

TODMORDEN TOWN COUNCIL

Item 5 – June 2026, Full Council

Todmorden Town Hall,
Bridge Street, Todmorden,
OL14 5AQ
townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



MINUTES OF TODMORDEN TOWN COUNCIL

Held at Todmorden Town Hall, Saturday 16th May 2026 at 11.00am

Councillors present: - Cllrs M Carrigan, T Hanley, S Martin, A Hollis, L Thorpe, N Stocks, B Jancovich, A H Greenwood, D Skelton, and R Rea.

Officers: Ms N Crewe (Town Clerk), Ms N Croome (Deputy Clerk & RFO), Ms B Toop (Community Support Officer) and Miss J Norcliffe (Administration & Development Officer)

Members of the Public: 46

2026(FC)001	<p>1. The Election of Town Mayor – Decision required To receive a nomination for Cllr M Carrigan to preside as Mayor of Todmorden for the Municipal year 2026/27.</p> <p>Proposed by Cllr B Jancovich <i>Approved</i></p> <p>Seconded by Cllr N Stocks</p> <p>Resolved: That Cllr M Carrigan to preside as Mayor of Todmorden for the Municipal year 2026/27.</p>
2026(FC)002	<p>2. The Town Mayor to sign Declaration of Acceptance of Office - Decision required To witness the Mayor signing the Declaration of Acceptance of Office for the Municipal year 2026/27.</p> <p><i>Cllr Mary Carrigan signed her Declaration of Office in the presence of all in attendance and took on the position of Chair of the meeting.</i></p> <p><i>Cllr M Carrigan addressed all present as the Mayor of Todmorden and presented Cllr L Thorpe the past Mayoress Medal and Cllr Thorpe accepted Cllr S Press' past Mayors Medal.</i></p>
2026(FC)003	<p>3. The Election of Deputy Town Mayor - Decision required To receive a nomination for Cllr A H Greenwood to preside as Deputy Mayor of Todmorden for the Municipal year 2026/27.</p> <p>Proposed by Cllr S Martin <i>Approved</i></p> <p>Seconded by Cllr L Thorpe</p> <p>Resolved: That Cllr A H Greenwood to preside as Deputy Mayor of Todmorden for the Municipal year 2026/27.</p>
2026(FC)004	<p>4. The Deputy Town Mayor to sign Declaration of Acceptance of Office - Decision</p>

	<p>required</p> <p>To witness the Deputy Mayor signing the Declaration of Acceptance of Office for the Municipal year 2026/27.</p> <p><i>Cllr A H Greenwood signed her Declaration of Office in the presence of all in attendance.</i></p>
2026(FC)005	<p>5. Vote of Thanks to the Outgoing Mayor</p> <p>To receive a vote of thanks to Cllr S Press.</p> <p><i>Cllr A H Greenwood offered a vote of Thanks to Cllr S Press for her wonderful Mayoral year and his hard work within her role.</i></p>
2026(FC)006	<p>6. Vote of Thanks to the Outgoing Deputy Mayor</p> <p>To receive a vote of thanks to Cllr A H Greenwood.</p> <p><i>Cllr S Martin offered a vote of Thanks to Cllr A H Greenwood for his support of the Mayor and his hard work within his role.</i></p>
2026(FC)007	<p>7. Service to Todmorden Awards</p> <p>The presentation of the Service to Todmorden Awards.</p> <p>Individual Award – Susan Williamson</p> <p>The recipient of the 2026 Service to Todmorden Award is Susan Williamson.</p> <p>Sue will be a familiar face to many in Todmorden through her involvement with Lionesses of the Valley, a group aimed at bringing women of all ages together for connection, empowerment and friendship. The group meet weekly to have a cuppa, a chat, and just a chance to breathe!</p> <p>Sue also selflessly dedicates her time to the Todmorden Foodshare, liaising with stores in Todmorden, working to reduce food waste, coordinating collections and deliveries, sometimes working 7 days a week. All this is done for no personal gain or publicity, just quietly getting on with it.</p> <p>This award recognises a truly altruistic commitment to helping others. Through Sue’s volunteering work, she has provided support to those who need it most, offering kindness, dignity, and reassurance. That impact cannot be overstated.</p> <p>Sue, we are incredibly grateful for everything you do and proud to recognise your contribution with this award.</p> <p>Congratulations!</p> <p>---</p> <p>Young Person Award – Adam Pardoe</p> <p>The winner of the 2026 Service to Todmorden Young Person Award is Adam Pardoe.</p> <p>Adam was nominated for this award due to his volunteering efforts with Incredible</p>

