



TODMORDEN TOWN COUNCIL

GRANT APPLICATION FORM 2026/27

Before applying for a grant from Todmorden Town Council, applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their grant application.

Please complete all the highlighted boxes on this application form. If you require any guidance whilst filling out this form, please contact the office at admin@todmorden-tc.gov.uk in advance of the application deadline. Deadlines can be found on our website - <https://todmorden-tc.gov.uk/upcoming-grant-deadlines/>

If you have been awarded a grant from us previously, please ensure you have sent us the required feedback for that grant before applying for another as the Council will not consider a second grant until completion of the first grant which includes the feedback being submitted.

Following receipt of your application, the office may need to contact you about you for further information or clarification purposes. Please ensure the contact details provided are for someone who will be contactable following submission and can speak on the application.

***If your application is late or incomplete, it may not be processed until the following grant round.
Please submit the completed form to the office in Word format.***

Name of Organisation	Todmorden Orchestra
Project Name/ Purpose of application	2026/27 Concert Season
Grant Amount Requested from TTC	£3,000.00

Below is the list of supporting documents required with your grant application. If you are unable to provide one of these for any reason, please contact the office in advance of the application deadline.	Included with application.	
Full and complete copies of your latest signed, certified and audited accounts. <i>(For those applying under the New Organisation Stream: If your organisation is less than twelve months old, please provide your latest bank statement with a statement of income and expenditure or other financial information which indicates your financial position, and the projected income and expenditure for the next 12 months. You must also supply one person and one business reference.)</i>	Yes	
A copy of your organisation's constitution or set of rules.	Yes	
Copies of your bank statements for the last six months.	Yes	
A copy of your organisation's safeguarding policy/policies.	Yes	
Copies of two written estimates/ quotes if applying for a grant for equipment or capital item.		NA
Evidence of any other awards received towards the cost of the project e.g. copy of award.	Yes	
A certified copy of the resolution of the organisation to apply for a grant or letter of approval signed by two trustees/ board members.	Yes	
Any other information that is relevant to this application e.g. insurance cover, health and safety issues, planning/ events permissions.	Yes	

1. Contact Details

Address of Organisation	[REDACTED]
Name of person making application	[REDACTED]
Position in Organisation	[REDACTED]
Phone Number	[REDACTED]
Email address	[REDACTED]
Website	www.todmordenorchestra.org.uk

2. Organisation Details

2a. What type of Organisation are you? (Delete as appropriate)	
Registered Charity (Please state Charity number) 1099196	
2b. Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	Yes
2c. Are you part of a larger, national or regional organisation? (If yes, please give details)	No
2d. How many trustees, volunteers and service users are there in your organisation?	9 Trustees 45 volunteer players 20 other volunteers – front of house, young people etc
2e. Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community. (Please aim for a minimum of 200 words)	
<p>Todmorden Orchestra is a friendly, community-based amateur orchestra dedicated to making live orchestral music accessible to people in Todmorden and the surrounding Calder Valley. Our aim is to bring together musicians of different ages, backgrounds and abilities to rehearse and perform in a welcoming, supportive environment, while contributing positively to the cultural life of the town.</p> <p>The orchestra rehearses regularly and presents public concerts in local venues. Our programmes range from well-known classical works to lighter, more accessible repertoire, helping to attract a broad audience and encourage people who may be new to orchestral music. We aim to provide an enjoyable musical challenge for our players while offering affordable, high-quality performances for the community.</p> <p>Engagement with all sections of the Todmorden community is central to our work. We actively welcome new players without auditions, including those returning to music after a break, and</p>	

promote our activities through local networks, community noticeboards and social media. We keep ticket prices low and offer concessions where possible to reduce financial barriers.

We also seek opportunities to collaborate with local organisations, schools and community groups, and to take music into informal settings. For example, we regularly collaborate with Music for the Many and with Todmorden Choral Society. Through these activities, Todmorden Orchestra promotes inclusion, wellbeing and enjoyment for everyone.

