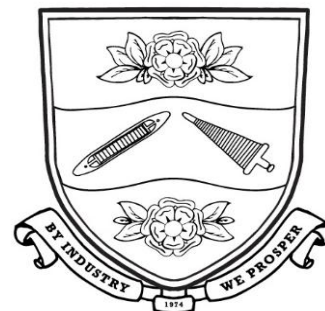


## TODMORDEN TOWN COUNCIL

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### MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 10<sup>th</sup> June 2026 at 7.30pm

**Councillors present:** - B Jancovich, S Press, N Stocks, M Carrigan, S Martin, A Hollis

**Officers:** Ms N Croome (Deputy Clerk & RFO)

**Members of the Public:**

2026(RC)001	<p><b>1. Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs D Hancock, A H Greenwood, K White, D Skelton, M, Molteno, T Hanley and P Taylor</i></p> <p><b>Proposed</b> by Cllr S Martin <span style="float: right;"><b>Seconded</b> by Cllr Mary Carrigan</span> <i>Approved</i></p> <p><b>Resolved:</b> That the apologies received from Cllrs D Hancock (Family Commitment), A H Greenwood (Prior Commitment), K White (Prior Commitment), D Skelton (Prior Commitment), M Molteno (Work Commitment), T Hanley (Prior Commitment), P Taylor (Prior Commitment) and their reasons for absence are accepted.</p>
2026(RC)002	<p><b>2. Declarations of Interest</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>Cllr S Press declared a non-pecuniary interest in item 8b.</i></p> <p><i>Cllr B Jancovich declared a non-pecuniary interest in item 8b.</i></p>
2026(RC)003	<p><b>3. Public Participation</b></p>

	<p><i>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</i></p> <p><i>Note: No resolutions can be under public participation.</i></p> <p><i>Catherine Bann attended and spoke in favour of Item 8a Youth Matters</i> ---</p> <p><i>Melvin Coleman attended and spoke in favour of Item 8b Tod Book Festival</i> ---</p> <p><i>Rev Catherine Shelley attended and spoke in favour of Item 8c St Mary’s Church</i> ---</p> <p><i>Craig Griffin and Chris Smith attended and spoke in favour of Item 8d JA Live CIC</i> ---</p> <p><i>Jim Duffy attended and spoke in favour of Item 8e Tod Bandstand Group</i> ---</p> <p><i>Frances Healey attended and spoke in favour of Item 8f Todmorden Orchestra</i></p>				
2026(RC)004	<p><b>4. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b> To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b>Proposed</b> by Cllr M Carrigan <b>Seconded</b> by Cllr A Hollis Approved</p> <p><b>Resolved:</b> <i>That the public are invited to stay for the full meeting.</i></p>				
2026(RC)005	<p><b>5. Minutes – For decision</b> To approve the minutes of the Resources Committee meeting held on 8<sup>th</sup> April 2026.</p> <p><b>Proposed</b> by Cllr A Hollis <b>Seconded</b> by Cllr M Carrigan Approved</p> <p><b>Resolved:</b> <i>That the minutes of the Resources Committee meeting held on 8<sup>th</sup> April 2026 be accepted as a true record.</i></p>				
2026(RC)006	<p><b>6. Financial Summary – Information only</b> To receive a financial summary and detailed income and expenditure as of 2<sup>nd</sup> June 2026.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">6a Financial Summary</td> <td style="width: 50%; border: none;">6b EMRS Summary</td> </tr> <tr> <td style="border: none;">6c Balance Sheet</td> <td style="border: none;">6d Detailed income &amp; Expenditure</td> </tr> </table> <p><b>Proposed</b> by Cllr B Jancovich <b>Seconded</b> by Cllr S Martin Approved</p> <p><b>Resolved:</b> <i>That Members received the items en bloc with thanks to the Council Officers for these documents.</i></p>	6a Financial Summary	6b EMRS Summary	6c Balance Sheet	6d Detailed income & Expenditure
6a Financial Summary	6b EMRS Summary				
6c Balance Sheet	6d Detailed income & Expenditure				
2026(RC)007	<p><b>7. Grant Feedback – Information only</b> To receive feedback from grants awarded as per the Council’s Policy.</p> <p><b>Proposed</b> by Cllr S Martin <b>Seconded</b> by Cllr B Jancovich Approved</p>				

**Resolved:** That the feedback provided by Tod Book Festival for their grant of £3000 was noted and accepted.

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That the feedback provided by Todmorden Orchestra for their grant of £2990 for room hire was noted and accepted.