	<p>Edible Todmorden.</p> <p>Generously giving his time to assist the group, getting stuck into any job needed and always lending a helping hand, even in the wet weather, which is unfortunately very common in Todmorden. Adam welcomes new people to the group, takes interest in members of all ages and shows real maturity and leadership.</p> <p>Adam, your commitment is inspiring. At such a young age you are already setting an example and showing the rest of us how we can make a meaningful impact in our community. You show that young people are not just the future of our town, but an active and vital part of its present.</p> <p>Thank you for your hard work, your enthusiasm, and your community spirit. We hope this award encourages you to continue making a difference and inspires others to follow your lead.</p> <p>Well done!</p> <p>---</p> <p>Organisation Award - Music for the Many</p> <p>The recipient of the 2026 Service to Todmorden Organisation Award is Music for the Many.</p> <p>Music for the Many is a charity that works to give children and young people equal access to music education, regardless of income, background, disability, or social circumstances, all completely free of charge.</p> <p>Their passionate tutors ensure that those children are provided with access to musical instruments, music lessons, and the opportunity to be part of musical ensembles, choirs and orchestras, with the chance to perform alongside professional musicians!</p> <p>Music for the Many’s goal is to remove barriers to music caused by socioeconomic factors because they believe music helps children become more confident, thoughtful and connected to their communities. Their activities develop technical and life skills that will benefit these young people for the rest of their lives.</p> <p>If you attended the recent Todmorden Bandstand re-launch, you’ll have seen their work first hand, with wonderful performances from the Nasheed Choir and the Youth Orchestra, displaying the talent that may not have been uncovered without their efforts.</p> <p>Here to accept their award is Daniel Bath alongside Music for the Many alumni Madison.</p> <p>Congratulations, and on behalf of Todmorden, thank you!</p>
2026(FC)008	<p>8. Apologies for Absence - Decision required</p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p>

	<p>Apologies were received from Cllrs, D Hancock, J Williams, K White, M Molteno, P Taylor, G Kent, P Ripley and S Press.</p> <p>Proposed by Cllr N Stocks Seconded by Cllr A H Greenwood Approved</p> <p>Resolved: That the apologies of Cllrs D Hancock (Family Commitment), S Press (Health Reasons), J Williams (Prior Commitments), K White (Prior Commitment), M Molteno (Prior Commitment), P Taylor (Family Commitment), G Kent (Prior Commitment), P Ripley (Prior Commitment) and their reasons for absence are accepted.</p>																
2026(FC)009	<p>9. Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p>None received</p>																
2026(FC)010	<p>10. Public Participation – Information only To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p><i>Note: No resolutions can be under public participation</i></p> <p>No requests to speak from the public.</p>																
2026(FC)011	<p>11. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>Proposed by Cllr T Hanley Seconded by Cllr B Jancovich Approved</p> <p>Resolved: That the Public are invited to stay for the whole meeting.</p>																
2026(FC)012	<p>12. Appointment to Committees - Decision required To receive nominations for Standing Committee Membership as detailed below.</p> <table border="1" data-bbox="368 1883 1410 2094"> <thead> <tr> <th colspan="2">Resources Committee</th> <th colspan="2">Development Committee</th> </tr> <tr> <th>Name</th> <th>Member</th> <th>Name</th> <th>Member</th> </tr> </thead> <tbody> <tr> <td>Cllr 1</td> <td>B Jancovich</td> <td>Cllr 1</td> <td>S Martin</td> </tr> <tr> <td>Cllr 2</td> <td>D Skelton</td> <td>Cllr 2</td> <td>B Jancovich</td> </tr> </tbody> </table>	Resources Committee		Development Committee		Name	Member	Name	Member	Cllr 1	B Jancovich	Cllr 1	S Martin	Cllr 2	D Skelton	Cllr 2	B Jancovich
Resources Committee		Development Committee															
Name	Member	Name	Member														
Cllr 1	B Jancovich	Cllr 1	S Martin														
Cllr 2	D Skelton	Cllr 2	B Jancovich														