2f. Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact? (Please aim for a minimum of 200 words)

None specifically, however, we do consciously seek to minimise the impact of our activities on the climate, for example

- Encouraging audiences and our members to utilise sustainable travel options - for example lift sharing and use of public transport. This is supported by our central location in the heart of Todmorden for rehearsals and performances.
- Running Committee Meetings online to avoid unnecessary travel
- Exploring sustainable printing for our posters, flyers and programmes (using planet positive printing techniques, as well as considering quantities, volume of materials, and wastage)

2g. How will you acknowledge the assistance of Todmorden Town Council on all promotional material (Please see Section 6 below)

We will acknowledge the assistance of the Town Council on our annual publicity brochures, posters, on our website and social media, and in our concert programmes.

Wherever announcements are made at events, we will also verbally acknowledge the Town Council's assistance.

We may also acknowledge Todmorden Town Council funding in other funding applications, as matched funding towards various other aspects of our 2026/27 season.

3. Project Information

3a. Which Grant are you applying for?

Small Grant		
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3b. What is the Purpose of grant request (delete as appropriate)

Venue Hire			Civic Pride
	Voluntary sector youth Engagement	Social Exclusion	Accessibility and inclusivity
Community Benefit	Community Cohesion		Cultural Arts & Music
			Town Centre Event
Skill development	Economic difficulties	Health & Wellbeing	

3c. When will your project start?	01/09/2026
3d. When will your project finish?	31/08/2027
3e. How will your project benefit the local community within Todmorden?	
<p>Through supporting us to deliver concerts in Todmorden Centre (at the Town Hall and the Community College), our audiences can experience high quality performances from local members and incoming professional performers, close to their homes in the heart of Todmorden.</p> <p>We are bringing live classical music to Todmorden. Our affordable concerts facilitate accessibility to an important artistic outlet, help to further enjoyment, and provide therapeutic, wellbeing and other social benefits to our audiences. For players it provides an educational and stimulating pastime, makes friendships and supports social inclusion.</p> <p>Our aim is to reach as much of the local Todmorden and Calderdale community as possible. This includes creating accessible, inspiring and interactive opportunities for children and young people of diverse backgrounds to connect and engage with, and develop a lifelong interest and involvement in, classical music. Our engaging and interactive family concerts attract large audiences of Todmorden families and excellent feedback.</p> <p>We vary the programmes of music we present to appeal to a range of audiences, and to allow as broad an access to this style of music and performance as possible</p> <p>In the period February / March / April 2027 we will be putting time aside in our season to enable us to broaden our support for outreach activity in the Town. This is likely to include small groups performing in small local venues and charities, for example Age Concern, at Central Methodist on market days. We would also like to explore a performance on the Centre Vale Park Bandstand</p>	
3f. Why is this project needed? What advantage will it bring to Todmorden?	
<p>We are the only local symphony orchestra, and we present events and performances in a unique style in the area.</p> <p>Our players are integrated into the community, which adds to the sense of belonging and wellbeing locally.</p> <p>Residents are proud to have a locally based symphony orchestra which they can participate in and see perform on a regular basis. Very few towns of Todmorden's size are able to celebrate having a regular and resident symphony orchestra.</p> <p>Through our Spring outreach activity, we will raise awareness of what we do, increase our accessibility and truly engage with parts of our community who we haven't been able to in the past through the full orchestral concert season that we regularly present.</p> <p>Our partnership with Music for the Many helps support and develop young musicians in our town and gives them the experience of playing within a full symphony orchestra. We hope some of these young players will be future members of our orchestra securing the future of orchestral music-making in our town.</p>	

3g. How many people within the Todmorden town boundary will benefit from the project?

Over a concert season we expect approximately 600 people to attend our performances from the local area.

Our playing members number 45+, and we bring in extra expertise for concerts from around the region.

We also bring international standard soloists into Todmorden, raising the profile and awareness of the town

Our family concert will engage with 2-300 families, as well as schools, through our partnership with Music for the Many

We aim to reach 2-300 through our Spring Outreach activity

3h. Please include dates and venue of events if applicable (include a draft programme if available.)

