Item 5
Resources
Committee

November 2026

TODMORDEN TOWN COUNCIL

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Minutes of a meeting of the Resources Committee of Todmorden Town Council Held at Todmorden Town Hall on Wednesday 14th October 2026 at 7.30pm

Councillors present: - *B Jancovich (Chair), S Press, A H Greenwood, P Taylor, K White, M Molteno, A Hollis (Sub M Carrigan), D Skelton, N Stocks and T Hanley*

Officers: *Ms N Crewe (Town Clerk*) and *Ms N Croome (Deputy Clerk & RFO)*

Members of the Public*: 6*

2026(RC)040	**1. Apologies for Absence** To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed. *Apologies were received from Cllrs D Hancock, M Carrigan and R Rea.* ***Proposed** by Cllr A H Greenwood* ***Seconded** by Cllr P Taylor* *Approved* ***Resolved:** That the apologies received from Cllrs D Hancock (Health Reasons), M Carrigan (Prior Commitment), R Rea (Prior Commitment) and their reasons for absence are accepted.* ***Absent:** M Molteno*
2026(RC)041	**2. Declarations of Interest** To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. *Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.* *Cllr D Skelton declared a pecuniary interest in item 8a,8c and 8g.* *Cllr T Hanley declared a non-pecuniary interest in Item 8c.* *Cllr A H Greenwood declared a non-pecuniary interest in Item 8a.* *Cllr S Press declared a non-pecuniary interest in item 8g.*
2026(RC)042	***3. Public Participation*** *To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.*

	Note: No resolutions can be under public participation. *Cllr A H Greenwood spoke in favour of Item 8a* --- *Mr P Fowler attended and spoke in favour of Item 8b* --- *Mr M Chesterman attended and spoke in favour of Item 8c* --- *Ms C Danon attended and spoke in favour of Item 8d* --- *Mr D Collins attended and spoke in favour of Item 8e* --- *Ms A Butterworth attended and spoke in favour of Item 8f* --- *Rev C Shelley attended and spoke in favour of Item 8g*
2026(RC)043	**4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960** To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information. ***Proposed*** *by Cllr D Skelton* ***Seconded*** *by Cllr T Hanley* *Approved* ***Resolved:*** *That the public are invited to stay for the full meeting.*
2026(RC)044	**5. Minutes – For decision** To approve the minutes of the Resources Committee meeting held on 9th September 2026. ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *That the minutes of the Resources Committee meeting held on 9th September 2026 be accepted as a true record.*
2026(RC)045	**6. Financial Summary – Information only** To receive a financial summary and detailed income and expenditure as of 6th October 2026. 6a Financial Summary 6b EMRS Summary 6c Balance Sheet 6d Detailed income & Expenditure ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr B Jancovich* *Approved* ***Resolved:*** *That Members received the items en bloc with thanks to the Council Officers for these documents.*
2026(RC)046	**7. Grant Feedback – Information only** To receive feedback from grants awarded as per the Council's Policy. ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr N Stocks*

	Approved ***Resolved:*** *That the feedback provided by St Mary's PCC for the 550th Heritage Exhibition for their grant of £9876.45 was noted and accepted.* *That the feedback provided by The Makery for Core Costs for their grant of £2700 was noted and accepted.* *That the feedback provided by Heptonstall Exhibitions & Richard Naylor Charity for Educational grants for young people from Todmorden for their grant of £3000 was noted and accepted.*
2026(RC)047	**8. Grant Applications – Decision required** To note the current budget before considering whether to approve any grant applications enclosed: *Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.* ***Proposed*** *by Cllr T Hanley* ***Seconded*** *by Cllr P Taylor* *Approved* ***Resolved:*** *That the Committee considered the request to retain the underspend of £114 from the grant provided in 25/26, Members agreed to allow the underspend to retained and it would be deducted off the grant requested at this meeting.* *That the grant amount of £2,999 with a deduction of £114 for Heptonstall Exhibitions & Richard Naylor Charity for Educational grants for young people from Todmorden is approved. (Item 8a)* --- ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *That the grant amount of £1228.00 for Music for the Many for a selection of Royal Norther College of Music Concerts is approved. (Item 8b)* --- ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *That the grant amount of £2050.00 for The Makery for Sustaining and Developing Community Activity is approved. (Item 8c)* --- ***Proposed*** *by Cllr K White* ***Seconded*** *by Cllr T Hanley* *Approved*

