

Todmorden Pavilion, Centre Vale Park

Cleaning Schedule (Monday & Thursday – 2 × 1.5 hours)

Monday (1.5 hours)

Bins (All Areas)

- Empty all bins
- Replace liners

Toilets

- Clean & disinfect toilets, sinks
- Wipe mirrors
- Mop floors

Function Room

- Dust surfaces (tables, chairs, ledges)
- Wipe tables and chairs
- Clean touchpoints (handles, switches)
- Sweep all floors
- Mop floors

Kitchen Area

- Wipe worktops and fronts
- Clean sink & taps

Thursday (1.5 hours)

Bins (All Areas)

- Empty all bins
- Replace liners

Toilets

- Clean & disinfect toilets, sinks
- Wipe mirrors
- Mop floors

Function Room

- Dust surfaces (tables, chairs, ledges)
- Wipe tables and chairs

- Clean touchpoints (handles, switches)
- Sweep all floors
- Mop floors

Kitchen Area

- Wipe worktops and fronts
- Clean sink & taps

Detailing / Final Checks

- Remove cobwebs
- Check glass/doors for marks