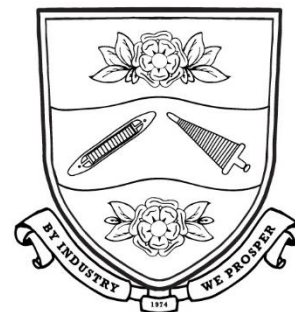


TODMORDEN TOWN COUNCIL

Todmorden Town Hall
Bridge Street
Todmorden
OL14 5AQ
Tel: 0770 632 2037
www.todmorden-tc.gov.uk



11th September 2025

You are hereby Summoned to attend a meeting of the Town Council on Wednesday 17th September 2025 at 7.30pm at Todmorden Town Hall.

N Crewe
Town Clerk

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than midday on Monday 15th September 2025 (townclerk@todmorden-tc.gov.uk) tel: 07706322037.

COUNCIL MEMBERS

Cllr M Carrigan	Cllr A H Greenwood	Cllr T Hanley	Cllr A Hollis	Cllr B Jancovich
Cllr G Kent	Cllr S Martin	Cllr M Molteno	Cllr S Press	Cllr R Rea
Cllr P Ripley	Cllr D Skelton	Cllr P Taylor	Cllr L Thorpe	Cllr K White
Cllr J Williams	Cllr N Stocks	Cllr D Hancock		

Agenda

1. Apologies for Absence - Decision required.

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation – Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be made under public participation

4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

5. Minutes – Decision required

To approve the minutes of the Town Council meeting held on 25th June 2025.

6. Committee Minutes – Information only

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

- 6a Resources Committee – 30th July 2025
- 6b Development Committee – 6th August 2025
- 6c Staffing Committee – 11th August 2025 (Draft)
- 6d Development Committee – 3rd September 2025 (Draft)
- 6e Resources Committee – 10th September 2025 (Draft)

7. Financial Position – Information only

To receive a financial statement as of 7th September 2025.

- | | |
|----------------------|------------------------------------|
| 7a Financial Summary | 7b EMRS Summary |
| 7c Balance Sheet | 7d Detailed income and Expenditure |

8. Schedule of Payments – Decision required

To receive and approve schedules of 87 payments made between 8th July to the 7th September 2025 totaling £234,351.73.

9. Equality, Diversity and Inclusivity Policy – Decision Required

To receive a recommendation from the Resources Committee to consider the adoption of the proposed Equality, Diversity and Inclusivity Policy.

10. Community Engagement Policy – Decision Required

To receive a recommendation from the Resources Committee to consider the adoption of the proposed Community Engagement Policy.

11. Lone Working Policy – Decision Required

To receive a recommendation from the Resources Committee to consider the adoption of the proposed Lone Working Policy.

12. Vexatious Complaints and Requests Policy – Decision Required

To receive a recommendation from the Resources Committee to consider the adoption of the proposed Vexatious Complaints and Requests Policy.

13. Complaint Policy – Decision Required

To receive a recommendation from the Resources Committee to consider the adoption of the proposed Complaints Policy.

14. Draft Schedule of Meeting and important dates – Decision required

To receive and approve a schedule of Meetings and Events for 2026/27.

15. End of Year Audit 24/25 – Decision required

To receive the End of Year External Audit Report for 24/25.

16. Council representative nomination – Decision required

To nominate a Councillor to be the Council representative for the Walsden's save St. Peter's church group.

17. Grounds Maintenance Tender – Decision required

To receive a recommendation that the Town Council issue a tender for Grounds Maintenance Services to take forward for 2026/27.

18. Calderdale Energy Park - EIA Scoping and Consultation and Regulation 11 Notification

To consider a response to Calderdale Energy Park - EIA Scoping and Consultation and Regulation 11 Notification.

19. Update on Projects/Outstanding Work progress – Information only

To receive an update of project work completed and outstanding for the Town Clerk.

19a Completed work

19b Outstanding work

20. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council will be Wednesday 15th October 2025 commencing at 7.30pm.

Private and Confidential Items

Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

21. Mayoral Regalia – Decision

To receive a report about the Mayoral Regalia and consider recommendations to Full Council from the Resources Committee.