TODMORDEN TOWN COUNCIL

Item 5 – July 2026, Full Council

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MINUTES OF TODMORDEN TOWN COUNCIL
Held at Todmorden Town Hall, Wednesday 24th June 2026 at 7:30pm

Councillors present: - *Cllrs M Carrigan, T Hanley, A Hollis, L Thorpe, N Stocks, B Jancovich, D Skelton, J Williams, G Kent, P Ripley and S Press.*

Officers: *Ms N Crewe (Town Clerk)*

Members of the Public: *3*

2026(FC)027	**1. Apologies for Absence - Decision required** To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting. *Apologies were received from Cllrs D Hancock, P Taylor, A H Greenwood, K White, S Martin and R Rea* ***Proposed*** *by Cllr N Stocks* ***Seconded*** *by Cllr A Hollis* *Approved* ***Resolved:*** *That the apologies of Cllrs D Hancock (Family Commitment), P Taylor (Health Reasons), A H Greenwood (Prior Commitment), K White (Family Commitments), S Martin (Health Reasons), R Rea (Prior Commitment) and their reasons for absence are accepted.* ***Absent:*** *M Molteno*
2026(FC)028	**2. Declarations of Interests** To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. *Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.* *None received*
2026(FC)029	**3. Public Participation – Information only** To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

	Note: No resolutions can be under public participation *No requests to speak from the public.*
2026(FC)030	**4. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required** To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information**.** ***Proposed*** *by Cllr T Hanley* ***Seconded*** *by Cllr G Kent* *Approved* ***Resolved:*** *That the Public are invited to stay for the whole meeting.*
2026(FC)031	**5. Minutes – Decision required** To approve the minutes of the Town Council meetings held on Saturday 16th May 2026. ***Proposed*** *by Cllr T Hanley* ***Seconded*** *by Cllr A Hollis* *Approved* ***Resolved:*** *That the minutes of the Town Council meetings held on 16th May 2026 accepted as a true record and signed by the Chair as such.*
2026(FC)032	**6. Committee Minutes – Information only** To confirm the receipt of approved/draft committee minutes previously circulated and to receive them. 6a Climate Committee – 27th May 2026 (Draft) 6b Development Committee – 3rd June 2026 (Draft) 6c Resources Committee – 10th June 2026 (Draft) ***Proposed*** *by Cllr T Hanley* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *That the minutes of the Committee meetings as specified above be received en bloc.*
2026(FC)033	**7. Financial Position – Decision Required** To receive a financial statement as of 15th June 2026. 7a Financial Summary 7b EMRS Summary 7c Balance Sheet 7d Detailed income and Expenditure ***Proposed*** *by Cllr B Jancovich* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *That Members noted Items 7a Financial Summary, 7b EMR Summary, Item 7c Balance Sheet and Item 7d Detailed Income and Expenditure and thanked the Town Clerk and her team for their diligent work.*

2026(FC)034	**8. Schedule of Payments – Decision required** To receive and approve schedules of 63 payments made between 6th May and 13th June 2026 totaling £47,238.05. ***Proposed*** *by Cllr B Jancovich* ***Seconded*** *by Cllr T Hanley* *Approved* ***Resolved:*** *That the schedule of payments consisting of 63 items totalling* £47,238.05 *is approved and signed by the Chair and the Chair of the Resources Committee with thanks to the Officers for their detailed work.*
2026(FC)035	**9. Update from Disability Support Calderdale – Information only** To receive an update on Disability Support Calderdale from Cllr K White. ***Proposed*** *by Cllr M Carrigan* ***Seconded*** *by Cllr B Jancovich* *Approved* ***Resolved:*** *This item was deferred to a future meeting.*
2026(FC)036	**10. Staffing Terms of Reference – Decision required** To receive and approve updated Terms of Reference for the Staffing Committee. ***Proposed*** *by Cllr G Kent* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *Members approved the updated Terms of Reference for the Staffing Committee.*
2026(FC)037	**11. Staffing Appraisal, Training and Development Policy – Decision required** To receive and review the proposed updates Appraisal, Training and Development Policy. ***Proposed*** *by Cllr G Kent* ***Seconded*** *by Cllr J Williams* *Approved* ***Resolved:*** *Members approved the adoption of the updates Staff Training, Appraisal and Development Policy.*
2026(FC)038	**12. Request for a letter of Support – Decision required** To consider the request from Valley Roots commUNITY for a letter of support to present when applying for funding. ***Proposed*** *by Cllr B Jancovich* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *Members agreed to send a letter of Support to* Valley Roots commUNITY to present when applying for funding.
2026(FC)039	**13. Update on Projects/Outstanding Work progress – Information only** To receive an update of project work completed and outstanding for the Town Clerk.

	13a Completed work 13b Outstanding work ***Proposed*** *by Cllr B Jancovich* ***Seconded*** *by Cllr P Ripley* *Approved* ***Resolved:*** *Members received and noted item 13a and 13b with thanks to the Clerk for her hard work.*
2026(FC)040	**14. Date of the next Town Council meeting** To note the date of the next Meeting of the Town Council will be Wednesday 29th July 2026 commencing at 7.30pm at Todmorden Town Hall.
Meeting closed at 7.57pm	