TODMORDEN TOWN COUNCIL

Item 5 – October 2026, Full Council

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MINUTES OF TODMORDEN TOWN COUNCIL
Held at Todmorden Town Hall, Wednesday 30th September 2026 at 7:30pm

Councillors present: - *Cllrs N Stocks, J Williams, A Hollis, M Molteno, R Rea, T Hanley, K White, P Ripley, A H Greenwood and S Martin*

Officers: *Ms N Crewe (Town Clerk)*

Members of the Public: *0*

2026(FC)054	**1. Apologies for Absence - Decision required** To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting. *Apologies were received from Cllrs D Skelton, B Jancovich, P Taylor, S Press, L Thorpe, M Carrigan and G Kent.* ***Proposed*** *by Cllr N Stocks* ***Seconded*** *by Cllr P Ripley* *Approved* ***Resolved:*** *That the apologies of Cllrs D Skelton (Prior Commitment), B Jancovich Family Commitment), P Taylor (Health Reasons), S Press (Family Commitment), L Thorpe (Prior Commitment), M Carrigan (Prior Commitment) and G Kent (Prior Commitment) and their reasons for absence are accepted.* ***Absent:*** *D Hancock*
2026(FC)055	**2. Declarations of Interests** To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. *Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.* *No declarations have been received.*
2026(FC)056	**3. Public Participation – Information only** To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

	Note: No resolutions can be under public participation *No requests to speak from the public*.
2026(FC)057	**4. Exclusion of Press and Public** - **Public Bodies (admission to meetings act) 1960 - Decision required** To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information**.** ***Proposed*** *by Cllr S Martin* ***Seconded*** *by Cllr M Molteno* *Approved* ***Resolved:*** *That the Public are invited to stay for the whole meeting.*
2026(FC)058	**5. Minutes – Decision required** To approve the minutes of the Town Council meetings held on Wednesday 29th July 2026. ***Proposed*** *by Cllr J Williams* ***Seconded*** *by Cllr M Molteno* *Approved* ***Resolved:*** *That the minutes of the Town Council meetings held on 29th July 2026 accepted as a true record and signed by the Chair as such.*
2026(FC)059	**6. Committee Minutes – Information only** To confirm the receipt of approved/draft committee minutes previously circulated and to receive them. 6a Development Committee – 5th August 2026 6b Staffing Committee – 11th August (Draft) 6c Development Committee – 2nd September 2026 (Draft) 6d Resources Committee – 9th September 2026 (Draft) 6e Climate Committee – 16th September 2026 (Draft) ***Proposed*** *by Cllr S Martin* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *That the minutes of the Committee meetings as specified above be received en bloc.*
2026(FC)060	**7. Financial Position – Decision Required** To receive a financial statement as of 22nd September 2026. 7a Financial Summary 7b EMRS Summary 7c Balance Sheet 7d Detailed income and Expenditure ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr S Martin* *Approved*

	Resolved: *That Members noted Items 7a Financial Summary, 7b EMR Summary, Item 7c Balance Sheet and Item 7d Detailed Income and Expenditure.*
2026(FC)061	**8. Schedule of Payments – Decision required** To receive and approve schedules of 105 payments made between 21st July and 21st September 2026 totaling £101,956.89. ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr P Ripley* *Approved* ***Resolved:*** *That the schedule of payments consisting of 105 items totalling £101,956.89 is approved and signed by the Deputy Mayor and the Chair of the Development Committee with thanks to the Officers for their detailed work.*
2026(FC)062	**9. Todmorden Information Centre Grant Request – Decision required** To consider the recommendations from the Resources Committee in regards to a grant request from Todmorden Information Centre for the financial year 27/28. ***Proposed*** *by Cllr T Hanley* ***Seconded*** *by Cllr A Hollis* *Approved* ***Resolved:*** *That Members approved the recommendation for Todmorden information Centre to receive a grant of £8,000. This amount represents 40% of the staff requested costs based on the grant application submitted.* *The grant is to be paid in quarterly instalments, subject to the receipt of a satisfactory quarterly report.* *Should a overpayment for the financial year 2026/27 be identified, it will be deducted from the 2027/28 grant, subject to the submission of the Centre's audited accounts, which are usually submitted in June.*
2026(FC)063	**10. Draft Schedule of Meeting and important dates – Decision required** To receive and approve a schedule of Meetings and Events for 2027/28. ***Proposed*** *by Cllr S Martin* ***Seconded*** *by Cllr M Molteno* *Approved* ***Resolved:*** *Members approved the Schedule of Meetings and Events for 27/28.*
2026(FC)064	**11. End of Year Audit 25/26 – Decision required** To receive the End of Year External Audit Report for 25/26. ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr J Williams* *Approved* ***Resolved:*** *Members noted the End of Year External Audit report for 25/26.*
2026(FC)065	**12. Councillor Attendance Policy - Decision required** To review the updated Councillor Attendance support policy

	Proposed *by Cllr A H Greenwood* ***Seconded*** *by Cllr S Martin* *Approved* ***Resolved:*** *Members noted the updated policy and approved it for adoption.*
2026(FC)066	**13. Update from Disability Support Calderdale – Information only** To receive an update on Disability Support Calderdale from Cllr K White. ***Proposed*** *by Cllr S Martin* ***Seconded*** *by Cllr R Rea* *Approved* ***Resolved:*** *Members noted the update given by Cllr K White and its unfortunate closing as a service as of 1st June.* Cllr White also passed on DSC's thanks to the Town Council for many years of support. Members thanked Cllr K White and the team at DSC for their hard work.
2026(FC)067	**14. Update on Projects/Outstanding Work progress – Information only** To receive an update of project work completed and outstanding for the Town Clerk. 14a Completed work 14b Outstanding work ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr J Williams* *Approved* ***Resolved:*** *Members received and noted item 14a and 14b.*
2026(FC)068	**15. Date of the next Town Council meeting** To note the date of the next Meeting of the Town Council will be Wednesday 28th October 2026 commencing at 7.30pm at Todmorden Town Hall.
Meeting closed at 7.50pm	