

**Item 12b - Outstanding Project Work (excluding routine required work)**

<b>Item no</b>	<b>Meeting</b>	<b>Date Raised</b>	<b>Min ref</b>	<b>Description</b>	<b>Actions</b>
399	Resources	11/02/2026	2025(RC)106	Grounds Maintaince	Prepare Tender for Full Council Approval
398	Resources	11/02/2026	2025(RC)103	Assertion 10	Prepare for Full Council
397	Resources	11/02/2026	2025(RC)102	Request to CMBC	Write to CMBC to request a bin - Cornholme
396	Resources	11/02/2026	2025(RC)101	Reserves & Treasure Management Policy	Prepare for Full Council
395	Resources	11/02/2026	2025(RC)100	Internal Controls	Prepare for Full Council
394	Resources	11/02/2026	2025(RC)99	Scheme of Delagation	Make requested edits and prepare for Full Council
393	Resources	11/02/2026	2025(RC)98	Financial Risk Register	Prepare for Full Council
392	Resources	11/02/2026	2025(RC)97	Corporate Risk Register	Prepare for Full Council
391	Resources	11/02/2026	2025(RC)96	Financial Regulations	Prepare for Full Council
390	Resources	11/02/2026	2025(RC)95	Standing Orders	Prepare for Full Council
389	Resources	11/02/2026	2025(RC)95	Standing Orders	Update Standing Orders and Take to Resources (April or May)
388	Resources	11/02/2026	2025(RC)95	Standing Orders	Collect feedback from Members
387	Resources	11/02/2026	2025(RC)94	Policies - Item 5	Prepare policies for Full Council
384	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	ensure monthly inspections and records
383	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Inspect and sign off work
382	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do weekly site inspection of works
381	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do site inspection and report before contractor starts
380	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	check all health and safety documents from contractor
379	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	get approvals on quotes to progress work
378	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	go for quotes for option a and b
377	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	write scope of works based on structural engineers report
376	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	set up budget for works
375	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do regular reports to Full Council on progress
374	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Write press release for patmos
349	Full Council	01/04/2024		Mayors Portraits	Sort new frame to house Mayors portraits
272	Resources	23/11/2022	2022(RC)098	Agenda items & report	What media the council use?