	Resolved: *That the grant amount of £2999.44 for Handmade Productions for contribution towards the Producer costs for Lamplighters 2027 conditional of then receiving the Arts Council Funding is approved. (Item 8d)* *------* ***Proposed*** *by Cllr S Press* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *That the grant amount of £3000.00 for Calder Valley Community Land Trust for meeting room Equipment for Tod Works is approved. (Item 8e)* *------* ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *That the grant amount of £538.97 for Tod Community Brass Band for Christmas Events is approved. (Item 8f)* *------* ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *That the grant amount of £999.00 for PCC of St Mary's Church for improving environmental sustainability and community safety is approved. (Item 8g)*
2026(RC)048	**9. Draft of Budget for 2027/2028 - Decision required** To consider the second draft budget presented for 2027/28 and the provisional 3 year draft budget. ***Proposed*** *by Cllr A H Greenwood* ***Seconded*** *by Cllr P Taylor* *Approved* ***Resolved:*** *That Members considered the budget presented and, subject to confirmation of the tax base, recommend it to Full Council for approval for 2027/28.* *That the Committee recommend to Full Council that the Council requests to CMBC a precept of £574,926.* *Members note that a circa 12% increase in the Precept would be required for 2027/28, based on the proposed budget and last year's tax base. (It is important to note that this percentage figure may vary dependant on the tax base provided by CMBC but unable to be guaranteed however the amount required in point 24 of this report is an accurate figure of the Councils precept requirement.)*
2026(RC)049	**10. CROWS Report – Information only** To receive the first report from CROWS in regards to grant expenditure. ***Proposed*** *by Cllr D Skelton* ***Seconded*** *by Cllr P Taylor* *Approved*

	Resolved: *Members note the report provided by CROWs and thanked them for their ongoing hard work.*
2026(RC)050	**11. Fees and Charges Report – Decision required** To receive a report in regards to fees charged by TTC for use of their assets for 27/28. ***Proposed*** *by Cllr K White* ***Seconded*** *by Cllr N Stocks* *Approved* ***Resolved:*** *Members approved a Bandstand hire rate of £20 per hour for performance time and £10 per hour for set-up and take-down, replacing the separate charges for ticketed events, for bookings confirmed and paid for from 1st April 2027. Bookings confirmed and paid in full before that date will be charged at the 2026/27 performance and set-up and take-down rates.* *Members approved the introduction of an optional first-aid charge of £50 per hire where one qualified member of staff is required and £100 per hire where two qualified members of staff are required, applicable from 1st April 2027 and subject to staff availability.* *Members approved the introduction of a £50 refundable security deposit for all Bandstand hires from 1st April 2027.* *Members approved changing the Pavilion bulk booking discount from 10% for 5 or more bookings to 10% for 10 or more bookings, where the hirer pays for all bookings in a single payment in advance, from 1st April 2027.* *Members noted and approved that Pavilion hourly hire rates will remain unchanged for 2027/2028 and will be reviewed for 2028/2029.* *Members noted that the Pavilion Small Meeting Room remains available for hire and is also being used as office space for staff.*
2026(RC)051	**12. Update on Outstanding Work Projects – Information only** To receive an update of project work outstanding for the Town Clerk. ***Proposed*** *by Cllr P Taylor* ***Seconded*** *by Cllr D Skelton* *Approved* ***Resolved:*** *Members received and noted the information provided by the Clerk with thanks.*
2026(RC)052	**13. Date of the next committee meeting** To note the date of the next Meeting of the Resource Committee will be the 11th November 2026 commencing at 7.30pm.
Meeting closed at 8.20pm	