Cllr 3	S Press	Cllr 3	K White
Cllr 4	K White	Cllr 4	L Thorpe
Cllr 5	R Rea	Cllr 5	A Hollis
Cllr 6	M Molteno	Cllr 6	T Hanley
Cllr 7	A H Greenwood	Cllr 7	G Kent
Cllr 8	T Hanley	Cllr 8	P Ripley
Cllr 9	P Taylor	Cllr 9	D Hancock
Cllr 10	N Stocks	Cllr 10	P Taylor
Cllr 11	M Carrigan	Cllr 11	J Williams
Cllr 12	D Hancock	Cllr 12	N Stocks

Climate Emergency Committee		Staffing Committee	
Name	Member	Name	Member
Cllr 1	J Williams	Cllr 1	M Carrigan
Cllr 2	M Molteno	Cllr 2	D Skelton
Cllr 3	G Kent	Cllr 3	L Thorpe
Cllr 4	S Martin	Cllr 4	A H Greenwood
Cllr 5	P Ripley	Cllr 5	P Taylor
Cllr 6	R Rea	Cllr 6	A Hollis

The Mayor of Todmorden is a Member of any Committee Meeting ex officio with voting rights

Proposed by Cllr S Martin
Approved

Seconded by Cllr R Rea

Resolved: *That the Councillors listed above will represent the Council on the related committees for 2026/27 and that these are moved en bloc.*

13. Appointment of Standing Committee Chairs and Vice Chairs - Decision required

To receive nominations for Standing Committee Chairs and Vice Chairs as detailed below.

Position	Resources	Development
Chair	Cllr B Jancovich	Cllr S Martin
Vice Chair	Cllr D Skelton	Cllr T Hanley

Position	Climate Emergency	Staffing
Chair	Cllr M Molteno	Cllr M Carrigan
Vice Chair	Cllr J Williams	Cllr D Skelton

Proposed by Cllr A H Greenwood
Approved

Seconded by Cllr L Thorpe

Resolved: *That the Councillors listed above will take the positions of Chair and Vice Chair on the related committees for 2026/27 and that these are moved en bloc.*

2026(FC)013

2026(FC)014

14. Advisory Committee – Decision required

To receive nominations for Advisory Committee Participation as detailed below.

Neighbourhood Plan Advisory Committee	
Name	Member
Cllr 1 (Chair)	S Martin
Cllr 2	T Hanley
Cllr 3	A Hollis
Cllr 4	A H Greenwood
Cllr 5	G Kent
Cllr 6	L Thorpe
Consultant	

Proposed by Cllr T Hanley
Approved

Seconded by Cllr D Skelton

Resolved: That the Councillors listed above will represent the Council on the Neighbourhood Plan Advisory committees for 2026/27

2026(FC)015

15. Outside Bodies - Decision required

To receive nominations for representation on Outside Bodies as detailed below.

	Outside Body	Representatives
1	Age Concern Todmorden.	S Press L Thorpe
2	Calder Valley Line Community Rail Partnership	D Skelton
3	Calder Valley Anti-Poverty Steering Group	S Press
4	Calderdale Tourism Board	G Kent
5	Todmorden Town Twinning Association Management Committee.	A Hollis R Rea
6	Coordinators for emergency purposes to act both in an emergency and in the aftermath.	A H Greenwood P Taylor L Thorpe G Kent T Hanley M Carrigan
7	Town and Parish Council Liaison Group.	T Hanley Sub – D Skelton
8	Upper Valley safer, cleaner, greener Team	P Taylor
9	Friends of Centre Vale Park.	T Hanley N Stocks
10	Crook Hill Community Benefit Fund.	B Jancovich M Carrigan
11	Reaps Moss Community Benefit Fund.	B Jancovich M Carrigan
12	Todmorden Town Deal Fund board	D Skelton Sub – S Press
13	Fielden Hall/ The Fielden Centre Association	J Williams
14	Todmorden Together	All Councillors