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That the feedback provided by Tod Support for their grant of £3000 for School Uniforms 2025 was noted and accepted.

## **8. Grant Applications – Decision required**

To note the current budget before considering whether to approve any grant applications enclosed:

*Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.*

**Proposed** by Cllr M Carrigan  
Approved

**Seconded** by Cllr N Stocks

**Resolved:** That the grant amount of £500 for Tod Youth Matters for the Youth Festival is approved. (Item 8a)

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Cllrs S Press and B Jancovich withdrew from the meeting for consideration of item 8b.

**Proposed** by Cllr M Carrigan  
Approved

**Seconded** by Cllr N Stocks

**Resolved:** That the grant amount of £1500 for Todmorden Book Festival for the 2026 Festival is approved. (Item 8b)

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Cllrs S Press and B Jancovich returned to the meeting.

**Proposed** by Cllr N Stocks  
Approved

**Seconded** by Cllr A Hollis

**Resolved:** That the grant amount of £986.46 for St Mary's Church for the event is approved. (Item 8c)

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**Proposed** by Cllr S Martin  
Approved

**Seconded** by Cllr N Stocks

**Resolved:** That the grant amount of £3000 for JA Live CIC for the event is approved, conditional on the receipt of the larger National Lottery Grant. In the event of that grant being unsuccessful the applicant is to resubmit a revised budget for a scaled down event for consideration by the Council. (Item 8d)

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2026(RC)008

	<p><b>Proposed</b> by Cllr M Carrigan Approved</p> <p style="text-align: right;"><b>Seconded</b> by Cllr N Stocks</p> <p><b>Resolved:</b> That the grant amount of £493.32 for Tod Bandstand Group for the Blues in the Park is approved. (Item 8e)</p> <p>-----</p> <p><b>Proposed</b> by Cllr S Press Approved</p> <p style="text-align: right;"><b>Seconded</b> by Cllr M Carrigan</p> <p><b>Resolved:</b> That the grant amount of £ 2,400 for Todmorden Orchestra for the 2026/27 concert season is approved. This represents a 20% reduction on the original request in line with the Council's policy on returning applicants.</p>
2026(RC)009	<p><b>9. Pavilion – Cleaning options – Decision Required</b> To consider the report presented in regard to the options for cleaning the Pavilion.</p> <p><b>Proposed</b> by Cllr S Martin Approved</p> <p style="text-align: right;"><b>Seconded</b> by Cllr M Carrigan</p> <p><b>Resolved:</b> That Members approved the appointment of an external cleaning contractor for the Pavilion.</p> <p>That authority is delegated to Town Council Officers to procure and appoint a suitable cleaning company.</p> <p>That the agreed schedule of 3 hours per week be implemented as a minimum standard. (2 x 1.5-hour visits).</p> <p>That provision be made for additional cleaning services to be recharged to Pavilion hirers where requested.</p> <p>That the arrangement be reviewed after an initial period to ensure effectiveness and value for money.</p> <p>That Members approved a transfer of £3500 from Centre Vale property Maintenance EMR to cover the costs.</p>
2026(RC)010	<p><b>10. Todmorden Information Centre Quarterly report – Information only</b> To receive the first quarterly report from Todmorden Information centre regarding the grant funding provided by Todmorden Town Council.</p> <p><b>Proposed</b> by Cllr M Carrigan Approved</p> <p style="text-align: right;"><b>Seconded</b> by Cllr N Stocks</p> <p><b>Resolved:</b> That Members noted the report from the TIC.</p>
2026(RC)011	<p><b>11. Update on Outstanding Work Projects – Information only</b></p>

	<p>To receive an update of project work outstanding for the Town Clerk.</p> <p><b>Proposed</b> by Cllr S Martin <i>Approved</i></p> <p><b>Seconded</b> by Cllr B Jancovich</p> <p><b>Resolved:</b> Members received and noted the information provided by the Clerk with thanks.</p>
2026(RC)012	<p><b>12. Date of the next committee meeting</b></p> <p>To note the date of the next Meeting of the Resource Committee will be the 8<sup>th</sup> July 2026 commencing at 7.30pm.</p>
<p><i>Meeting closed at 8:18pm</i></p>	