14 November 2026 – Orchestral Concert at Todmorden Town Hall

The concert will feature a local early career guitar soloist – Richard Haslam

Repertoire will include

Carwithen - Bishop Rock

L Boulanger - D'un martin de Printemps

Rodrigo - Concerto d'Aranjuez

Franck - Symphony in D Minor

13 or 14 December 2026 – Family Concert in Partnership with Music For The Many at Todmorden Town Hall (venue TBC)

This concert will feature young performers who are engaged with Music for the Many, giving them experience of the orchestral setting. It will be family friendly, and have an inclusive seasonal focus, showcasing accessible orchestral classical music.

13 February 2027 – Smaller Scale Classical Concert at Todmorden College

This concert will be slightly smaller orchestral forces, and showcase pianist and long-term Todmorden resident, Antony Brannick.

Repertoire will include

Schubert - Overture in Italian Style

Mozart - Piano Concerto no. 21

Beethoven - Symphony 8

This concert will take place at the College because a grand piano cannot be installed in the Town Hall.

Late February, March and Early April 2027 – Outreach Programme

Rather than full orchestral rehearsals, we will use the start of this period to rehearse as smaller and more fleet of foot ensembles, which we will plan into a programme of outreach events to showcase our music making. Rather than bringing our audience to us, we will use this period of time to take music to our audiences. Our plan is to perform short pop-up events in locations like Age UK and Central Methodist Church to coincide with market day. We would hope to take a form of our musical activity to the newly refurbished Bandstand in Centre Vale Park.

4. Financial Information/ Project Costs

The total grant requested must equal the shortfall between expenditure (Fig A) and income (Fig B) in section 4e.

For example, if expenditure = £7500 and income = £4750, your grant request would be a maximum of £2750.

4a. Total Project Costs	£18,747 (excl volunteer time)		
4b. Amount requested from TTC	£3,000		
4c. Have you previously applied for grant funding from Todmorden Town Council? (If yes please give details of grants received from the Town Council over the last 10 years).	Yes		
We have received annual grants from the Town Council towards venue hire for use of the Town Hall for our main concerts. This year we are making a slightly different ask – some of our costs are venue hire, but we would like the Town Council to support us with our outreach, helping us to expand our reach and increase our impact and sustainability.			
4d. Have you or this group previously applied for or received any other grant for this project? (If yes please give details below)	Yes		
Applied to			
Dates of application			
Received from	Reaps Moss Community Fund		
Date received/or due	April 2026		
Amount received	£1,647 - This is specifically to support the December family concert		

4e. Budget: This budget should be for the total cost of the activity you are applying to do and total the full project cost. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. (Please provide estimates/quotations of the proposed items of expenditure you may use as evidence on separate sheets. If you are unable to claim VAT back please ensure the gross value is put in here. Do not round figures up)

Expenditure Description	Cost (£)
Music Director / Conductor	£6,750
Venue Hire	£2,400
Instrument Hire	£700
Soloist / Presenter	£1,200
Extra players for concerts	£2,700
Rehearsal Room Hire	£2,090
Publicity	£1,507
Music Hire	£1,400
A. Total Expenditure (must be = to 4a: Total Project Costs) Excluding volunteer time	£18,747

Other income	
Income Description	Cost (£)
Member Subs	£4,500
Gift Aid	£1,500
Patrons	£2,500
Ticket Sales (includes Friends)	£5,400
Fundraising (£1,647 confirmed)	£1,847
B. Total Income (excluding volunteers)	£15,747

C. Total Grant Requested from the Town Council*	£3,000
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*This figure must be equal to the difference between Figure A and Figure B above. Please put this figure in box 4e. Amount Requested from TTC.

5. Organisation Financial Information

5a. Level of Reserves Held at application date	£24,765
5b. Bank Statement(s) Balance at application date	£23,339 £4,347
5c. Total value of Assets Held	£27,686 (only as is in the bank)
5d. Name of signatory on the account 1	[REDACTED]
5e. Name of signatory on the account 2	[REDACTED]

5f. Organisations Bank details	
Bank Account Name	[REDACTED]
Bank (HSBC, Virgin etc)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]