	<table border="1"> <tr> <td>15</td> <td>Calderdale & Huddersfield NHS Charity – Abraham Ormerod Fund</td> <td>M Carrigan Sub – B Jancovich</td> </tr> <tr> <td>16</td> <td>Todmorden Youth Focused Network</td> <td>T Hanley</td> </tr> <tr> <td>17</td> <td>Friends of St. Peters Church</td> <td>R Rea</td> </tr> </table> <p>Proposed by Cllr A H Greenwood <i>Approved</i></p> <p style="text-align: right;">Seconded by Cllr N Stocks</p> <p>Resolved: <i>That the Councillors listed above will represent the Council on the related outside bodies for 2026/27 and that these are moved en bloc</i></p>	15	Calderdale & Huddersfield NHS Charity – Abraham Ormerod Fund	M Carrigan Sub – B Jancovich	16	Todmorden Youth Focused Network	T Hanley	17	Friends of St. Peters Church	R Rea									
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17	Friends of St. Peters Church	R Rea																	
2026(FC)016	<p>16. Appointment as Trustees - Decision required To receive nominations to sit as Trustees on Outside Bodies as detailed below.</p> <table border="1"> <thead> <tr> <th></th> <th>Outside Body</th> <th>Trustee</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>Todmorden Information Centre Trust.</td> <td>A Hollis P Ripley P Taylor S Press</td> </tr> <tr> <td>19</td> <td>Tod Support (Inc War Memorial Trust & Abraham Ormerod Trust).</td> <td>M Carrigan</td> </tr> <tr> <td>20</td> <td>Trustees to Heptonstall Exhibition and Richard Naylor Charities.</td> <td>P Ripley L Thorpe D Skelton G Kent</td> </tr> <tr> <td>21</td> <td>Trustees to John Eastwood Homes.</td> <td>M Carrigan R Rea</td> </tr> <tr> <td>22</td> <td>Trustees to Cloughfoot School Trust.</td> <td>K White G Kent</td> </tr> </tbody> </table> <p>Proposed by Cllr D Skelton <i>Approved</i></p> <p style="text-align: right;">Seconded by Cllr R Rea</p> <p>Resolved: <i>That the Councillors listed above will represent the Council as Trustees on the related outside bodies for 2026/27 and that these are moved en bloc.</i></p>		Outside Body	Trustee	18	Todmorden Information Centre Trust.	A Hollis P Ripley P Taylor S Press	19	Tod Support (Inc War Memorial Trust & Abraham Ormerod Trust).	M Carrigan	20	Trustees to Heptonstall Exhibition and Richard Naylor Charities.	P Ripley L Thorpe D Skelton G Kent	21	Trustees to John Eastwood Homes.	M Carrigan R Rea	22	Trustees to Cloughfoot School Trust.	K White G Kent
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2026(FC)017	<p>17. Minutes – Decision required To approve the minutes of the Town Council meetings held on 15th April 2026 and 6th May 2026.</p> <p>Proposed by Cllr T Hanley <i>Approved</i></p> <p style="text-align: right;">Seconded by Cllr N Stocks</p> <p>Resolved: <i>That the minutes of the Town Council meetings held on 15th April 2026 and 6th May 2026 accepted as a true record and signed by the Chair as such.</i></p>																		
2026(FC)018	<p>18. Committee Minutes – Information only To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.</p> <p style="text-align: center;">18a Staffing Committee (Draft) 22nd April 2026</p>																		

