

**Item 13b - Outstanding Project Work (excluding routine required work)**

Item no	Meeting	Date Raised	Min ref	Description	Actions
401	Council			Snagging for the Pavilion	Chase and ensure completion of Pavilion work
400	Council			Snagging for the Bandstand	Chase and ensure completion of Bandstand work
399	Resources	11/02/2026	2025(RC)106	Grounds Maintaince	Prepare Tender for Full Council Approval
398	Resources	11/02/2026	2025(RC)103	Assertion 10	Prepare for Full Council
397	Resources	11/02/2026	2025(RC)102	Request to CMBC	Write to CMBC to request a bin - Cornholme
396	Resources	11/02/2026	2025(RC)101	Reserves & Treasure Management Policy	Prepare for Full Council
395	Resources	11/02/2026	2025(RC)100	Internal Controls	Prepare for Full Council
394	Resources	11/02/2026	2025(RC)99	Scheme of Delagation	Make requested edits and prepare for Full Council
393	Resources	11/02/2026	2025(RC)98	Financial Risk Register	Prepare for Full Council
392	Resources	11/02/2026	2025(RC)97	Corporate Risk Register	Prepare for Full Council
391	Resources	11/02/2026	2025(RC)96	Financial Regulations	Prepare for Full Council
390	Resources	11/02/2026	2025(RC)95	Standing Orders	Prepare for Full Council
389	Resources	11/02/2026	2025(RC)95	Standing Orders	Update Standing Orders and Take to Resources (April or May)
388	Resources	11/02/2026	2025(RC)95	Standing Orders	Collect feedback from Members
387	Resources	11/02/2026	2025(RC)94	Policies - Item 5	Prepare policies for Full Council
384	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	ensure monthly inspections and records
383	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Inspect and sign off work
382	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do weekly site inspection of works
381	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do site inspection and report before contractor starts
380	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	check all health and safety documents from contractor
379	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	get approvals on quotes to progress work
378	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	go for quotes for option a and b
377	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	write scope of works based on structural engineers report
376	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	set up budget for works
375	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	do regular reports to Full Council on progress
374	Full Council	17/12/2025	2025(FC)116	Patmos Gardens - Wall	Write press release for patmos
349	Full Council	01/04/2024		Mayors Portraits	Sort new frame to house Mayors portraits
272	Resources	23/11/2022	2022(RC)098	Agenda items & report	What media the council use?
250	Tod Support	15/09/2022		Support Tod Support	Risk Assessment
249	Tod Support	15/09/2022		Support Tod Support	Risk Management Policy
247	Tod Support	15/09/2022		Support Tod Support	Equality and Diversity Policy
246	Tod Support	15/09/2022		Support Tod Support	Whistle Blowing Policy
242	Tod Support	15/09/2022		Support Tod Support	Communications/IT/Social Meida Policy
241	Tod Support	15/09/2022		Support Tod Support	Volunteer Management Policy
233	Resources	03/08/2022	2022(RC)063	Banking	Investigate banking options for the Council