	<p>18b Development Committee (Draft) 29th April 2026</p> <p>Proposed by Cllr S Martin <i>Approved</i></p> <p>Seconded by Cllr A Hollis</p> <p>Resolved: <i>That the minutes of the Committee meetings as specified above be received en bloc.</i></p>
2026(FC)019	<p>19. Internal Auditors Report – Decision required To receive the Internal Auditors report for 2025/26 and appointment of internal Auditor.</p> <p>Proposed by Cllr B Jancovich <i>Approved</i></p> <p>Seconded by Cllr D Skelton</p> <p>Resolved: <i>That Members accept the internal Auditors Report for the financial year and confirmed the appointment of Northern Internal Auditor Service for 26/27 and thanked the Town Clerk and the team for their hard work.</i></p>
2026(FC)020	<p>20. Asset Register - Decision required To approve the end of year Asset Register at a value of £676,664.14.</p> <p>Proposed by Cllr R Rea <i>Approved</i></p> <p>Seconded by Cllr L Thorpe</p> <p>Resolved: <i>That Members approved the end of year Asset Register Value at £676,664.14.</i></p>
2026(FC)021	<p>21. Annual Governance and Accounting Return Part 3 – Decision required To receive a report providing assurances, the Internal Auditors Certificate Annual Governance and Accounting Return (AGAR) for formal approval and date of the Public’s Right to Inspect.</p> <p>Proposed by Cllr A H Greenwood <i>Approved</i></p> <p>Seconded by Cllr B Jancovich</p> <p>Resolved: <i>That the Council receives this report and assurance and notes that the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return for the year ended 31st March 2026 will be issued on 18th May 2026 for the public right to inspect all accounting records between the 3rd June 2026 and the 14th July 2026.</i></p>
2026(FC)022	<p>22. Annual Governance Return – Decision required To resolve for the Mayor and Town Clerk to sign Section 1 of the return - The Annual Governance Statement 2025/26</p> <p>Proposed by Cllr B Jancovich <i>Approved</i></p> <p>Seconded by Cllr S Martin</p> <p>Resolved: <i>That the Mayor and Town Clerk to sign Section 1 of the return - The Annual Governance Statement 2025/26.</i></p>

2026(FC)023	<p>23. Annual Governance Return – Decision required To resolve for the Mayor to sign Section 2 of the return - The Accounting Statements 2025/26.</p> <p>Proposed by Cllr A H Greenwood <i>Approved</i></p> <p>Seconded by Cllr D Skelton</p> <p>Resolved: <i>That the Mayor signs Section 2 of the Annual Governance and Accountability Return (AGAR) 2025/2026 - The Accounting Statements 2025/26.</i></p>				
2026(FC)024	<p>24. Financial Position – Information only To receive a financial statement as of 6th May 2026.</p> <table border="0" data-bbox="399 604 1420 683"> <tr> <td>24a Financial Summary</td> <td>24b EMRS Summary</td> </tr> <tr> <td>24c Balance Sheet</td> <td>24d Detailed income and Expenditure</td> </tr> </table> <p>Proposed by Cllr B Jancovich <i>Approved</i></p> <p>Seconded by Cllr S Martin</p> <p>Resolved: <i>That Members note the Councils financial position at this time and thanked the Town Clerk for her diligent work.</i></p>	24a Financial Summary	24b EMRS Summary	24c Balance Sheet	24d Detailed income and Expenditure
24a Financial Summary	24b EMRS Summary				
24c Balance Sheet	24d Detailed income and Expenditure				
2026(FC)025	<p>25. Schedule of Payments – For decision To receive and approve a schedule of 67 payments made between 1st April and 5th May 2026 totaling £108,718.95</p> <p>Proposed by Cllr B Jancovich <i>Approved</i></p> <p>Seconded by Cllr S Martin</p> <p>Resolved: <i>That the schedule of payments consisting of 67 items totalling £108,718.95 is approved and signed by the Chair and the Chair of the Resources Committee.</i></p>				
2026(FC)026	<p>26. Date of the next Town Council meeting To note the date of the next Meeting of the Town Council will be Wednesday 24th June 2026 commencing at 7.30pm.</p>				
<p>Meeting closed at 11.55pm</p>					